

Branchburg Township School District

REGULAR MEETING MINUTES

July 15, 2021

Executive Session - 6:00 p.m.

Public Meeting – 7:30 p.m.

I. CALL TO ORDER

On a motion by Ms. Curcio, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to convene to public session at 6:06 p.m.

The meeting was called to order at 6:06 p.m. by Board President, Theresa Joyce, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Vincent Carpentier, Cathy Curcio, Kristen Fabriczi, Theresa Joyce, Robert Marder, Olga Phelps, Keerti Purohit and Jonathan Sarles.

The following member was absent: Noah Horowitz

Also present were: Superintendent of Schools Rebecca Gensel and Business Administrator/Board Secretary Kelly Morris.

II. The Secretary called the roll.

III. CALL TO EXECUTIVE SESSION

On a motion by Ms. Curcio, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to convene to Executive Session at 6:06 p.m. to discuss Personnel, Student Matters, Contracts and Legal Issues.

On a motion by Ms. Curcio, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to adjourn Executive Session at 7:27 p.m.

On a motion by Ms. Curcio, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to reconvene to public session at 7:37 p.m. with 5 members of the public present.

IV. The assembly saluted the flag.

V. Statement of Adequate Notice

VI. SUPERINTENDENT'S REPORT

Ms. Gensel did a presentation on the 2021/2022 School Goals and District Goals.

Ms. Gensel also did a presentation on the H.I.B. grades for the district.

VII. PUBLIC COMMENT

There was no public comment.

VIII. GOVERNANCE

Motion by Ms. Curcio, seconded by Mrs. Fabriczi that Items VIII.A. through VIII.E. be moved upon the recommendation of the Superintendent.
On call of the vote, Items VIII.A. through VIII.E. were approved by Roll Call.

Mrs. Joyce spoke about the following:

- Ms. Gensel formally submitted her retirement to be effective October 1, 2021;
- There will be a Superintendent Search conducted for the 2022/2023 school year; and
- There will be an interview process for an Interim Superintendent to be approved by September.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of June 17, 2021.

B. Discussion of 2021-2022 Board Goals

It is recommended that the Board discuss the 2021-2022 Board Goals.

C. Approval of Submission of 2021-2022 Comprehensive Equity Plan Statement of Assurance

It is recommended that the Board approve the submission of the 2021-2022 Comprehensive Equity Plan Statement of Assurance to the Executive County Superintendent of Schools.

D. Approval of Amendment of Annual Board of Education Meeting Dates

It is recommended that the amended meeting dates be adopted.

Thursday, September 9, 2021*
Thursday, September 16, 2021 (Cancelled)
Thursday, September 23, 2021*
Thursday, October 7, 2021*
Thursday, October 21, 2021
Thursday, November 4, 2021*
Thursday, November 18, 2021
Thursday, December 2, 2021*
Thursday, December 16, 2021
Monday, January 3, 2022

* denotes an additional meeting

E. Approval of Agreement with New Jersey School Boards Association

It is recommended that the Board approve an Agreement with the New Jersey School Boards Association to provide Superintendent Search services in the amount of \$7,000 to be paid by purchase order through Account #11-000-230-339-01-001, and sufficient funds are available in the 2021-2022 budget.

IX. POLICY

X. EDUCATION

Motion by Ms. Curcio, seconded by Mrs. Fabriczi that Items X.A. through X.L. be moved upon the recommendation of the Superintendent.

On call of the vote, Items X.A. through X.L. were unanimously approved by Roll Call, with Mrs. Fabriczi abstaining on Items X.E. and X.F.

Motion by Ms. Curcio, seconded by Mrs. Fabriczi that Item X.M. be tabled upon the recommendation of the Superintendent.

On call of the vote, Item X.M. was unanimously approved by Roll Call to be tabled.

