

Branchburg Township School District

REGULAR MEETING MINUTES

August 19, 2021

Public Meeting – 6:30 p.m.

I. CALL TO ORDER

On a motion by Mr. Sarles, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to convene to public session at 6:35 p.m.

The meeting was called to order at 6:35 p.m. by Board President, Theresa Joyce, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Kristen Fabriczi, Noah Horowitz, Theresa Joyce, Robert Maider, and Jonathan Sarles.

The following members were absent: Vincent Carpentier, Cathy Curcio, Olga Phelps, Keerti Purohit

Also present were: Superintendent of Schools Rebecca Gensel, Business Administrator/Board Secretary Kelly Morris, Director of Student Services Tina Neely, New Jersey School Boards Association Representative Gwen Thornton, and 46 members of the public.

II. The Secretary called the roll.

III. CALL TO EXECUTIVE SESSION

There was no Executive Session.

IV. The assembly saluted the flag.

V. Statement of Adequate Notice

Gwen Thornton, New Jersey School Boards Association Representative, did a training session with the Board on their roles and responsibilities, and how to run an effective Board meeting.

VI. SUPERINTENDENT'S REPORT

Mrs. Neely, Director of Student Services, did a presentation on the following:

- Extended School Year 2021
- Summer Curriculum Work
- Special Education Parents Advisory Group (SEPAG)
- 2020/2021 Quantative/Qualitative Survey Results

Ms. Gensel did a presentation on “The Road Forward” return to school plan 2021.

VII. PUBLIC COMMENT

Members of the Branchburg community expressed their concerns and/or support regarding the students wearing masks when they return to school in September.

Randi Lee Childers, Branchburg Township Education Association President, said the NJEA supports CDC guidance in the K-12 buildings, as well as Governor Murphy's mask mandate. She thanked the Board for keeping the students and staff of Branchburg safe.

VIII. GOVERNANCE

Motion by Mr. Sarles, seconded by Mr. Horowitz that Items VIII.A. and VIII.B. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. and VIII.B. were approved by Roll Call, with Mr. Horowitz abstaining on Item VIII.A.

Mrs. Joyce said she received several emails from parents regarding their support of the mask mandate when students go back to school in September.

Mrs. Joyce said Gwen Thornton will return in October to begin the official Superintendent Search process.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of July 15, 2021.

B. Approval of Revised 2021-2022 School District Calendar

It is recommended that the Board approve the revised 2021-2022 School District Calendar.

IX. POLICY

There was no Policy Committee report.

X. EDUCATION

Motion by Mr. Sarles, seconded by Mr. Horowitz that Items X.A. through X.G. be moved upon the recommendation of the Superintendent.

On call of the vote, Items X.A. through X.G. were unanimously approved by Roll Call.

