

Branchburg Township School District

REGULAR MEETING MINUTES

December 2, 2021

Executive Session – 7:00 p.m.

Public Meeting – 7:30 p.m.

I. CALL TO ORDER

On a motion by Mr. Maider, seconded by Mr. Horowitz, and carried unanimously, the Board agreed to convene to public session at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by Board President, Theresa Joyce, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Vincent Carpentier, Cathy Curcio, Kristen Fabriczi, Noah Horowitz, Theresa Joyce and Robert Maider.

The following members were absent: Olga Phelps, Keerti Purohit and Jonathan Sarles.

Also present were: Interim Superintendent of Schools Dr. Elizabeth Nastus and Interim Business Administrator/Board Secretary Thomas M. Venanzi.

II. The Secretary called the roll.

III. CALL TO EXECUTIVE SESSION

On a motion by Mr. Maider, seconded by Mr. Horowitz, and carried unanimously, the Board agreed to convene to Executive Session at 7:01 p.m. to discuss Personnel, Student Matters, Contracts and Legal Issues.

On a motion by Mr. Maider, seconded by Mr. Horowitz, and carried unanimously, the Board agreed to adjourn Executive Session at 7:29 p.m.

On a motion by Mr. Maider, seconded by Mr. Horowitz, and carried unanimously, the Board agreed to reconvene to public session at 7:30 p.m. with 2 members of the public present.

IV. The assembly saluted the flag.

V. Statement of Adequate Notice

VI. SUPERINTENDENT'S REPORT

Mrs. Kathryn Mantell of Nisivoccia LLP gave a report on the district's 2020-2021 Audit.

Dr. Nastus gave a COVID-19 update presentation for the district.

Dr. Nastus presented an award to Board President, Theresa Joyce, from the New Jersey Boards Association for being named Master Board Member. Mrs. Joyce achieved this award by completing the requirements of the Board Member Academy Program.

VII. PUBLIC COMMENT

There was no public comment.

VIII. GOVERNANCE

Motion by Mrs. Fabriczi, seconded by Mr. Horowitz that Items VIII.A. through VIII.C. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.C. were approved by Roll Call, with Mr. Carpentier abstaining on Item VIII.A., Mr. Maider abstaining on Items VIII.A. and VIII.B., and Ms. Curcio abstaining on Items VIII.A. and VIII.B.

Mrs. Joyce spoke about the following:

- Superintendent Search update;
- Official election results; and
- The New Jersey School Boards Association workshops are available to view until December 28, 2021.

Mr. Horowitz spoke about the Social Emotional Learning Specialist listed as Item VIII.C. on the agenda.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of November 4, 2021.

B. Approval of Harassment, Intimidation, and Bullying Report			
Building	Incident #	Date	Discussion
BCMS	SSDS# 000473	10/5/21	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did meet the criteria of H.I.B. as defined in N.J.18A:37-14.

C. Approval of Job Descriptions

It is recommended that the Board approve the following updated job descriptions.

- Health Office Assistant
- Social Emotional Learning Specialist

IX. POLICY

Motion by Mr. Maider, seconded by Mr. Horowitz that Item IX.A. be moved upon the recommendation of the Superintendent.

On call of the vote, Item IX.A. was unanimously approved by Roll Call.

Mr. Horowitz said the policies listed on the agenda are mainly COVID related, and mandated by the government. He said all the policies listed can be viewed on the district's website.

Mrs. Joyce said additional policies will be listed for Board approval after the respective committees review them.

A. Policy and Regulations First Reading		
Policy/Regulation	Title	Discussion
P 1648.13	School Employee Vaccination Requirements (M)	New
P 1648.14	Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M)	New
P 2270	Religion in the Schools	Revised
P 2425	Emergency Virtual or Remote Instruction Program (M)	New
P 6471	School District Travel (M)	Revised
R 6471	School District Travel (M)	New
P 8561	Procurement Procedures for School Nutrition Programs (M)	Revised
P 8600	Student Transportation (M)	Revised

X. EDUCATION

Motion by Mr. Maider, seconded by Mr. Horowitz that Items X.A. through X.H. be moved upon the recommendation of the Superintendent.

On call of the vote, Items X.A. through X.H. were unanimously approved by Roll Call.