There was no Education Committee report.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
SCASA/Hunterdon Legal Update Watchung Hills Regional High School	Jennifer Anderson 11-000-221-580-02-189-999	7/29/21	N/A	N/A	N/A	\$15.47	\$15.47
SCASA/Hunterdon Legal Update Watchung Hills Regional High School	Matthew Barbosa 11-000-240-580-02-000-020	7/29/21	N/A	N/A	N/A	\$20.00	\$20.00
Social Emotional Learning Summit Virtual	Amy McLaughlin 11-000-219-580-03-001-999	7/20/21- 7/21/21	\$200.00	N/A	N/A	N/A	\$200.00
Social Emotional Learning Summit Virtual	Beth Stanton 11-000-219-580-03-001-999	7/20/21- 7/21/21	\$200.00	N/A	N/A	N/A	\$200.00
Legal One – School Law Essentials Virtual	Danielle Shober 11-000-240-580-02-000-020	7/19/21	\$75.00	N/A	N/A	N/A	\$75.00
Legal One – School Law Essentials Virtual	Beth Stanton 11-000-240-580-02-000-020	7/19/21	\$75.00	N/A	N/A	N/A	\$75.00

B. Approval of Acceptance of McKinney-Vento Student			
Sending District	Student ID #	Tuition	Effective Dates
Lumberton Township School District Lumberton, NJ	4818511340	\$455.96 (\$113.99 per day)	5/21/21-5/26/21

C. Approval of Tuition Payments to the Union County Vocational School for Full Time Student					
Location	Student ID #	Account Number	SY Tuition	SY Dates	Total
Union County Vocational & Technical School Transition Program Scotch Plains, NJ	2895967845	11-000-100-564-03-000-000	\$15,000	9/1/21-6/30/22	\$15,000

D. Approval of Tuition Payments to the Union County Vocational School for Shared Time Student					
Location	Student ID #	Account Number	SY Tuition	SY Dates	Total
Union County Vocational & Technical School Self-Contained Program Scotch Plains, NJ	1245593934	11-000-100-564-03-000-000	\$6,000	9/1/21-6/30/22	\$6,000

E. Approval of 2021-2022 Out of District Programs									
Program/Location	Account Number	Student ID #	ESY			SY			Total Cost
			Tuition	Extra Services	Dates	Tuition	Extra Services	Dates	
The Calais School Whippany, NJ	11-000-100-566-03-109-000	3602532800	\$11,807.40	N/A	7/1/21-8/13/21	\$70,844.40	N/A	9/3/21-6/24/22	\$82,651.80
East Mountain School HMH Carrier Clinic Belle Mead, NJ	11-000-100-566-03-109-000	7130617798	\$9,707.70	N/A	7/5/21-8/13/21	\$58,246.20	N/A	9/8/21-6/17/22	\$67,953.90
Eden Institute Inc. Princeton, NJ	11-000-100-566-03-109-000	3373948778	\$19,070.28	\$9,503.56	7/6/21-8/20/21	\$98,000.05	\$52,214.85	9/8/21-6/22/22	\$178,788.74
Eden Institute Inc. Princeton, NJ	11-000-100-566-03-109-000	8267623955	\$18,010.82	N/A	7/6/21-8/20/21	\$98,000.05	\$12,308.00	9/8/21-6/22/22	\$128,318.87
Educational Services Commission of NJ Future Foundations Acad. Piscataway, NJ	11-000-100-562-03-105-000	8196428032	\$5,336.00	\$3,509.00	6/28/21-8/6/21	\$59,220.00	\$42,120.00	9/2/21-6/20/22	\$110,185.00
Educational Services Commission of NJ Future Foundations Acad. Piscataway, NJ	11-000-100-562-03-105-000	9751134352	N/A	N/A	N/A	\$59,220.00	\$2,183.00	9/2/21-6/20/22	\$61,403.00
The Midland School Branchburg, NJ	11-000-100-566-03-109-000	5436371228	N/A	N/A	N/A	\$72,720.00	\$28,260.00	9/2/21-6/14/22	\$100,980.00
The Midland School Branchburg, NJ	11-000-100-566-03-109-000	3700266864	\$12,120.00	\$4,710.00	7/7/21-8/17/21	N/A	N/A	N/A	\$16,830.00
The Midland School Branchburg, NJ	11-000-100-566-03-109-000	1466744934	\$12,120.00	N/A	7/7/21-8/17/21	\$72,720.00	N/A	9/2/21-6/14/22	\$84,840.00
NJ Inst. for Disabilities Lakeview School Edison, NJ	11-000-100-566-03-109-000	2596035985	N/A	N/A	N/A	\$95,587.20	N/A	9/7/21-6/16/22	\$95,587.20
New Road School Somerset, NJ	11-000-100-566-03-109-000	1338742458	\$10,107.60	N/A	7/1/21-8/12/21	\$60,645.60	N/A	9/9/21-6/15/22	\$70,753.20
Pillar Care Continuum Pillar Elementary School Livingston, NJ	11-000-100-566-03-109-000	7930912675	\$11,372.70	N/A	7/6/21-8/16/21	\$68,236.20	N/A	9/8/21-6/23/22	\$79,608.90
Pillar Care Continuum Pillar Elementary School Livingston, NJ	11-000-100-566-03-109-000	5436371228	\$11,372.70	\$6,450.00	7/6/21-8/16/21	N/A	N/A	N/A	\$17,822.70
Princeton Child Development Institute Princeton, NJ	11-000-100-566-03-109-000	1375645515	\$17,850.00	N/A	7/19/21-8/11/21	\$107,100.00	N/A	9/3/21-6/18/22	\$124,950.00
Rock Brook School Skillman, NJ	11-000-100-566-03-109-000	3165361129	\$9,498.87	\$7,695.00	7/6/21-8/19/21	\$63,325.80	\$9,975.00 (30 days)	9/8/21-6/17/22	\$90,494.67
Somerset Hills Learning Institute Bedminster, NJ	11-000-100-566-03-109-000	3092350853	\$17,095.80	N/A	7/6/21-8/16/21	\$102,574.80	N/A	9/1/21-6/15/22	\$119,670.60
Terranova Group, Inc. t/a Chapel Hill Academy Lincoln Park, NJ	11-000-100-566-03-109-000	1882785021	\$10,350.00	N/A	7/6/21-8/12/21	N/A	N/A	N/A	\$10,350.00

