

*Branchburg Township School District*  
**REGULAR MEETING MINUTES**  
May 17, 2023

**Executive Session – 6:30 p.m.**  
**Public Meeting – 7:30 p.m.**

**I. CALL TO ORDER**

On a motion by Mr. Tuma, seconded by Mrs. Noto, and carried unanimously, the Board agreed to convene to public session at 6:32 p.m.

The meeting was called to order at 6:32 p.m. by Board President, Vincent Carpentier, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Vincent Carpentier, David Dugan, Theresa Joyce, Carmela Noto, Bindu Shah and Charles Tuma.

The following members were absent: Puja Desai, Kristen Fabriczi and Robert Maider.

Also present were: Superintendent of Schools Dr. Karen Chase, Business Administrator/Board Secretary Sally Dolan, and New Jersey School Boards Association Representative Gwen Thornton.

**II.** The Secretary called the roll.

**III. CALL TO EXECUTIVE SESSION**

On a motion by Mr. Tuma, seconded by Mrs. Noto, and carried unanimously, the Board agreed to convene to Executive Session at 6:32 p.m. to discuss Personnel, Student Matters, Contracts and Legal Issues.

On a motion by Mrs. Shah, seconded by Mr. Tuma, and carried unanimously, the Board agreed to adjourn Executive Session at 7:32 p.m.

On a motion by Mr. Tuma, seconded by Mrs. Shah, and carried unanimously, the Board agreed to reconvene to public session at 7:35 p.m.

**IV.** The assembly saluted the flag.

**V.** Statement of Adequate Notice

**VI. SUPERINTENDENT'S REPORT**

Dr. Chase said the District will be conducting a summer enrichment program for the students of Branchburg who are rising first and eighth graders. The program will consist of a variety of one week or two week courses. She said there will be more information coming out later this week.

Dr. Chase recognized the following student artists:

- Hayden McFarland (Teacher: Chris Boehm)
- Charlotte Brogan (Teacher: Samantha Rueger)
- Emily Pedersen (Teacher: Meghan Russo)

Gwen Thornton, New Jersey School Boards Association Representative, provided a summary of what she discussed with the Board during Executive Session with regard to Board training.

## VII. PUBLIC COMMENT

There was no public comment.

## VIII. GOVERNANCE

Motion by Mrs. Noto, seconded by Mr. Tuma that Items VIII.A. through VIII.D. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.D. were unanimously approved by Roll Call.

There was no Governance Committee report.

### A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of May 4, 2023.

### B. Approval of Job Descriptions

It is recommended that the Board approve the following revised/new job descriptions:

- School Counselor
- School Social Worker
- Special Education Teacher
- School Secretary
- Custodian
- District Courier
- Information Technology Manager
- LDTC
- Literacy Coach
- STEM Coach
- Maintenance Technician
- Occupational Therapist
- Reading Specialist/Coach
- School Nurse
- Clerk to Director of Educational Programs & Student Support Services
- Secretary to the Director of Educational Programs & Student Support Services
- Secretary to the Director of Educational Programs & Student Support Services and Child Study Team
- Secretary to Director of Building & Grounds & Secretary to Information Technology Manager
- Supervisor of Student Well-Being and Safety

**C. Approval of Harassment, Intimidation or Bullying Report**

Building	Incident #	Date	Discussion
WES	SSDS 063000	3/31/23	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J. 18A:37-14.
BCMS	SSDS 065466	4/3/23	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J. 18A:37-14.
SBS	SSDS 066425	4/25/23	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J. 18A:37-14.

**D. Approval of School Bus Emergency Evacuation Drill Report**

Date of Drill	Time of Drill	School Name	Location	Route Numbers			Supervisor
May 11, 2023	8:45-9:05am	Whiton Elementary School	Whiton Elementary School	WES 3A WES 7A WES 8A WES 9A WES 10A WES 11A	WES 14 A WES 15A WES 17A WES 18A WES 20A WES 21A	WES 24A WES 25A WES V2A WES V3A WES V12A WES V14A	Danielle Shober Marc Cole Emma Rebelo
May 12, 2023	7:45-8:05am	Branchburg Central Middle School/ Stony Brook School	Branchburg Central Middle School	BCSB 1A BCSB 2A BCSB 3A BCSB 5A BCSB 7A BCSB 9A	BCSB 10A BCSB 11A BCSB 14A BCSB 17A BCSB 20A BCSB 22A	BCSB 23A BCSB 24A BCSB 25A BCSB V3A BCSB V12A BCSB V14A	Marcy Cole Emma Rebelo

**IX. POLICY**

Motion by Mrs. Noto, seconded by Mrs. Shah that Item IX.A. be moved upon the recommendation of the Superintendent.

On call of the vote, Item VIII.A. was unanimously approved by Roll Call.

There was no Policy Committee report.