There was no Education Committee meeting report.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fec	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Integrating SEL with Reading and Writing Virtual - Recorded	Amy McLaughlin 20-270-200-500-02-649	12/9/21	\$150.00	N/A	N/A	N/A	\$150.00
Integrating SEL with Reading and Writing Virtual	Amanda Roper 20-270-200-500-02-649	12/9/21	\$150.00	N/A	N/A	N/A	\$150.00
Advanced Coaching and Leadership Practices with Jim Knight Virtual	Kelly Boyle 20-270-200-500-02-649	11/18/21 12/9/21 1/27/22 2/24/22	\$1,150.00	N/A	N/A	N/A	\$1,150.00

Conferences/Workshops (continued)	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Advanced Coaching and Leadership Practices with Jim Knight Virtual	Marie Cinque 20-270-200-500-02-649	11/18/21 12/9/21 1/27/22 2/24/22	\$1,150.00	N/A	N/A	N/A	\$1,150.00
Advanced Coaching and Leadership Practices with Jim Knight Virtual	Amy Garner 20-270-200-500-02-649	11/18/21 12/9/21 1/27/22 2/24/22	\$1,150.00	N/A	N/A	N/A	\$1,150.00
Advanced Coaching and Leadership Practices with Jim Knight Virtual	Lauren Knoke 20-270-200-500-02-649	11/18/21 12/9/21 1/27/22 2/24/22	\$1,150.00	N/A	N/A	N/A	\$1,150.00
Advanced Coaching and Leadership Practices with Jim Knight Virtual	Erica Landesberg 20-270-200-500-02-649	11/18/21 12/9/21 1/27/22 2/24/22	\$1,150.00	N/A	N/A	N/A	\$1,150.00
Advanced Coaching and Leadership Practices with Jim Knight Virtual	Heather Lilly 20-270-200-500-02-649	11/18/21 12/9/21 1/27/22 2/24/22	\$1,150.00	N/A	N/A	N/A	\$1,150.00
Advanced Coaching and Leadership Practices with Jim Knight Virtual	Amy McLaughlin 20-270-200-500-02-649	11/18/21 12/9/21 1/27/22 2/24/22	\$1,150.00	N/A	N/A	N/A	\$1,150.00
Advanced Coaching and Leadership Practices with Jim Knight Virtual	Danielle Puglisi 20-270-200-500-02-649	11/18/21 12/9/21 2/11/22 2/24/22	\$1,150.00	N/A	N/A	N/A	\$1,150.00
Advanced Coaching and Leadership Practices with Jim Knight Virtual	Danielle Puzzo 20-270-200-500-02-649	11/18/21 12/9/21 1/27/22 2/24/22	\$1,150.00	N/A	N/A	N/A	\$1,150.00
What's New in Children's Books and Creative, Powerful Strategies to Use Them Virtual	Kelly Boyle 20-270-200-500-02-649	12/3/21	\$279.00	N/A	N/A	N/A	\$279.00
What's New in Children's Books and Creative, Powerful Strategies to Use Them Virtual	Marissa McKenna 20-270-200-500-02-649	12/3/21	\$279.00	N/A	N/A	N/A	\$279.00
Helping Your Struggling Readers Become More Successful Readers Virtual	Linda Kaminsky 20-270-200-500-02-649	1/18/22	\$279.00	N/A	N/A	N/A	\$279.00
Helping Your Struggling Readers Become More Successful Readers Virtual	Amanda Roper 20-270-200-500-02-649	1/18/22	\$279.00	N/A	N/A	N/A	\$279.00
Catching Up Second Grade Students Who Have Fallen Behind Virtual	Kelly Boyle 20-270-200-500-02-649	12/10/21	\$279.00	N/A	N/A	N/A	\$279.00
Catching Up Your Students Who Have Fallen Behind in Writing Virtual	Kelly Boyle 20-270-200-500-02-649	12/15/21	\$279.00	N/A	N/A	N/A	\$279.00
January Coaching Institute on the Teaching of Reading Virtual	Kelly Boyle 20-484-100-320-02-000	1/23/22- 1/26/22	\$800.00	N/A	N/A	N/A	\$800.00
Practical Trauma – Informed Strategies to Reduce Anxiety in Student Virtual	Alexandra Gallo 20-270-200-500-02-649	3/8/22	\$120.00	N/A	N/A	N/A	\$120.00
Fresh Look at Phonics Piscataway, NJ	Lauren Knoke 20-484-100-320-02-000	4/5/22	\$170.00	N/A	N/A	\$7.00	\$177.00 revised
Teaching Heterogeneous Groups Virtual	Erica Landesberg 20-270-200-500-02-649	5/2/22	\$595.00	N/A	N/A	N/A	\$595.00
What's New in Young Adult Literature West Orange, NJ	Wendy Michels 20-270-200-500-02-649	1/7/22	\$279.00	N/A	N/A	\$7.70	\$286.70
Special Education Legal Update: "Supporting the Post COVID-19 Learner Virtual	Tina Neely 20-270-200-500-02-649	11/30/21	\$150.00	N/A	N/A	N/A	\$150.00