F. Approval of Nursing Services for Out of District Students for 2021-2022 School Year					
Service Name	Account Number	Student ID #	Rate Per Hour	Dates	Discussion
Bayada Home Health Care Somerset, NJ	11-000-219-320-03-181-340	7737812861	\$44.50 LPN \$54.50 RN	7/1/21-6/30/22	Not to exceed 6 hours daily.
		2596035985	\$44.50 LPN \$54.50 RN	9/7/21-6/16/22	Not to exceed 9 hours daily.

G. Approval of Vendor						
Vendor	Account Numbers	Cost per Unit	Cost per Evaluation	Total Cost	Dates	Discussion
Preferred Special Services, LLC	11-000-219-320-03-181-340	\$45 per .5 hour (not to exceed \$35,000)	\$200 (not to exceed \$5,000)	\$40,000 (not to exceed)	9/1/21-6/30/22	Physical Therapy Services for IEP Students

H. Approval of Vendor				
Vendor	Account Numbers	Cost	Dates	Discussion
Leah McMorrow	11-000-219-320-03-181-340	\$550 per evaluation \$100 per hour for parent meeting \$75 per hour CST staff meeting	9/1/21-6/30/22	Educational Evaluations, parent meetings and CST staff meetings on an as needed basis. Not to exceed \$54,500

I. Approval of Revision of 2020-2021 SY Out of District Program						
Program/Location	Account Number	Student ID #	Tuition From	Tuition To	Dates	Total Cost
Pillar Care Continuum Pillar Elementary Livingston, NJ	11-000-100-566-03-109-000	7930912675	\$13,088 (\$409 per day/ 32 days)	\$20,859 (\$409 per day/ 51 days)	4/5/21-6/23/21	\$20,859

J. Approval of Vendor					
Vendor	Student ID #	Cost	Dates	Total Cost	
State of New Jersey Commission for the Blind and Visually Impaired	2280110307 4212290701 5436371228	\$2,200 per student	9/1/21-6/30/22	\$6,600 (not to exceed)	

K. Approval of Contracted Speech Evaluation					
Vendor	Account Number	Student ID #	Cost	Date	Discussion
Speech Therapy Center, LLC Denville, NJ	11-000-219-320-03-181-340	3092350853	\$375 (not to exceed)	7/16/21	Speech Evaluation

L. Approval of Contracted Occupational Therapy Evaluation					
Vendor	Account Number	Student ID #	Cost	Date	Discussion
Advance Education Advisement Corp. Hillsborough, NJ	11-000-219-320-03-181-340	3092350853	\$475 (not to exceed)	7/23/21	Occupational Therapy Evaluation

M. Approval of Negotiated Agreement

It is recommended that the Board approve the negotiated agreement between the Branchburg Township Board of Education and the parents of student #3092350853.