<b>A. Policy and Regulations Second Reading</b>		
<b>Policy/Regulation</b>	<b>Title</b>	<b>Discussion</b>
P 0144	Board Member Orientation and Training	Revised
P 2520	Instructional Supplies (M)	Revised
R 2520	Instructional Supplies (M)	Revised
P 3217	Use of Corporal Punishment	Revised
P 4217	Use of Corporal Punishment	New
P 6112	Reimbursement of Federal and Other Grant Expenditures (M)	Revised
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M)	New
P 6115.04	Federal Funds – Duplication of Benefits (M)	New
P 6311	Contracts for Goods or Services Funded by Federal Grants (M)	Revised
P 7440	School District Security (M)	Revised

## **X. EDUCATION**

Motion by Mr. Tuma, seconded by Mrs. Noto that Items X.A. through X.C. be moved upon the recommendation of the Superintendent.

On call of the vote, Items X.A. through X.C. were unanimously approved by Roll Call.

There was no Education Committee report.

### **A. Conferences/Travel**

**WHEREAS**, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

**WHEREAS**, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

**WHEREAS**, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

**THEREFORE, BE IT RESOLVED**, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals/ Exp.	Tolls/Parking /Mileage	Total
Ready Set Go! Teaching Climate Change to K-5 Students Ewing Township, NJ	Kelly Boyle 20-471-200-300-02-000	6/1/23	\$325.00	N/A	N/A	N/A	\$325.00
Ready Set Go! Teaching Climate Change to K-5 Students Ewing Township, NJ	Melissa Donaway 20-471-200-300-02-000	6/1/23	\$325.00	N/A	N/A	N/A	\$325.00
Ready Set Go! Teaching Climate Change to K-5 Students Ewing Township, NJ	Lauren Knoke 20-471-200-300-02-000	6/1/23	\$325.00	N/A	N/A	\$21.90	\$346.90
Ready Set Go! Teaching Climate Change to K-5 Students Ewing Township, NJ	Marissa Larramendia 20-471-200-300-02-000	6/1/23	\$325.00	N/A	N/A	\$9.12	\$334.12
Ready Set Go! Teaching Climate Change to K-5 Students Ewing Township, NJ	Emily Lloyd 20-471-200-300-02-000	6/1/23	\$325.00	N/A	N/A	\$8.93	\$333.93
Ready Set Go! Teaching Climate Change to K-5 Students Ewing Township, NJ	Colleen Nejme 20-471-200-300-02-000	6/1/23	\$325.00	N/A	N/A	N/A	\$325.00
Ready Set Go! Teaching Climate Change to K-5 Students Ewing Township, NJ	Danielle Puzzo 20-471-200-300-02-000	6/1/23	\$325.00	N/A	N/A	N/A	\$325.00
Ready Set Go! Teaching Climate Change to K-5 Students Ewing Township, NJ	Catherine Rello 20-471-200-300-02-000	6/1/23	\$325.00	N/A	N/A	\$44.18	\$369.18
Ready Set Go! Teaching Climate Change to K-5 Students Ewing Township, NJ	Isabella Russo 20-471-200-300-02-000	6/1/23	\$325.00	N/A	N/A	\$22.56	\$347.56
June Writing Institute Virtual	Kristen Perrine 20-488-200-500-02-000	6/20/23- 6/23/23	\$850.00	N/A	N/A	N/A	\$850.00
June Reading Institute Virtual	Kristen Perrine 20-488-200-500-02-000	6/26/23- 6/29/23	\$850.00	N/A	N/A	N/A	\$850.00
Phonological Awareness Virtual	Kristen Perrine 20-488-200-500-02-000	7/5/23- 7/6/23	\$600.00	N/A	N/A	N/A	\$600.00
Foundations of Positive Psychology Specialization Virtual	Margaret Ryan 11-000-219-580-03-001-999	5/12/23 5/19/23 5/25/23 6/2/23 6/9/23	\$395.00	N/A	N/A	N/A	\$395.00
Functional Contextual Thinking Newark, NJ	Margaret Ryan 11-000-219-580-03-001-999	6/1/23	N/A	N/A	N/A	\$29.70	\$29.70
Establ. Community Partnerships Gloucester Twp., NJ	Margaret Ryan 11-000-219-580-03-001-999	5/17/23	N/A	N/A	N/A	\$61.10	\$61.10
From Survival to Success Lawrenceville, NJ	Margaret Ryan 11-000-219-580-03-001-999	5/23/23	\$150.00	N/A	N/A	\$6.58	\$156.58

<b>B. Approval of Contracted Educational Service</b>					
Vendor	Account Number	Student ID #	Rate	Effective Date	Discussion
Silvergate Prep Bridgewater, NJ	11-150-100-320-03-069-020	6389361523	\$45 (per hour)	5/8/23	Homebound Contracted Instruction. Not to exceed 10 hours per week.