Conferences/Workshops (continued)	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Personnel Administration/Labor Relations NJASBO Morris Plains, NJ	Patricia Rodgers 11-000-251-580-01-585	3/12/22 3/19/22 3/26/22 4/2/22	\$280.00	N/A	N/A	N/A	\$280.00
School Plant Planning NJASBO Morris Plains, NJ	Patricia Rodgers 11-000-251-580-01-585	4/23/22 4/30/22 5/7/22 5/14/22	\$280.00	N/A	N/A	N/A	\$280.00
Bilingual/ESL Conference Virtual	Lori Villanova 20-270-200-500-02-649	12/3/21	\$49.00	N/A	N/A	N/A	\$49.00

B. Approval of Contracted Educational Service					
Vendor	Account Number	Student ID#	Rate	Effective Date	Discussion
Learn Well Summit, NJ	11-150-100-320-03-069-020	9186348029	\$64.51 per hour	11/18/21	Homebound contracted instruction, 5 hours per week.

C. Approval of Field Trips			
Trip	Coordinator	Grade	Purpose
Raritan Valley Community College – Planetarium Branchburg, NJ	Lori Zelnick	1	The show, “Accidental Astronauts” supports the science unit, Earth’s Place in the Universe.
Manchen Academy of Fencing Whitehouse Station, NJ	Antonina Manfreda	6-8 Enrichment Day	Enrichment Day trip for students to support physical health.
Somerset Patriots Stadium Bridgewater, NJ	Tara Forsyth Megan VanHorn	3	STEM in Baseball program was created with Sanofi as a way to incorporate STEM into the curriculum.

D. Approval of Acceptance of Out of District Student for 2021-2022 School Year					
Sending District	Student ID #	School Year Tuition	Extra Services	Dates	Total Tuition
South Bound Brook Township South Bound Brook, NJ	7217536124	\$26,552.32	\$9,733.92	11/29/21-6/30/22	\$36,286.24

E. Approval of Student Teacher/Field Supervision Internship					
Name	College/University	Certification	Location	Dates	Discussion
Jordan Apsley	Centenary University	Elementary School Teacher in Grades P-3 & Teacher of Students with Disabilities	WES	1/10/22-12/16/22	Cooperating Teachers: Colleen Repoli, Lauren Hall
Gabrielle Brinkworth	Centenary University	Elementary School Teacher in Grades K-6 & Teacher of Students with Disabilities	SBS	1/10/22-12/16/22	Cooperating Teachers: Irene Korol, Stephanie Formus

F. Approval of Service Project and Fundraiser					
School	Group	Event Coordinator	Dates	Purpose	
SBS	School Wide	Kristen Kries	12/3/21-12/17/21	SBS will collect new pajama sets to support the Great Bedtime Pajama Drive sponsored by Scholastic. The pajamas will be given to children across the state.	
BCMS	Student Council	Wendy Michels	12/3/21-2/10/22	Student Council will sell snacks at the after school home basketball games to raise funds for student council activities and a new Falcon Mascot costume.	

G. Approval of Revision of Extra Services for 2021-2022						
Program/Location	Account Number	Student ID #	From SY Extra Services	To SY Extra Services	Dates	Discussion
Rock Brook School Skillman, NJ	11-000-100-566-03-109-000	3165361129	\$9,975	\$33,915	9/8/21- 6/17/22	Student was reevaluated.