XI. HUMAN RESOURCES

Motion by Ms. Curcio, seconded by Mrs. Fabriczi that Items XI.A. through XI.O., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.O., were unanimously approved by Roll Call.

There was no Human Resources Committee report.

A. Approval of Transfers			
Name	From	To	Dates
Jennifer Dedominicis	Lunchroom Aide – SBS 61-910-310-110-01-001 \$5,077.80	Instructional Kindergarten Aide 11-110-100-106-01-001-090 Step: 1, Salary: \$13,939.06	9/1/21-6/30/22
Richard DeSantis	6 th Grade Social Studies 11-130-100-101-01-021-020	6 th & 7 th Grade Social Studies 11-130-100-101-01-021-020	9/1/21-6/30/22
Erin DeSantos	Instructional Aide – WES 11-215-100-106-01-059-090 Full-Time	Instructional Kindergarten Aide (4.75 hours) 11-110-100-106-01-001-090 Step: 5, Salary: \$14,626.13	9/1/21-6/30/22
Michelle Dooley	3 rd Grade Teacher 11-120-100-101-01-012-090	Instructional Support – Math 11-230-100-101-01-072-090	9/1/21-6/30/22
Teresa Dovale	6 th & 7 th Grade French, 6 th Grade Spanish 11-130-100-101-01-021-020	6 th & 8 th Grade French, 6 th Grade Spanish 11-130-100-101-01-021-020	9/1/21-6/30/22
Linda Kaminsky	1 st Grade Teacher 11-120-100-101-01-012-090	Instructional Support – Literacy 11-230-100-101-01-072-090	9/1/21-6/30/22
Katie Kline	7 th Grade Math 11-130-100-101-01-021-020	6 th & 7 th Grade Math 11-130-100-101-01-021-020	9/1/21-6/30/22
Lisa Leibowitz	7 th Grade Language Arts 11-130-100-101-01-021-020	6 th & 7 th Grade Language Arts 11-130-100-101-01-021-020	9/1/21-6/30/22
Allison LeMieux	2 nd Grade Teacher 11-120-100-101-01-012-090	Instructional Support – Literacy 11-230-100-101-01-072-090	9/1/21-6/30/22
Karen Perlman	Part-Time Instructional Aide Step 3, Salary: \$14,282.60	Full-Time Instructional Aide Step 3, Salary: \$19,565.20	9/1/21-6/30/22
Frank Richardson	8 th Grade Spanish 11-130-100-101-01-021-020	6 th & 8 th Grade Spanish 11-130-100-101-01-021-020	9/1/21-6/30/22
Alyssa Riva	6 th & 8 th Grade French 11-130-100-101-01-021-020	6 th & 7 th Grade French 11-130-100-101-01-021-020	9/1/21-6/30/22
Amanda Roper	1 st Grade Teacher 11-120-100-101-01-012-090	Instructional Support – Literacy 11-230-100-101-01-072-090	9/1/21-6/30/22
Emma Ryan	6 th Grade Special Education 11-213-100-101-01-057-020	4 th & 5 th Grade Special Education 11-213-100-101-01-057-060	9/1/21-6/30/22

B. Approval of Revision of Personnel			
Name	From	To	Discussion
Melissa Donaway	Step: 2, Level: BA, Salary: \$60,195	Step: 2, Level: 182, Salary: \$64,495	Presented official transcripts

C. Approval of Revision of Hours/Dates for CST Meetings, Evaluations and Counseling for ESY				
Name	Account	Position	From	To
Bethann Harrington	11-000-219-104-03-087-340	LCSW	\$52.20 per hour (not to exceed 20 hours)	\$52.20 per hour (not to exceed 40 hours)
Heather Lilly	11-000-219-104-03-087-340	LDTC	7/6/21-8/19/21	7/1/21-8/31/21
Michelle Nash	11-000-219-104-03-087-340	School Psychologist	7/6/21-8/19/21	7/1/21-8/31/21