<b>C. Approval of Revision of Vendors</b>				
Vendor	Account Number	Cost From	Cost To	Discussion
Leah McMorrow	11-00-219-320-03-181-340	\$20,000 (not to exceed)	\$24,500 (not to exceed)	Educational Evaluations, parent meetings and CST staff meetings, on an as needed basis.
Tiffany Mosquera	11-000-219-320-03-181-340	\$750 (not to exceed)	\$900 (not to exceed)	Sign language interpreter, on an as needed basis.

## XI. HUMAN RESOURCES

Motion by Mr. Tuma, seconded by Mrs. Noto that Items XI.A. through XI.R., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.R., were unanimously approved by Roll Call.

Mr. Tuma said the Human Resources Committee met, and discussed the following:

- Job descriptions;
- Substitutes; and
- Thanked Enea Yard for her had work.

<b>A. Approval of Leave</b>				
Employee #	Account Number	Type of Leave	Dates	Discussion
5882	11-000-219-104-01-171-340	Paid Maternity/Disability Leave of Absence FMLA	10/2/23-10/20/23 (AM) 10/20/23 (PM) - 01/26/24	Estimated date of return is 1/29/24

<b>B. Approval of Revision of 2023-2024 Personnel</b>				
Name	From	To	Dates	Discussion
Kerin Roberts	Instructional Support - Literacy Teacher (50%) \$34,987.50 11-230-100-101-01-072-020	Instructional Support - Literacy Teacher (100%) \$69,975.00 11-230-100-101-01-072-020	9/1/23- 6/30/24	From part-time to full-time

<b>C. Approval of Personnel</b>							
Name	Account Number	Position	Location	Step	Salary	Dates	Discussion
Jacqueline Breese (subject to delivery of documents)	11-000-240-105-01-343-090	School Secretary	WES	1	\$68,913.00	7/1/23-6/30/24	New Position
Razel Gatti	11-213-100-106-01-057-020	Instructional Intervention Aide	BCMS	1	\$21,104.72	9/1/23-6/30/24	Change of position from Instructional Support
Claire Sheats (subject to delivery of documents)	11-000-219-104-03-087-340	ESY - School Psychologist	District	NA	\$45.00 per hour	7/5/23-8/10/23	ESY
Amy Peabody-Chieffo (subject to delivery of documents)	11-110-100-101-01-001-090	Kindergarten Teacher	WES	10	\$69,373	9/1/23-6/30/24	Replacing Cindee Straube
Victoria Tedesco (subject to delivery of documents)	11-213-100-106-03-078-600	ESY Teacher	District	NA	\$45.00 per hour	7/5/23-8/10/23	ESY
Evan Wooby (subject to delivery of documents)	11-213-100-106-03-078-600	ESY Instructional Aide	District	NA	\$17.84 per hour	7/5/23-8/10/23	ESY

<b>D. Approval of Resignations</b>				
Name	Account Number	Position	Location	Effective Date
Meredith Molinaro	11-000-218-104-01-141-090	Guidance Counselor	WES	6/30/23
Brienne Rodriguez	11-240-100-101-01-075-500	ESL Teacher	WES	6/30/23

<b>E. Approval of Rescission of Personnel</b>						
Name	Account Number	Position	Step/Level	Location	Salary/Rate	Dates
Donavyn Meyh	11-213-100-101-01-057-060	Special Education Teacher	1/150	SBS	\$63,479	9/1/23-6/30/24

<b>F. Approval of Substitutes</b>			
Name	Position	Rate	Dates
Lori McGowan (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	5/18/23-6/30/23
Renuku Reddy (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	5/18/23-6/30/23