There was no Education Committee report.
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A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Learner FIRST Coaching Summit Virtual	Kelly Boyle 11-000-223-580-02-144-999	9/21/21- 9/22/21	\$300.00	N/A	N/A	N/A	\$300.00
Learner FIRST Coaching Summit Virtual	Erica Landesberg 11-000-223-580-02-144-999	9/21/21- 9/22/21	\$300.00	N/A	N/A	N/A	\$300.00
Learner FIRST Coaching Summit Virtual	Danielle Puglisi 11-000-223-580-02-144-999	9/21/21- 9/22/21	\$300.00	N/A	N/A	N/A	\$300.00
Best Practices in Secondary Small Group Math Instruction Virtual	Leigh Keely 20-270-200-500-02-649	9/28/21 10/5/21 10/12/21	\$299.00	N/A	N/A	N/A	\$299.00
Best Practices in Secondary Small Group Math Instruction Virtual	Danielle Puglisi 20-270-200-500-02-649	9/28/21 10/5/21 10/12/21	\$299.00	N/A	N/A	N/A	\$299.00
Integrated Pest Management ESCNJ Piscataway, NJ	John Hindmarch N/A	9/10/21	N/A	N/A	N/A	N/A	N/A
Integrated Pest Management ESCNJ Piscataway, NJ	Samad Mobley N/A	9/10/21	N/A	N/A	N/A	N/A	N/A
Indoor Air Quality Training ESCNJ Piscataway, NJ	John Hindmarch N/A	9/24/21	N/A	N/A	N/A	N/A	N/A
Indoor Air Quality Training ESCNJ Piscataway, NJ	Samad Mobley N/A	9/24/21	N/A	N/A	N/A	N/A	N/A
Energy Savings Home Improvement Plan Virtual	John Hindmarch 11-000-261-580-10-428	10/20/21	\$82.00	N/A	N/A	N/A	\$82.00
Diversity, Equity & Inclusion Workshop Building Awareness Rutgers University Session Virtual	Kelly Morris 11-000-251-580-01-585	9/16/21	\$250.00	N/A	N/A	N/A	\$250.00
Diversity, Equity & Inclusion Workshop Exploring Race & Racism Virtual Session	Kelly Morris 11-000-251-580-01-585	9/30/21	\$250.00	N/A	N/A	N/A	\$250.00
NJASBO Business Officials Workshop DOE Update: Secretary & Treasurer's Report Robbinsville, NJ	Patricia Rodgers 11-000-251-580-01-585	9/30/21	\$25.00	N/A	N/A	\$28.77	\$53.77
Restorative Practices Workshop Virtual	Beth Stanton 11-000-240-580-02-000-020	8/4/21- 8/5/21	\$199.99	N/A	N/A	N/A	\$199.99

B. Approval of Fundraiser/Service Project				
School	Group	Event Coordinators	Date	Purpose
BCMS	Advisory Groups	Margaret Ryan	10/27/21-5/31/21	Various fundraising activities (sale of baked goods/trinkets, privileges, drinks/snacks, walk-a-thon etc.) to be held throughout the school year by different advisory groups. Fundraisers will benefit a community service project based on One Small Wish. One Small Wish works to support children in foster care by granting small wishes to them.

C. Approval of Vendor				
Evaluator	Account Number	Cost	Dates	Discussion
Bridgeway Rehabilitation Services Somerville, NJ	11-000-219-320-03-181-340	\$200 per evaluation	7/1/21- 6/30/22	PESS Evaluations as needed for the 2021-2022 School Year.

D. Approval of Acceptance of Out of District Students for 2021-2022 School Year						
Sending District	Student ID #	ESY Tuition	ESY Dates	SY Tuition	SY Dates	Total Tuition
Hillsborough School District Hillsborough, NJ	8148312032	N/A	N/A	\$23,997.00	9/3/21- 6/30/22	\$23,997.00
Manville Township School District Manville, NJ	4870331326	\$3,048.50	7/6/21- 8/12/21	N/A	N/A	\$3,048.50

E. Approval of Revision of Nursing Services for Out of District Students for 2021-2022 School Year						
Service Name	Account Number	Student ID #	From Rate Per Hour	To Rate Per Hour	Dates	Discussion
Bayada Home Health Care Somerset, NJ	11-000-219-320-03-181-340	7737812861	\$44.50 LPN \$54.50 RN	\$45.50 LPN \$55.50 RN	7/1/21- 6/30/22	Not to exceed 6 hours daily.
		2596035985	\$44.50 LPN \$54.50 RN	\$45.50 LPN \$55.50 RN	9/7/21- 6/16/22	Not to exceed 9 hours daily.