D. Approval of Instructional Services Stipends					
Name	Account	Position	Rate	Dates	Discussion
Erica Landesberg Danielle Puglisi	11-000-221-102-01-207-999	Instructional Services Maternity Leave Replacement Stipend	\$41 per hour (5 hours per week for 22 weeks, not to exceed \$4,510 each)	9/1/21-1/31/22	Stipend for maternity leave replacement of employee #5676

E. Approval of Non-Athletic Stipends				
Name	Account	Position		Stipend
Christopher Boehm	11-401-100-101-01-078-090	Art Show - WES		\$880
Christopher Boehm	11-401-100-101-01-078-090	Yearbook - WES		\$945
Christopher Boehm	11-401-100-101-01-078-090	Specials Team Leader - WES		\$2,259
Dawn Eelman	11-401-100-101-01-078-090	2 nd Grade Team Leader - WES		\$2,259
Melissa Fitzgibbon	11-401-100-101-01-078-090	1 st Grade Team Leader - WES		\$2,259
Jodi Harwood	11-401-100-101-01-078-090	Pre-School Team Leader - WES		\$2,259
Brad Moor	11-401-100-101-01-078-090	3 rd Grade Team Leader - WES		\$2,259
Ruth Pluymsers	11-401-100-101-01-078-090	Science Fair/Competitions - WES		\$662
Lisa Quinn	11-401-100-101-01-078-090	Kindergarten Team Leader - WES		\$2,259

F. Approval of 2021-2022 RBT Stipend				
Name	Account	Position	Stipend	Discussion
Kim Gislao	11-000-217-106-01-000-090	Instructional Aide	\$1,000	40 hours online registered Behavior Technician Training (RBT)

G. Approval of ESY Students Organization and Readiness Program (SOAR)					
Name	Account	Location	Position	Rate	Dates
Jennilyn Nelson	11-213-100-101-03-078-600	WES	Guidance SOAR Program	\$45 per hour (not to exceed 4 hours)	7/6/21-8/19/21

H. Approval of Additional ESY Substitutes				
Name	Account	Position	Rate	Dates
Coleen Barnett	11-213-100-101-03-078-600	ESY Substitute Teacher	\$45.00 per hour	7/6/21-8/19/21
		ESY Substitute Aide	\$16.23 per hour	
Teresa Gallo-Tomcho	11-213-100-101-03-078-600	ESY Substitute Aide	\$16.23 per hour	7/6/21-8/19/21
Alexa Harwood	11-213-100-101-03-078-600	ESY Substitute Teacher	\$18.33 per hour	7/6/21-8/19/21
		ESY Substitute Aide	\$16.23 per hour	
Leslie Jones	11-213-100-101-03-078-600	ESY Substitute Aide	\$16.23 per hour	7/6/21-8/19/21
Isabella Russo	11-213-100-101-03-078-600	ESY Substitute Teacher	\$45.00 per hour	7/6/21-8/19/21
		ESY Substitute Aide	\$16.23 per hour	
Emily Williams	11-213-100-101-03-078-600	ESY Substitute Teacher	\$45.00 per hour	7/6/21-8/19/21
		ESY Substitute Aide	\$16.23 per hour	

I. Approval of Additional ESY Hours					
Name	Account	Position	From	To	Dates
Traci Miller	11-213-100-106-03-078-600	ESY Instructional Aide	\$16.23 per hour (not to exceed 96 hours total)	\$16.23 per hour (not to exceed 156 hours total)	7/6/21-8/19/21
Wilton Robinson	11-213-100-106-03-078-600	ESY Instructional Aide	\$16.23 per hour (not to exceed 96 hours total)	\$16.23 per hour (not to exceed 156 hours total)	7/6/21-8/19/21