<b>G. Approval of Summer Curriculum Hours</b>						
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Grade</b>	<b>Hours</b>	<b>Rate</b>	<b>Dates</b>
Melissa Fitzgibbon Marissa Larramendia	11-000-221-104-02-213	Summer ELA Curriculum Writing Grade: K	K	Up to 12 hours each, as needed	\$41 per hour (not to exceed \$984 total)	6/20/23- 8/31/23
Kelly Boyle Melissa Fitzgibbon	11-000-221-104-02-213	Summer ELA Curriculum Writing Grade: 1	1	Up to 12 hours each, as needed	\$41 per hour (not to exceed \$984 total)	6/20/23- 8/31/23
Lauren Knoke Jen Racine Isabella Russo Candace Sharrow	11-000-221-104-02-213	Summer ELA Curriculum Writing Grades:3-5	3-5 3 4 5	Up to 6 hours each, per grade level, as needed	\$41 per hour (not to exceed \$1,476 total)	6/20/23- 8/31/23
Kristen Cardona Kathleen Monteforte Liana Nemiroff Wendy DeJulio	11-000-221-104-02-213	Summer ELA Curriculum Writing Grade: 6	6	Up to 6 hours each, as needed	\$41 per hour (not to exceed \$984 total)	6/20/23- 8/31/23
Kristen Cardona Nicole Kepner Liana Nemiroff Kathleen Monteforte	11-000-221-104-02-213	Summer ELA Curriculum Writing Grades:7	7	Up to 18 hours each, as needed	\$41 per hour (not to exceed \$2,952 total)	6/20/23- 8/31/23
Kristen Cardona Sonia Pereira Sam Turner	11-000-221-104-02-213	Summer ELA Curriculum Writing Grade: 8	8	Up to 6 hours each, as needed	\$41 per hour (not to exceed \$738 total)	6/20/23- 8/31/23
Amy Garner Lauren Knoke Colleen Nejmeh	11-000-221-104-02-213	Summer Word Study Curriculum Writing Grade: 4 & 5	4-5	Up to 6 hours each, as needed	\$41 per hour (not to exceed \$738 total)	6/20/23- 8/31/23
Kelly Boyle Marissa Larramendia Melissa Fitzgibbon	11-000-221-104-02-213	Summer Social Studies Curriculum Writing Grade: K & 1	K 1	Up to 12 hours each, as needed	\$41 per hour (not to exceed \$1,476 total)	6/20/23- 8/31/23
Kelly Boyle Allison Brembt Ruth Pluymers	11-000-221-104-02-213	Summer Social Studies Curriculum Writing Grade: 2	2	Up to 6 hours each, as needed	\$41 per hour (not to exceed \$738 total)	6/20/23- 8/31/23
Lauren Bockus Cristina Pemini Carrie Santoro Stephanie Formus Candance Sharrow John Gottshalk	11-000-221-104-02-213	Summer Social Studies Curriculum Writing Grade: 3-5	3 3 5 5 4 4	Up to 12 hours each, per grade level, as needed	\$41 per hour (not to exceed \$2,952 total)	6/20/23- 8/31/23
Kristen Cardona Wendy DeJulio Janice Monetti Kayla Valinoti Ken Forsyth	11-000-221-104-02-213	Summer Social Studies Curriculum Writing Grades: 6-7	6-7 6 6 7 7	Up to 12 hours each, per grade level, as needed	\$41 per hour (not to exceed \$2,952 total)	6/20/23- 8/31/23
Kristen Cardona Janice Monetti Kayla Valinoti	11-000-221-104-02-213	Summer Social Studies Curriculum Writing Grades: 8	8	Up to 6 hours each, as needed	\$41 per hour (not to exceed \$738 total)	6/20/23- 8/31/23



<b>G. Approval of Summer Curriculum Hours (continued)</b>						
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Grade</b>	<b>Hours</b>	<b>Rate</b>	<b>Dates</b>
Vicky Gerry Alyssa Riva Lori Villanova	11-000-221-104-02-213	Summer World Language Curriculum Writing Grades: K-8	K-8	Up to 12 hours each, as needed	\$41 per hour (not to exceed \$1,476 total)	6/20/23-8/31/23
Kelly Boyle Lauren Knoke Kristen Cardona	11-000-221-104-02-213	Literacy Coach Summer Work	K-8	Up to 30 hours each, as needed	\$41 per hour (not to exceed \$3,690 total)	6/20/23-8/31/23
Tiffany Stulack	11-000-221-104-02-213	Summer ESL Curriculum Writing Grades: K-8	K-8	Up to 12 hours, as needed	\$41 per hour (not to exceed \$492 total)	6/20/23-8/31/23
Megan VanHorn Ruth Plymors Candace Sharrow	11-000-221-104-02-213	Summer Health Curriculum Writing Grades: K-8	K-8	Up to 12 hours each, as needed	\$41 per hour (not to exceed \$1,476 total)	6/20/23-8/31/23
Kate Mileto Wendy Michels	11-000-221-104-02-213	Summer Media Center Curriculum Writing Grades: K-8	K-8	Up to 6 hours each, as needed	\$41 per hour (not to exceed \$492 total)	6/20/23-8/31/23
Catie Rello Marrisa Larramendia Melissa Fitzgibbon	11-000-221-104-02-213	Summer Mathematics Curriculum Writing Grade K	K	Up to 12 hours each, per grade level, as needed	\$41 per hour (not to exceed \$1,476 total)	6/20/23-8/31/23
Catie Rello Allison Brembt	11-000-221-104-02-213	Summer Mathematics Curriculum Writing Grades 1-2	1 & 2 2	Up to 6 hours each, per grade level, as needed	\$41 per hour (not to exceed \$738 total)	6/20/23-8/31/23
Madison Hill Colleen Nejme Cristina Pernini Kristen Perrine Danielle Puzzo Jen Racine	11-000-221-104-02-213	Summer Mathematics Curriculum Writing Grades 3-5	5 5 3 4 3,4,5 3	Up to 12 hours each, per grade level, as needed	\$41 per hour (not to exceed \$3,936 total)	6/20/23-8/31/23
Alex Tylin Michele Jordan Katie Kline Kristyn Perello Monique Owczarek Danielle Puglisi	11-000-221-104-02-213	Summer Mathematics Curriculum Writing Grades 6-8	8 8 6,7 6,7 7 6,8	Up to 6 hours each, per grade level, as needed	\$41 per hour (not to exceed \$2,214 total)	6/20/23-8/31/23
Coleen Barnett Randi Morin Danielle Puzzo Kathy Schunk	11-000-221-104-02-213	Summer Mathematics Instructional Support Curriculum Writing Grades K-5	4,5 4,5 4,5 4,5	Up to 6 hours each, as needed	\$41 per hour (not to exceed \$984 total)	6/20/23-8/31/23
Colleen Nejme Madison Hill Danielle Puzzo Melissa Bula Marissa Larramendia Catie Rello	11-000-221-104-02-213	Summer Science Curriculum Writing Grades K-5	5 5 5 K 1 K-1	Up to 6 hours each, as needed	\$41 per hour (not to exceed \$1,476 total)	6/20/23-8/31/23