F. Approval of 2021-2022 Out of District Programs									
Program/Location	Account Number	Student ID #	ESY			SY			Total Cost
			Tuition	Extra Services	Dates	Tuition	Extra Services	Dates	
Legacy Treatment Services Mary Dobbins School Mount Holly, NJ	11-000-100- 566-03-109-000	7130617798	\$8,453.76	N/A	7/14/21- 8/14/21	\$63,403.20	N/A	9/8/21- 6/15/22	\$71,856.96
Center for Educational Advancement School at South Hunterdon Flemington, NJ	11-000-100- 566-03-109-000	7212290701	\$10,353.58	\$4,350.00	7/6/21- 8/13/21	\$64,263.60	\$27,000.00	9/1/21- 6/17/22	\$105,967.18
		7240201326	\$10,353.58	N/A		\$64,263.60	N/A		\$74,617.18
		3296745688	\$10,353.58	N/A	\$64,263.60	N/A	\$74,617.18		
Morris Union Jointure Commission Piscataway, NJ	11-000-100- 562-03-105-000	7087080485	\$16,311.00	\$10,796.17	6/23/21- 8/4/21	\$97,866.00	\$106,790.00	9/2/21- 6/9/22	\$231,763.17
Summit Speech School New Providence, NJ	11-000-100- 566-03-109-000	1882785021	\$1,320.00	N/A	7/7/21- 7/30/21	N/A	N/A	N/A	\$1,320.00
Feelings and Friends Social Skills Groups, LLC Bridgewater, NJ	11-000-100- 566-03-109-000	3874097626	\$400.00	N/A	8/16/21- 8/19/21	N/A	N/A	N/A	\$400.00

G. Approval of Negotiated Agreement

It is recommended that the Board approve the negotiated agreement between the Branchburg Township Board of Education and the parents of student #3092350853.

XI. HUMAN RESOURCES

Motion by Mr. Sarles, seconded by Mr. Horowitz that Items XI.A. through XI.O., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.O., were unanimously approved by Roll Call.

Mrs. Fabriczi said the Human Resources Committee met on August 19, 2021, and discussed the following:

- Reviewed new district employees for the upcoming school year;
- Reviewed current vacancies;
- Update on district permanent substitutes; and
- Discussion on adding a full time bus driver

A. Approval of 2021-2022 School Improvement Panels

It is recommended that the Board approve the following School Improvement Panels to ensure, oversee and support the implementation of the District's evaluation, professional development and mentoring policies.

Whitton Elementary School	Stony Brook Elementary School	Central Middle School
Kelly Boyle, Literacy Coach	Kathryn Grant-Bontomase, Teacher	Matthew Barbosa, Principal
Chris Derflinger, Assistant Principal	Stephanie Formus, Teacher	Marie Cinque, Teacher
Lauren Hall, Teacher	Robert Katz, Teacher	Wendy Michels, Teacher
Danielle Puzzo, STEM Coach	Kristen Kries, Principal	Danielle Puglisi, Teacher
Danielle Shoher, Principal	Dianne Litts, Teacher	Beth Stanton, Assistant Principal
Chelsea Smith, Teacher	Nina Manger, Teacher	Suzanne Updegrove, Teacher
	Carrie Santoro, Teacher	
	Heather Fulminante, Teacher	