H. Approval of One to One Instructional Assistants at Somerville High School					
Vendor	Account Number	Student ID #	Cost	Dates	Discussion
Somerville Board of Education Somerville, NJ	11-000-100-562-03-105-000	9172033606	\$45,538	9/8/21- 6/30/22	One to One Instructional Assistant for the 2021-2022 School Year
Somerville Board of Education Somerville, NJ	11-000-100-562-03-105-000	3248981936	\$40,288	9/8/21- 6/30/22	One to One Instructional Assistant for the 2021-2022 School Year

XI. HUMAN RESOURCES

Motion by Mr. Maider, seconded by Mr. Horowitz that Items XI.A. through XI.J., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.J., were unanimously approved by Roll Call.

Mrs. Fabriczi thanked Human Resources Manager, Enea Yard, for being in constant contact with the Human Resources Committee to make sure that they are comfortable with the names being placed on the agenda for approval.

A. Approval of Personnel								
Name	Account Number	Position	Step	Level	Salary/Rate	Location	Dates	Discussion
Nadine Dalesandro	11-000-270-160-01-462 (subject to delivery of documents)	Bus Driver (Full-Time)	2	NA	\$31.09 per hour	Transportation	11/29/21- 6/30/22	New Position
Sophie Gardner	11-120-100-101-01-012-060 (subject to delivery of documents)	Leave Replacement 4 th Grade Teacher	1	BA	\$59,449 (prorated)	SBS	11/30/21- 1/31/22	Replacing Julia Anthony
Brooke Giuliano	11-213-100-101-01-057-090	MLR – Special Education Teacher	1	BA	\$59,449 (prorated)	WES	2/21/22- 6/30/22	MLR for Employee #5533
Paula Obenauer	11-000-270-160-01-462 (subject to delivery of documents)	Bus Driver (Full-Time)	2	NA	\$31.09 per hour	Transportation	11/29/21- 6/30/22	New Position
Monique Owczarek	11-130-100-101-01-021-020 (subject to delivery of documents)	Mathematics Teacher	1	182	\$63,749 (prorated)	BCMS	1/3/22- 6/30/22	Replacing Joanne Lindner

B. Approval of Videographer for Board of Education Meetings			
Name	Account Number	Salary	Dates
John Beisler	11-000-230-104-01-000	\$25.12 per hour (minimum of 2 hours per meeting)	7/1/21-6/30/22

C. Approval of Mentoring			
Mentee	Mentor	Fee	Discussion
Amanda Disbrow	Abbie Sutherlin	\$550	Fee to be paid by mentee via payroll deduction
Sophie Gardner	Randi Morin	\$550 (prorated)	

D. Approval of Substitutes			
Name	Position	Rate	Dates
Michael Blaustein	Substitute Bus Driver (subject to delivery of documents)	\$22 per hour	12/3/21-6/30/22
Erin Buttgerit	Substitute Teacher/Substitute Instructional Aide (subject to delivery of documents)	\$110/\$90 per day	12/3/21-6/30/22
Sarah Daniello	Substitute Teacher/Substitute Instructional Aide (subject to delivery of documents)	\$110/\$90 per day	12/3/21-6/30/22
Brooke Giuliano	Substitute Teacher/Substitute Instructional Aide	\$110/\$90 per day	1/3/22-2/11/22
Monique Owczarek	Substitute Teacher/Substitute Instructional Aide (subject to delivery of documents)	\$110/\$90 per day	12/3/21-12/23/21

E. Approval of Revision of Leave					
Employee #	Account Number	Type of Leave	From	To	Discussion
4799	11-120-100-101-01-012-060	Paid Sick Leave	9/20/21-11/16/21	9/20/21-12/31/22	Estimated date of return is 1/3/22