<b>G. Approval of Summer Curriculum Hours (continued)</b>						
Name	Account Number	Position	Grade	Hours	Rate	Dates
Shannon Heaney Allison Elik Jaclyn Furnari Deb Glicklich Lucy Plaza Danielle Puglisi	11-000-221-104-02-213	Summer Science Curriculum Writing Grades 6-8	6 6 8 7&8 7 7	Up to 6 hours each, per grade level, as needed	\$41 per hour (not to exceed \$1,722 total)	6/20/23-8/31/23
Danielle Puglisi Danielle Puzzo Catie Rello	11-000-221-104-02-213	STEM Coach Summer Work	K-8	Up to 30 hours each, as needed	\$41 per hour (not to exceed \$3,690 total)	6/20/23-8/31/23
Suzanne Updegrave	11-000-221-104-02-213	GATE Summer Curriculum Work	K-8	Up to 18 hours, as needed	\$41 per hour (not to exceed \$738 total)	6/20/23-8/31/23
Joe Larramendia Danielle Puglisi	11-000-221-104-02-213	Summer Technology Curriculum Writing Grades 6-8	6,7,8 6,7,8	Up to 12 hours each, per grade level, as needed	\$41 per hour (not to exceed \$2,952 total)	6/20/23-8/31/23
Meghan Russo	11-000-221-104-02-213	Summer Art Curriculum Writing Grades K-8	6,7,8	Up to 12 hours, as needed	\$41 per hour (not to exceed \$492 total)	6/20/23-8/31/23
Cassandra Devita	11-000-221-104-02-213	Summer Music Curriculum Writing Grades K-8	6,7,8	Up to 18 hours, as needed	\$41 per hour (not to exceed \$738 total)	6/20/23-8/31/23
Kristen Cardona Michele Jordan Kerin Roberts Danielle Puglisi Monique Owczarek	11-000-221-104-02-213	Summer Instructional Support Curriculum Writing Grades 6-8	6,7,8	Up to 9 hours each, as needed	\$41 per hour (not to exceed \$1,845 total)	6/20/23-8/31/23
Breanne Szatkowski Zach Miracle Brian Bodnar	11-000-221-104-02-213	Summer 6-8 ICR/RCR Modification Resources Curriculum Writing	6-8	Up to 12 hours each, as needed	\$41 per hour (not to exceed \$1,476 total)	6/20/23-8/31/23
Zach Miracle	11-000-221-104-02-213	Summer LLD Life Skills Curriculum Writing	6-8	Up to 12 hours, as needed	\$41 per hour (not to exceed \$492 total)	6/20/23-8/31/23
Jodi Harwood	11-000-221-104-02-213	Summer Preschool Curriculum Writing	Pre-K	Up to 12 hours, as needed	\$41 per hour (not to exceed \$492 total)	6/20/23-8/31/23
Amy Garner	11-000-221-104-02-213	Summer Special Education Coach	K-8	Up to 30 hours, as needed	\$41 per hour (not to exceed \$1,230 total)	6/20/23-8/31/23

<b>H. Approval of Staff for ESY Child Study Team Case Management</b>				
Name	Account Number	Position	Dates	Hourly Rate
Tara Bisson	11-000-219-104-03-087-340	Social Worker	7/5/23-8/10/23	\$48.26 per hour (not to exceed 90 hours)
Bethann Harrington	11-000-219-104-03-087-340	Social Worker	7/5/23-8/10/23	\$56.79 per hour (not to exceed 90 hours)

<b>H. Approval of Staff for ESY Child Study Team Case Management</b>				
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Dates</b>	<b>Hourly Rate</b>
Anthony Maiorano	11-000-219-104-03-087-340	Social Worker	7/5/23-8/10/23	\$47.60 per hour (not to exceed 90 hours)
Ann Marie Polinger	11-000-219-104-03-087-340	LDTC	7/5/23-8/10/23	\$60.08 per hour (not to exceed 90 hours)
Claire Sheats (subject to delivery of documents)	11-000-219-104-03-087-340	School Psychologist	7/5/23-8/10/23	\$45.00 per hour (not to exceed 90 hours)

<b>I. Approval of ESY Students Organization and Readiness Program (SOAR)</b>				
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Dates</b>	<b>Hourly Rate</b>
Margaret Ryan	11-213-100-101-03-078-600	SOAR Program	7/25/23-8/31/23	\$68.04 per hour (not to exceed 24 hours)