B. Approval of Non-Athletic Stipends			
Name	Account	Position	Stipend
Kristen Cardona	11-401-100-101-01-078-020	Innovators Team Leader	\$2,259
Kristine DeNicololo	11-401-100-101-01-078-020	Instrumental Music Concert Prep 6th	\$827
Kristine DeNicololo	11-401-100-101-01-078-020	Instrumental Music Concert Prep 7th & 8th	\$1,242
Kristine DeNicololo	11-401-100-101-01-078-020	Jazz Band	\$2,825
Brian Gornick	11-401-100-101-01-078-020	Boys & Girls Ensemble	\$2,758
Brian Gornick	11-401-100-101-01-078-020	Scenic Director	\$2,204
Brian Gornick	11-401-100-101-01-078-020	Vocal Concert Prep	\$1,655
Shannon Heaney	11-401-100-101-01-078-020	6th Grade Team Leader	\$2,259
Devra Hobbs	11-401-100-101-01-078-020	Newspaper	\$2,758
Nicole Kepner	11-401-100-101-01-078-020	Drama Coach	\$2,976
Nicole Kepner	11-401-100-101-01-078-020	Talent Show	\$662
Paul Cutaneo Lisa Leibowitz	11-401-100-101-01-078-020	Yearbook	\$2,758 (Position divided evenly)
Wendy Michels	11-401-100-101-01-078-020	Student Council Advisor	\$2,976
Vincenzina Mlenak	11-401-100-101-01-078-020	Assistant Drama Coach	\$2,204
Jennilyn Nelson Margaret Ryan	11-401-100-101-01-078-020	Peer Leaders	\$882 (Position divided evenly)
Kristyn Perello	11-401-100-101-01-078-020	7th Grade Team Leader	\$2,259
Lucyna Plaza	11-401-100-101-01-078-020	Science Club	\$1,764
Meghan Russo	11-401-100-101-01-078-020	Art Club (6), 1 per marking period	\$880
Meghan Russo	11-401-100-101-01-078-020	Art Shows (2)	\$880
Regina Santangelo	11-401-100-101-01-078-020	Chamber Orchestra	\$2,825
Regina Santangelo	11-401-100-101-01-078-020	Strings Concert Prep	\$827
Tim Spork	11-401-100-101-01-078-020	Robotics	\$1,655
Suzanne Updegrove	11-401-100-101-01-078-020	Odyssey of the Mind	\$2,864
Suzanne Updegrove	11-401-100-101-01-078-020	Teen Arts	\$1,873
Deborah Volpe	11-401-100-101-01-078-020	Forces Team Leader	\$2,259

C. Approval of Athletic Stipends				
Name	Account	Location	Position	Stipend
Kristen Cardona	11-401-100-101-01-078-020	BCMS	Athletic Director	\$8,274
Kelly Evans	11-401-100-101-01-078-020	BCMS	Cheerleading Coach	\$3,310
Kelly Evans	11-401-100-101-01-078-020	BCMS	Cross Country Boys Coach	\$2,703
Kelly Evans	11-401-100-101-01-078-020	BCMS	Girls Lacrosse Coach	\$3,474
Kenneth Forsyth	11-401-100-101-01-078-020	BCMS	Boys Lacrosse Coach	\$3,474
Kenneth Forsyth	11-401-100-101-01-078-020	BCMS	Girls Soccer Coach Team B	\$2,703
John Gottshalk	11-401-100-101-01-078-020	BCMS	Cross County Additional Enrollment (subject to additional enrollment)	\$2,703
John Gottshalk	11-401-100-101-01-078-020	BCMS	Timekeeper	\$1,500
Wendy Michels	11-401-100-101-01-078-020	BCMS	Cross Country Girls Coach	\$2,703
Justin Rogoff Deborah Volpe	11-401-100-101-01-078-020	BCMS	Crowd Control	\$1,500 each
Justin Rogoff	11-401-100-101-01-078-020	BCMS	Boys Soccer Team B	\$2,703
Justin Rogoff	11-401-100-101-01-078-020	BCMS	Softball Coach	\$3,474
Michael Roosen	11-401-100-101-01-078-020	BCMS	Girls Soccer Coach Team A	\$2,703
Christopher Shollenberger	11-401-100-101-01-078-020	BCMS	Boys Basketball Coach	\$3,861
Robert Wright	11-401-100-101-01-078-020	BCMS	Baseball Coach	\$3,474
Robert Wright	11-401-100-101-01-078-020	BCMS	Boys Soccer Team A	\$2,703
Robert Wright	11-401-100-101-01-078-020	BCMS	Girls Basketball Coach	\$3,861
Toni Burke	11-401-100-101-01-078-060	SBS	Talent Show Coordinator	\$662
Michael Clark	11-401-100-101-01-078-060	SBS	Specials Team Leader	\$2,259
Rocco Fornaro John Gottshalk Nina Manger Paul Mehnert Carrie Santoro	11-401-100-101-01-078-060	SBS	Intramurals	\$662 each (Dependent on student enrollment)
John Gottshalk	11-401-100-101-01-078-060	SBS	4 th Grade Team Leader	\$2,259
Kathy Grant-Bontomase	11-401-100-101-01-078-060	SBS	Instrumental Music Concert Prep	\$970
Samantha Hoag	11-401-100-101-01-078-060	SBS	Art Club Advisor	\$880
Samantha Hoag	11-401-100-101-01-078-060	SBS	Art Show	\$880
Noel Maroon	11-401-100-101-01-078-060	SBS	Strings Concert Prep	\$970
Noel Maroon	11-401-100-101-01-078-060	SBS	Vocal Concert Prep	\$970
Paul Mehnert	11-401-100-101-01-078-060	SBS	Science Fair	\$662
Carrie Santoro	11-401-100-101-01-078-060	SBS	5 th Grade Team Leader	\$2,259
Candace Sharrow	11-401-100-101-01-078-060	SBS	Drama Coach	\$1,765