J. Approval of Personnel								
Name	Account Number	Position	Location	Step	Level	Salary	Dates	Discussion
Marion Chiesa	61-910-310-110-01-001 (subject to delivery of documents)	Lunchroom Aide	WES	NA	NA	\$6,435	9/1/21-6/30/22	Replacing Ana Mark
Kim Ciccarelli	11-110-100-106-01-001-090 (subject to delivery of documents)	Instructional Kindergarten Aide	WES	1	NA	\$13,939.06	9/1/21-6/30/22	New Position
Christine Krause	11-110-100-106-01-001-090 (subject to delivery of documents)	Instructional Kindergarten Aide	WES	1	NA	\$13,939.06	9/1/21-6/30/22	New Position
John Marsigliano	11-110-100-106-01-001-090	Instructional Kindergarten Aide	WES	1	NA	\$13,939.06	9/1/21-6/30/22	New Position
Jennifer Racine	11-120-100-101-01-012-090 (subject to delivery of documents)	3 rd Grade Teacher	WES	1	150	\$61,599	9/1/21-6/30/22	New Position
Angela Williams	11-110-100-106-01-001-090 (subject to delivery of documents)	Instructional Kindergarten Aide	WES	1	NA	\$13,939.06	9/1/21-6/30/22	New Position

K. Approval of Substitute Bus Driver			
Name	Position	Rate	Dates
Paul Triozzi (subject to delivery of documents)	Substitute Bus Driver	\$22 per hour	7/16/21-6/30/22

L. Approval of Additional ESY Bus Drivers					
Name	Account	Position	Step	Rate	Dates
Janet Conlon	11-000-270-161-01-470	ESY Bus Driver	6	\$31.85	7/6/21-8/19/21
Leonard Palumbo			5	\$31.66	
Nichole Reaves			4	\$31.47	
Debra Schnitzer			12	\$33.03	
Deborah Squier			3	\$31.28	

M. Approval of Retirement				
Name	Account Number	Position	Location	Effective Date
Rebecca Gensel	11-000-230-104-01-267	Superintendent	District	10/1/21

N. Approval of Additional Bus Driver Hours						
Name	Account	Position	Step	Rate	Dates	Discussion
Diane Barna	11-000-270-162-07-477	Bus Driver	12	\$33.03	8/1/21-8/31/21	Trial runs of bus routes (not to exceed 4 hours each)
Frederick Boosmann			2	\$31.09		
Janet Conlon			6	\$31.85		
Antonio Cornacchia			8	\$32.23		
Jill Datesman			2	\$31.09		
Joyce Engesser			12	\$33.03		
Christine Fawcett			7	\$32.04		
Brenda Ferriday			3	\$31.28		
Carolyn Girvan			3	\$31.28		
Cheryl Goldsmith			3	\$31.28		
David Harris			12	\$33.03		
Antoinette Lorenc			8	\$32.23		
Tiffany Medwick			3	\$31.28		
Mark Menafo			10	\$32.63		
Lucyna Nauerz			12	\$33.03		
Leonard Palumbo			5	\$31.66		
Edna Petritsch			10	\$32.63		
Nichole Reaves			4	\$31.47		
Susan Reid			12	\$33.03		
Olga Sanchez-Gruszka			6	\$31.85		
Debra Schnitzer	12	\$33.03				
Deborah Squier	3	\$31.28				

O. Approval of Revision of Maternity Leave			
Employee #	Account Number	From	To
5748	11-130-100-101-01-021-020	Paid Maternity/Disability Leave of Absence: 3/8/21-4/21/21 NJ Family Leave Act/FMLA: 4/22/21-6/18/21	Paid Maternity/Disability Leave of Absence: 3/8/21-4/21/21 NJ Family Leave Act/FMLA: 4/22/21-9/30/21

XII. BUSINESS

Motion by Ms. Curcio, seconded by Mrs. Fabriczi that Items XII.A. through XII.E. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.E. were approved by Roll Call.

Mr. Carpentier said the Business Committee met and discussed the following:

- Flood at Whiton Elementary School;
- HVAC project at Stony Brook School is progressing;
- Windows project at Stony Brook School is estimated to be completed in July;
- Window balances project at Whiton Elementary School has reached substantial completion;
- Gym floor at Whiton Elementary School has been installed; however, there was a minor bubble issue which is being addressed;
- There is trouble securing bus drivers for ESY; and
- The annual audit is scheduled for the second week of August.