F. Approval of Teacher Academy Presenters				
Name	Account#	Position	Rate	Discussion
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 18 hours	Book Study: Shifting the Balance: 6 Ways to Bring the Science of Reading into the Balanced Literacy Classroom
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 6 hours	Creating Social Studies Explorations Parts 1 and 2
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 4.5 hours	K-2 Reading Demonstration Notebook 2.0
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 4.5 hours	K-2 Writing Demonstration Notebook 2.0
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 4.5 hours	Raising the Level of Small Group Instruction (literacy focus)
Marie Cinque	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Standards-Based Grading Ideas for Middle School
Michelle Dooley	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 24 hours	Learn to Grow: A Diversity Book Club
Lauren Knoke	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 12 hours	3 Getting the Most Out of Your Independent Reading Block
Lauren Knoke	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 12 hours	4-5 Reading Workshop Refresh - Taking Your Daily Reading Block to the Next Level
Erica Landesberg	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 6 hours	Math Running Records and Fluency Activities
Erica Landesberg	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 12 hours	Book Study: Daily Math Thinking Routines in Action
Erica Landesberg	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 9 hours	Book Study: Unshakeable
Nina Manger	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 6 hours	Nearpod (Creating and Implementing Lessons)
Noel Maroon	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 6 hours	How to Create a Pixel Art Review
Kate Mileto	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 24 hours	Learn to Grow: A Diversity Book Club
Elizabeth Janiec	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	SEL Activities for K to 5
Catherine Rello	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Math Moves: How to Support Student Thinking Through Effective Conferences
Danielle Puglisi	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Standards-Based Grading Ideas for Middle School
Danielle Puglisi	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Using Algebra Tiles to Help Struggling Learners Visualize Algebraic Concepts
Danielle Puzzo	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Building Math Language and Incorporating Differentiation
Danielle Puzzo	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Make and Take: Science Explorations for K-1
Danielle Puzzo	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Make and Take: Student-Centered Learning Activities (K-3)

G. Approval of Transfer			
Name	From	To	Dates
Yan Sheng Lu	Lunchroom Aide – WES	Lunchroom Aide – SBS	11/29/21-6/30/22

H. Approval of Resignation				
Name	Account Number	Position	Location	Effective Date
Marion Chiesa	61-910-310-110-01-001	Lunchroom Aide	WES	11/30/21

I. Approval of After School Counseling					
Name	Account Number	Position	Location	Rate	Effective Date
Tara Bisson	20-491-100-101-03-000	LCSW	District	\$44.82 per hour (1 hour per day, 4 days per week)	12/3/21-6/30/22

J. Approval of Revision of Personnel								
Name	Account Number	Position	Step	Level	Salary/Rate	Location	From	To
Douglas Haan	11-000-219-104-01-165-340	MLR School Psychologist	11	150	\$68,095 (prorated)	BCMS	9/1/21- 12/23/21	9/1/21- 2/28/22
Anthony Maiorano	11-000-219-104-01-165-340	CST Member	1	BA	\$59,449 (prorated)	BCMS	NA	12/1/21- 2/28/22
Anthony Maiorano	11-000-219-104-01-165-340	MLR School Psychologist	1	BA	\$59,449 (prorated)	BCMS	NA	3/1/22- 6/30/22

XII. BUSINESS

Motion by Mr. Maider, seconded by Mr. Horowitz that Items XII.A. through XII.L. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.L. were approved by Roll Call.

Mr. Carpentier said the Business Committee met on November 18, 2021, and discussed the following:

- Old York School parking lot survey to possibly extend the transportation parking lot;
- Roof replacement project at Branchburg Central Middle School;
- Stony Brook School HVAC project is about 90% complete; and
- He welcomed the district's Interim Business Administrator, Thomas Venanzi.

A. Bill List

It is recommended that the Board approve the List of Bills for the period November 5, 2021 through November 17, 2021, totaling \$3,147.68, and for the period November 5, 2021 through November 19, 2021, totaling \$463,755.34, and for the period November 20, 2021 through December 2, 2021, totaling \$2,303,488.38, and ratify the Payroll for the period November 1, 2021 through November 15, 2021, totaling \$1,010,808.08, and for the period of November 16, 2021 through November 30, 2021, totaling \$990,542.22.

B. Secretary's Report

The Report of the Secretary for October 2021 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Thomas M. Venanzi, Interim Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for October 2021 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2021-2022 fiscal year.

C. Treasurer's Report

It is recommended that the Treasurer's Report for the month of October 2021 be accepted and filed.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of October 2021.

E. Monthly Transfer Report

It is recommended that the Board approve the October 2021 Monthly Transfer Report.

F. Approval of Resolution Authorizing Contracts with Approved State Contract Vendors

It is recommended that the Board approve the Resolution Authorizing Contracts with Approved State Contract Vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10a.

G. Acceptance of 2020-2021 Audit and Auditors' Management Report

It is recommended that the Board accept the Comprehensive Annual Financial Report and the Auditors' Management Report for the fiscal year ended June 30, 2021. There were no recommendations.