D. Approval of Substitutes			
Name	Position	Rate	Dates
Catherine Grote	Substitute Teacher/Substitute Instructional Aide	\$110/\$90 per diem	9/1/21-6/30/22
Brianna Grose	Substitute Teacher/Substitute Instructional Aide	\$110/\$90 per diem	9/1/21-6/30/22
Sherylanne Meisner	Substitute Teacher/Substitute Instructional Aide	\$110/\$90 per diem	9/1/21-6/30/22
Lisa Monetti	Substitute Teacher/Substitute Instructional Aide	\$110/\$90 per diem	9/1/21-6/30/22
Christine Peterson	Substitute Teacher/Substitute Instructional Aide	\$110/\$90 per diem	9/1/21-6/30/22
Rachel Schienvar	Substitute Teacher/Substitute Instructional Aide	\$110/\$90 per diem	9/1/21-6/30/22
Mackenzie Storms	Substitute Teacher/Substitute Instructional Aide	\$110/\$90 per diem	9/1/21-6/30/22
David Tien	Substitute Teacher/Substitute Instructional Aide	\$110/\$90 per diem	9/1/21-6/30/22

E. Approval of Resignations				
Name	Account Number	Position	Location	Effective Date
Elizabeth Altonji	11-230-100-106-01-777-020	Instructional Intervention Aide	BCMS	8/4/21
Margaret Graziosi	61-910-310-110-01-001	Lunchroom Aide	WES	8/18/21
John Marsigliano	11-110-100-106-01-001-090	Instructional Kindergarten Aide	WES	7/23/21
Tiffany Medwick	11-000-270-161-01-470	Bus Driver	Transportation	8/10/21
Linda Mustillo	61-910-310-110-01-001	Lunchroom Aide	WES	8/18/21
Faith Moeller	11-000-217-106-01-000-020	Bus Aide	Transportation	8/9/21
Nancy Vermeulen	11-000-217-106-01-000-020	Bus Aide	Transportation	7/20/21

F. Approval of Revision of Maternity Leave				
Employee #	Account Number	From	Dates	Discussion
5742	11-000-218-104-01-141-020	Paid Maternity/Disability Leave of Absence: 9/8/21-10/22/21 NJ Family Leave Act/FMLA: 10/25/21-1/31/22	Paid Maternity/Disability Leave of Absence: 9/1/21-10/14/21 Personal Days: 10/15/21-10/19/21 NJ Family Leave Act/FMLA: 10/20/21-1/26/22 Unpaid Leave: 1/27/22-1/31/22	Estimated date of return will be 2/1/22