<b>J. Approval of Instructional Aides for ESY</b>				
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Dates</b>	<b>Hourly Rate</b>
Robin Dibetta	11-213-100-106-03-078-600	ESY Instructional Aide	7/5/23-8/10/23	\$17.84 per hour (not to exceed 66 hours)
Diana Gurumendy	11-213-100-106-03-078-600	ESY Instructional Aide	7/5/23-8/10/23	\$17.84 per hour (not to exceed 66 hours)
Evan Obenauer	11-213-100-106-03-078-600	ESY Instructional Aide	7/5/23-8/10/23	\$17.84 per hour (not to exceed 66 hours)
Karen Perlman	11-213-100-106-03-078-600	ESY Instructional Aide	7/5/23-8/10/23	\$17.84 per hour (not to exceed 66 hours)
Angela Ryder	11-213-100-106-03-078-600	ESY Instructional Aide	7/5/23-8/10/23	\$17.84 per hour (not to exceed 66 hours)
Stephen Simborski	11-213-100-106-03-078-600	ESY Instructional Aide	7/5/23-8/10/23	\$17.84 per hour (not to exceed 132 hours)
Evan Wooby (subject to delivery of documents)	11-213-100-106-03-078-600	ESY Instructional Aide	7/5/23-8/10/23	\$17.84 per hour (not to exceed 33 hours)

<b>K. Approval of ESY Staff for IEP Meetings</b>				
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Dates</b>	<b>Hourly Rate</b>
Coleen Barnett Kristen Cardona Dawn Eelman Lauren Hall Jodi Harwood Michele Jordan Joseph Larramendia Nina Manger Colleen Nejme Jennifer Racine Megan VanHorn Erica Viel-Desimone Traci Weston-Murn	11-213-100-101-03-078-600	IEP Meetings	7/5/23-8/10/23	Not to exceed \$2,000 total

5/17/2023

<b>L. Approval of Staff for Child Study Team Meetings and Evaluations</b>				
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Dates</b>	<b>Hourly Rate</b>
Tara Bisson	11-000-219-104-03-087-340	Social Worker	7/5/23-8/10/23	\$48.26 per hour (not to exceed 60 hours)
Meghan Castellano	11-000-219-104-03-087-340	Speech Teacher	7/5/23-8/10/23	\$48.69 per hour (not to exceed 45 hours)
Debra Gesualdo	11-000-219-104-03-087-340	Speech Teacher	7/5/23-8/10/23	\$66.57 per hour (not to exceed 45 hours)
Bethann Harrington	11-000-219-104-03-087-340	Social Worker	7/5/23-8/10/23	\$56.79 per hour (not to exceed 60 hours)
Heather Lilly	11-000-219-104-03-087-340	LDTC	7/5/23-8/10/23	\$61.99 per hour (not to exceed 90 hours)
Anthony Maiorano	11-000-219-104-03-087-340	Social Worker	7/5/23-8/10/23	\$47.60 per hour (not to exceed 60 hours)
Maritcelly Mendez	11-000-219-104-03-087-340	Occupational Therapist	7/5/23-8/10/23	\$55.09 per hour (not to exceed 45 hours)
Ann Marie Polinger	11-000-219-104-03-087-340	LDTC	7/5/23-8/10/23	\$60.08 per hour (not to exceed 90 hours)
Margaret Ryan	11-000-219-104-03-087-340	Social Worker	7/5/23-8/10/23	\$68.04 per hour (not to exceed 15 hours)
Claire Sheats (subject to delivery of documents)	11-000-219-104-03-087-340	School Psychologist	7/5/23-8/10/23	\$45.00 per hour (not to exceed 75 hours)
Randi Lee Venturini	11-000-219-104-03-087-340	Teacher of the Deaf	7/5/23-8/10/23	\$54.98 per hour (not to exceed 12 hours)

<b>M. Approval of Substitute Aides for ESY</b>				
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Dates</b>	<b>Hourly Rate</b>
Coleen Barnett	11-213-100-106-03-078-600	ESY Substitute Aide	7/5/23-8/10/23	\$17.84 per hour (as needed)
Ludmila Battista	11-213-100-106-03-078-600	ESY Substitute Aide	7/5/23-8/10/23	\$17.84 per hour (as needed)
Ann Marie Polinger	11-213-100-106-03-078-600	ESY Substitute Aide	7/5/23-8/10/23	\$17.84 per hour (as needed)
Gia Sodbinow	11-213-100-106-03-078-600	ESY Substitute Aide	7/5/23-8/10/23	\$17.84 per hour (as needed)
Erica Viel-Desimone	11-213-100-106-03-078-600	ESY Substitute Aide	7/5/23-8/10/23	\$17.84 per hour (as needed)
Evan Wooby (subject to delivery of documents)	11-213-100-106-03-078-600	ESY Substitute Aide	7/5/23-8/10/23	\$17.84 per hour (as needed)