H. Approval of Architect Services to Conduct a Survey of Existing Conditions at Old York School Property

It is recommended that the Board approve Gianforcaro Architects, to conduct an existing conditions survey at the Old York School property, in the amount of \$6,500, to be paid by purchase order through Account #12-000-400-450-07-612, and sufficient funds are available in the 2021-2022 budget.

I. Approval of Services for a Roof Replacement Project at Branchburg Central Middle School

It is recommended that the Board approve a proposal submitted by Weatherproofing Technologies, Inc., for a roof replacement project at Branchburg Central Middle School in the amount of \$1,339,800 (Hybrid Single Ply Roofing System with 25 year warranty \$1,218,000 plus 10% contingency of \$121,800), to be paid by purchase order through Account #12-000-400-450-04-612, and sufficient funds are available in the 2021-2022 budget. This proposal is for a turnkey operation as specified and bid by the Educational Services Commission of New Jersey (ESCNJ) co-op program under Contract #: Roofing and Envelope Services Bid #ESCNJ/AEPA210.

J. Approval of Acceptance of Proposal for Architectural/Engineering Services for the Roof Replacement Project at Branchburg Central Middle School

It is recommended that the Board approve the proposal submitted by Gianforcaro Architects to provide architectural/engineering services for the Roof Replacement project at Branchburg Central Middle School at a fee of 5% of the construction cost estimated at \$66,990 plus reimbursables, to be paid by purchase order through Account #12-000-400-450-04-612, and sufficient funds are available in the 2021-2022 budget.

K. Approval of Acceptance of Proposal for Architectural/Engineering Services for the New Parking Lot at the Transportation Building

It is recommended that the Board approve the proposal submitted by Gianforcaro Architects to provide architectural/engineering services for the New Parking Lot at the Transportation Building at a fee of 8% of the construction cost estimated at \$28,000 (based on estimated construction cost of \$350,000) plus reimbursables, to be paid by purchase order through Account #12-000-400-450-07-612, and sufficient funds are available in the 2021-2022 budget.

L. Approval of Purchase through the ESCNJ Co-op Program (Contract # 73387) for 272 Dell Chromebooks and 25 Lenovo Laptops through the E-Rate Program

It is recommended that the Board approve the purchase of 272 Dell Chromebooks and 25 Lenovo Laptops through CDW-Government as part of the Emergency Connectivity Fund under the E-Rate program BEAR Method at a cost of \$142,687.00. These funds are budgeted in three accounts in the 2021-2022 budget (11-190-100-610-09-031-020; 11-190-100-610-09-031-060; 11-190-100-610-09-031-090).

XIII. PUBLIC COMMENT

There was no public comment.

XIV. BOARD LIAISON REPORTS

Mrs. Fabriczi spoke about the following highlights of the Somerville Board of Education meeting:

- Daniel Puntillo, Jamie Kraska and Stephanie Dale were named the newly elected Board members;
- Matthew Krempasky, Somerville High School Band Teacher, was name Teacher of the Year; and Ashly Joshi was named Educational Services Professional of the Year;
- Staff had to hold off on some of their professional development because of the difficulty in getting substitutes;
- The Equity Committee is reviewing the dress code policy; and
- There was some spirited discussion at the end of the board meeting regarding the policy of homeschooled students being allowed to participate in athletics.

Mr. Carpentier spoke about the following:

- He reminded the Board members to complete their mandated training if they haven't already done so;
- There is a Roles, Responsibilities and Resources (3Rs) workshop being held on November 7, 2021; and
- There will be a Somerset County meeting (in person or virtual) being held on November 9, 2021.

Mrs. Joyce said the December 16, 2021 board meeting will begin executive session at 6:30 p.m. with the regular board meeting to begin at 8:00 p.m.

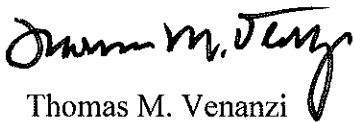
XV. EXECUTIVE SESSION

There was no second Executive Session.

XVI. ADJOURNMENT

On a motion by Mr. Maider, seconded by Mr. Horowitz, and carried unanimously, the Board agreed to adjourn at 8:25 p.m.

Respectfully Submitted,



Thomas M. Venanzi
Interim School Business Administrator/Board Secretary