G. Approval of Revision of Additional Hours for CST Meetings and Evaluations				
Employee	Account Number	From	To	
Bethann Harrington	11-000-219-104-03-087-340	\$52.20 per hour (not to exceed 40 hours)	\$52.50 per hour (not to exceed 50 hours)	
Heather Lilly	11-000-219-104-03-087-340	\$55.50 per hour (not to exceed 110 hours)	\$55.50 per hour (not to exceed 140 hours)	
Michelle Nash	11-000-219-104-03-087-340	\$49.93 per hour (not to exceed 110 hours)	\$49.93 per hour (not to exceed 140 hours)	

H. Approval of Transfers			
Name	From	To	Dates
Anne Cohen	Part-Time Instructional Aide Salary: \$14,282.60	Full-Time Instructional Aide Salary: \$19,565.20	9/1/21-6/30/22
Alane Cook	Special Education Teacher – WES 11-213-100-101-01-057-090	Special Education Teacher – SBS 11-213-100-101-01-057-060	9/1/21-6/30/22
Rachelle Emmons	BCMS Instructional Aide 11-000-217-106-01-000-020	SBS Instructional Aide 11-204-100-106-01-059-060	9/1/21-6/30/22
Stephanie Keck	WES Instructional Aide 11-000-217-106-01-000-090 Step: 3, Salary: \$14,282.60	Part-Time Bus Driver (4.75 hours per day) 11-000-270-161-01-470 Step: 1, Rate: \$30.90	9/1/21-6/30/22
James Landry	Instructional Support Teacher 11-230-100-101-01-072-060	District Level Substitute Teacher 11-120-100-101-01-012-060	9/1/21-6/30/22
Tara Prunty	SBS Instructional Aide 11-213-100-106-01-057-060	WES Instructional Aide 11-213-100-106-01-057-090	9/1/21-6/30/22
Vedha Saranathan	Full-Time Instructional Aide 11-213-100-106-01-057-020 Step: 10, Salary: \$22,671.16	Student Services Clerk 11-000-219-105-01-174-340 Step: 1, Salary: \$53,995.50	8/18/21-6/30/22
Rhonda Sherbin	Third Grade Teacher 11-120-100-101-01-012-090	District Level Substitute Teacher 11-120-100-101-01-012-090	9/1/21-6/30/22

I. Approval of Personnel								
Name	Account Number	Position	Step	Level	Salary/Rate	Location	Dates	Discussion
Neal Bottom	11-000-218-104-01-141-020 (subject to delivery of documents)	MLR Guidance Counselor (no tenure accrual)	1	BA	\$59,449.00	BCMS	9/1/21-1/31/22	MLR for Employee #5742
Jaime Cifuentes	11-000-217-106-01-000-090 (subject to delivery of documents)	Instructional Aide (Full-Time)	5	NA	\$20,035.80	WES	9/1/21-6/30/22	Replacing Stephanie Keck & Anne Cohen
Brooke Giuliano	11-213-100-101-01-057-060 (subject to delivery of documents)	MLR Special Education Teacher (no tenure accrual)	1	BA	\$59,449.00	SBS	9/1/21-12/23/21	MLR for Employee #5849
Douglas Haan	11-000-219-104-01-165-340	MLR School Psychologist (no tenure accrual)	11	150	\$68,095.00	BCMS	9/1/21-10/12/21	MLR for Employee #5748