Mrs. Joyce said the Old York School/Harlan School Road Committee met on Tuesday, July 13, 2021 to review the Old York School 5 year plan.

A. Bill List

It is recommended that the Board approve the List of Bills for the period June 18, 2021 through June 25, 2021, totaling \$48,157.00, and for the period June 28, 2021, totaling \$1,514,435.57, and for the period July 14, 2021, totaling \$1,205,318.75, and ratify the Payroll for the period June 5, 2021 through June 18, 2021, totaling \$1,204,243.94, and for the period of June 19, 2021 through June 24, 2021, totaling \$9,722.23.

B. Approval of Architect Services for the HVAC Upgrades Project and Window Replacement Project at Stony Brook School

It is recommended that the Board approve Gianforcaro Architects to provide project management services for the HVAC Upgrades Project and Window Replacement Project at Stony Brook School in the amount of \$15,000, to be paid by purchase order through Account #12-000-400-450-05-612, and sufficient funds are available in the 2020-2021 budget.

C. Approval of Resolution Authorizing the Disposal of Technology Equipment

It is recommended that the Board approve the following resolution authorizing the disposal of technology equipment through GovDeals.

WHEREAS, the School District is the owner of certain technology equipment which is no longer needed for public use; and

WHEREAS, the Board of Education is desirous of selling said technology equipment in “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Branchburg Township in the County of Somerset, as follows:

- (1) The sale of the technology equipment shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) The technology equipment to be sold is as follows:
 - 150 Acer 720 Chromebooks
 - 150 Dell 3180 Chromebooks
- (5) The technology equipment identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said equipment.
- (6) The School District reserves the right to accept or reject any bid submitted.

D. Approval of Sale of Solar Renewal Energy Credits

WHEREAS, the Branchburg Board of Education examined the proposals received for the sale of Solar Renewal Energy Credits (SREC) and recommends that the contract be awarded to Flett Exchange, LLC for the sale of 46 SREC credits at a price of: \$10,580.

- NJ 2020 Energy Year SREC(s) (07/2020 to 12/2020) \$230 each.
- NJ 2021 Energy Year SREC(s) (01/2021 to 06/2021) \$230 each.

NOW, THEREFORE BE IT RESOLVED that the Board of Education President is authorized to execute the Contracts with the Secretary on behalf of the Board and that the Board Counsel approve the Contract as to form.

E. Approval of Architect/Engineering Services for Repaving of the Transportation Bus Lot

It is recommended that the Board approve a proposal submitted by Gianforcaro Architects for professional architectural and engineering services for the repaving of the Branchburg Township School District Bus Lot, and for the addition of a driveway connecting the bus lot to the transportation garage, at a rate of 7% of the construction cost and 5.25% of unawarded alternates, plus fees for any needed governmental agency review. The estimated cost of the contract is \$24,000.

XIII. PUBLIC COMMENT

Tara Murphy, 3339 Lukes Pond Road, spoke about the Individuals with Disabilities Education Act (I.D.E.A.) regarding inclusion and compliance.

Charles Tuma, 260 Carol Jean Way, congratulated Ms. Gensel on her retirement. He asked the Board to keep the Superintendent search as transparent as possible.

XIV. BOARD LIAISON REPORTS

Mr. Sarles said the next Somerset County Educational Services Commission board meeting will be held in the next two months.

Mrs. Joyce said at the Branchburg Township Committee meeting they spoke about the park closures.

Ms. Curcio said she spoke to Tina Neely (Director of Student Services) and David Rubin, Esq. (Board Attorney) about the Special Education Parents Advisory Group (SEPAG), and that Mrs. Neely will be presenting a report to the public at the next meeting.

XV. BOARD FORUM

There were no reports.

XVI. EXECUTIVE SESSION

On a motion by Ms. Curcio, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to convene to Executive Session at 8:20 p.m. to discuss Personnel, Student Matters, Contracts and Legal Issues.

On a motion by Ms. Curcio, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to adjourn Executive Session at 8:50 p.m.

XVII. ADJOURNMENT

On a motion by Mrs. Curcio, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to adjourn at 8:50 p.m.

Respectfully Submitted,



Kelly Morris
School Business Administrator/Board Secretary