<b>N. Approval of Teacher Leader for ESY</b>				
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Dates</b>	<b>Hourly Rate</b>
Nina Manger	11-213-100-101-03-078-600	Teacher Leader	7/5/23-8/10/23	\$45 per hour (not to exceed 175 hours)

<b>O. Approval of Substitute Nurse for ESY</b>				
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Dates</b>	<b>Hourly Rate</b>
Patricia Holzschuh	11-000-213-104-03-078-800	ESY Substitute Nurse	7/5/23-8/10/23	\$225 per day (not to exceed 22 days)

<b>P. Approval of Special Education Teachers for ESY</b>				
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Dates</b>	<b>Hourly Rate</b>
Victoria Avila	11-213-100-101-03-078-600	ESY Teacher	7/5/23-8/10/23	\$45 per hour (not to exceed 88 hours)
Coleen Barnett	11-213-100-101-03-078-600	ESY Teacher	7/5/23-8/10/23	\$45 per hour (not to exceed 88 hours)
Ludmila Battista	11-213-100-101-03-078-600	ESY Teacher	7/5/23-8/10/23	\$45 per hour (not to exceed 88 hours)
Alane Cook	11-213-100-101-03-078-600	ESY Teacher - Sup Reading	7/5/23-8/10/23	\$45 per hour (not to exceed 75 hours)
Noelle Decowski	11-213-100-101-03-078-600	ESY Teacher	7/5/23-8/10/23	\$45 per hour (not to exceed 88 hours)
Stephanic Formus	11-213-100-101-03-078-600	ESY Teacher	7/5/23-8/10/23	\$45 per hour (not to exceed 44 hours)
Lauren Hall	11-213-100-101-03-078-600	ESY Teacher	7/5/23-8/10/23	\$45 per hour (not to exceed 88 hours)
Emily Hansen	11-213-100-101-03-078-600	ESY Teacher	7/5/23-8/10/23	\$45 per hour (not to exceed 88 hours)
Madison Hill	11-213-100-101-03-078-600	ESY Teacher	7/5/23-8/10/23	\$45 per hour (not to exceed 88 hours)
Heather Lilly	11-213-100-101-03-078-600	ESY Teacher - Sup Reading	7/5/23-8/10/23	\$45 per hour (not to exceed 60 hours)
Colleen Nejmech	11-213-100-101-03-078-600	ESY Teacher	7/5/23-8/10/23	\$45 per hour (not to exceed 88 hours)
Amanda Perez	11-213-100-101-03-078-600	ESY Teacher	7/5/23-8/10/23	\$45 per hour (not to exceed 88 hours)
Isabella Russo	11-213-100-101-03-078-600	ESY Teacher	7/5/23-8/10/23	\$45 per hour (not to exceed 88 hours)

<b>P. Approval of Special Education Teachers for ESY</b>				
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Dates</b>	<b>Hourly Rate</b>
Shannon Reilly	11-213-100-101-03-078-600	ESY Teacher	7/5/23-8/10/23	\$45 per hour (not to exceed 154 hours)
Emma Ryan	11-213-100-101-03-078-600	ESY Teacher	7/5/23-8/10/23	\$45 per hour (not to exceed 154 hours)
Victoria Tedesco (subject to delivery of documents)	11-213-100-101-03-078-600	ESY Teacher	7/5/23-8/10/23	\$45 per hour (not to exceed 88 hours)
Randi Lee Venturini	11-213-100-101-03-078-600	ESY Teacher of the Deaf	7/5/23-8/10/23	\$45 per hour (not to exceed 18 hours)
Lori Zelnick	11-213-100-101-03-078-600	ESY Teacher	7/5/23-8/10/23	\$45 per hour (not to exceed 44 hours)

<b>Q. Approval of Substitute Teachers for ESY</b>				
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Dates</b>	<b>Hourly Rate</b>
Ann Marie Polinger	11-213-100-101-03-078-600	ESY SubstituteTeacher	7/5/23-8/10/23	\$45 per hour
Erica Viel-Desimone	11-213-100-101-03-078-600	ESY SubstituteTeacher	7/5/23-8/10/23	\$45 per hour
Lori Zelnick	11-213-100-101-03-078-600	ESY SubstituteTeacher	7/5/23-8/10/23	\$45 per hour

**XII. BUSINESS**

Motion by Mr. Tuma, seconded by Mrs. Noto that Items XII.A. through XII.L. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.L. were unanimously approved by Roll Call.

There was no Business Committee report.

**A. Bill List**

It is recommended that the Board approve the List of Bills for the period May 5, 2023 through May 17, 2023, totaling \$1,421,612.91.

**B. Approval of Group Medical Insurance Provider**

It is recommended that the Board approve an Agreement with Horizon Blue Cross Blue Shield to provide medical insurance coverage, pursuant to its terms, for the period July 1, 2023 to June 30, 2024.

**C. Approval of Group Prescription Insurance Provider**

It is recommended that the Board approve an Agreement with Benecard Services, LLC to provide prescription insurance coverage, pursuant to its terms, for the period July 1, 2023 to June 30, 2024.

**D. Approval of Employee Assistance Program (EAP) with Robert Wood Johnson/Barnabas Health**

It is recommended that the Board approve an Agreement with Robert Wood Johnson/Barnabas Health to provide an Employee Assistance Program (EAP) to all employees of the district and their dependents, including children up to age 26, at the following rates:

Effective Date	Rate
July 1, 2023 through June 30, 2024	\$5,580

**E. Approval of Submission of Safety Grant Application**

It is recommended that the Branchburg Township Board of Education hereby approve the submission of a grant application for the 2023 Safety Grant Program through the New Jersey School Insurance Group’s ERIC North Subfund for the purposes described in the application in the amount of \$5,307 for the period July 1, 2023 to June 30, 2024.

**F. Approval of BCMS – Phase 2 Front Roofs Replacement**

It is recommended that the Board approve Weatherproofing Technologies, Inc. which is part of the ESCNJ (Contract #:Roofing & Envelope Services Bid #ESCNJ/AEPA 21D to replace Phase 2 Front Roofs at BCMS, at the total cost of \$1,197,769.00 to be paid by purchase order, through account # 12-000-400-450-04-612 and sufficient funds are available in the 2022-2023 budget.

**G. Approval of Replacement of one NAE and upgrade to Metasys at Old York**

It is recommended that the Board approve Johnson Controls for replacement of one NAE and upgrade to Metasys at Old York School. The proposal is compliant with Sourcewell contract #070121-JHN as the pricing meets the requirements established by our contract. The total cost of \$26,792.00, to be paid by purchase order, through account #12-000-400-450-06-612 and sufficient funds are available in the 2022-2023 budget.

**H. Approval of BCMS –Solar panel removal and installation**

It is recommended that the Board approve Vanguard Energy Partners, LLC (VEP) for removal and installation of solar panel for the Phase 2 Roof replacement at BCMS, at the total cost of \$78,017.19 to be paid by purchase order, through account # 12-000-400-450-04-612 and sufficient funds are available in the 2022-2023 budget.

**I. Approval of Professional Architectural Services for BCMS Front Roofs Replacement**

It is recommended that the Board approve FKA Architects for Professional Architectural Services for BCMS Front Roofs Replacement, at the total cost of \$61,015.00 to be paid by purchase order, through account # 12-000-400-390-01-627 and sufficient funds are available in the 2022-2023 budget.

**J. Approval of Revision of Settlement Agreement**

**BE IT RESOLVED**, that the Board of Education approves a revision of a settlement in the matter of parents of special education student #4917186712 v. Branchburg Board of Education, in the amount not to exceed \$2,000 for instructional support costs, from the date of this Agreement through a revised date of November 30, 2023.

**K. Approval of Shared Services Agreement - Pupil Transportation Services**

**BE IT RESOLVED**, that, pursuant to the Uniform Shared Services and Consolidation Act, the Board of Education hereby approves and authorizes the execution of a Shared Services Agreement with the Readington Township Board of Education for the provision of pupil transportation services to students of both school districts for the period July 1, 2023 to June 30, 2024 with terms and conditions set forth therein.

**L. Approval of Shared Services Agreement - Garage Bay**

**BE IT RESOLVED**, that, pursuant to the Uniform Shared Services and Consolidation Act, the Board of Education hereby approves and authorizes the execution of a Shared Services Agreement with the Readington Township Board of Education for the shared use of the transportation garage space/bays for both school districts for the period July 1, 2023 to June 30, 2024 with terms and conditions set forth therein.

**XIII. PUBLIC COMMENT**

There was no public comment.

**XIV. BOARD LIAISON REPORTS**

Mrs. Shah spoke about the following PTO items:

- The PTO thanked the second grade families for making Empty Bowls a great success;
- There will be upcoming events for grades 3, 4, and 5;
- The 8<sup>th</sup> grade dance will be held on June 10, 2023;
- They are looking for volunteers to make events and fundraisers possible; and
- They are looking for new Executive Board Members for the next school year.

Dr. Chase said she attended the Branchburg Education Foundation PocketBook Bingo Night, along with other staff members, and had a great time.

Mrs. Joyce said a virtual Special Education Parents Advisory Group (SEPAG) townhall meeting is scheduled for May 23, 2023 at 6:00 p.m.



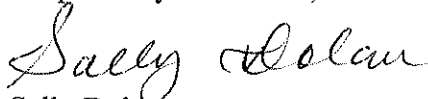
**XV. EXECUTIVE SESSION**

There was no second Executive Session.

**XVI. ADJOURNMENT**

On a motion by Mr. Tuma, seconded by Mrs. Noto, and carried unanimously, the Board agreed to adjourn at 7:56 p.m.

Respectfully Submitted,



Sally Dolan

School Business Administrator/Board Secretary