I. Approval of Personnel (continued)								
Name	Account Number	Position	Step	Level	Salary/Rate	Location	Dates	Discussion
Douglas Haan	11-000-219-104-01-165-340	Interim School Psychologist	11	150	\$68,095.00	District	10/13/21-12/23/21	Vacancy as a result of an unfilled position
Callie Kroner	11-120-100-101-01-012-090 (subject to delivery of documents)	LR 3 rd Grade Teacher (no tenure accrual)	1	BA	\$59,449.00	WES	9/1/21-6/30/22	LR for Employee #5594
Jeanne O'Laughlin	11-110-100-106-01-001-090 (subject to delivery of documents)	Instructional Kindergarten Aide	1	NA	\$13,939.06	WES	9/1/21-6/30/22	Replacing John Marsigliano
Nicole Orzel	11-120-100-101-01-012-060 (subject to delivery of documents)	Physical Education Teacher	1	182	\$63,749.00	SBS	on or before 10/11/21-6/30/22	Replacing Erin Sheridan
Christine Peterson	11-000-217-106-01-000-090 (subject to delivery of documents)	Instructional Aide (Full-Time)	5	NA	\$20,035.80	BCMS	9/1/21-6/30/22	Replacing Vedha Saranathan
Roseann Podlaski	61-910-310-110-01-001	Lunchroom Aide	NA	NA	\$5,077.80	SBS	9/1/21-6/30/22	Replacing Jennifer Dedominicis
Kathleen Schunk	11-230-100-101-01-072-060	Instructional Support Teacher – Math	10	150	\$68,095.00	SBS	9/1/21-6/30/22	Replacing Employee # 4396
Paul Triozzi	11-000-270-160-01-462	Bus Driver (4.75 hours per day)	1	NA	\$30.90 per hour	Transportation	9/1/21-6/30/22	Replacing Frederick Boosman

J. Approval of Extra Duty Pay				
Name	Account Number	Position	Rate	Discussion
Kelly Boyle Marie Cinque Michael Clark Dawn Eelman Melissa Fitzgibbon	11-000-223-104-02-210-999	Teacher	\$41 per hour (not to exceed 2 hours each)	New Hire Orientation
John Gottshalk Lauren Knoke Erica Landesberg Brad Moor Danielle Puglisi Danielle Puzzo Carrie Santoro Lisa Quinn	11-000-223-104-02-210-999	Teacher	\$41 per hour (not to exceed 2 hours each)	New Hire Orientation
Kimberly Cole Dawn Eelman	11-000-262-110-01-388	Teacher	\$41 per hour (not to exceed 15 hours each)	Reorganizing classroom from Whiton flood

K. Approval of Summer Teacher Academy Presenters				
Name	Account #	Position	Rate	Discussion
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 6 hours	What's New with ELA and SS Curriculum (Grades K-2)
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 6 hours	Helping Students "Read With Accuracy"
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 7.5 hours	Play-Based Learning: Set Up for Success!
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 7.5 hours	Explorations in the K-2 Classroom
Marie Cinque	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Best Practices at Tier 1: Differentiation for Effective Instruction
Marie Cinque	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Lauren Knoke	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Erica Landesberg	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Lauren Knoke	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 6 hours	New Social Studies Unit Grades 3-5! Community Building: Celebrating the Diversity of Identity in the Classroom
Danielle Puglisi	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Danielle Puglisi	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Accessing LinkIt Data to Make Instructional Decisions
Danielle Puglisi	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Introduction to ALEKS
Danielle Puzzo	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Danielle Puzzo	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 6 hours	Math & Science Explorations in the K-1 Classroom

L. Approval of Guided Study					
Name	Account Number	Position	Location	Rate	Dates
Madison Hill Nina Manger Isabella Russo	11-421-200-101-01-330	Teacher	SBS	\$41 per hour (not to exceed 215 hours total)	9/1/21-6/30/22
Kristen Allen Zach Miracle	11-421-200-101-01-330	Teacher	BCMS	\$41 per hour (not to exceed 215 hours total)	9/1/21-6/30/22

M. Approval of Status Change						
Name	Account Number	Position	From	To	Effective Date	Discussion
Frederick Boosman	11-000-270-160-01-462	Bus Driver	Part-Time	Full-Time	9/1/21	New Position
Cheryl Goldsmith	11-000-270-161-01-470	Bus Driver	Part-Time	Full-Time	9/1/21	Replacing Tiffany Medwick

N. Approval of Revision of Retirement					
Name	Account Number	Position	Location	From	To
Rebecca Gensel	11-000-230-104-01-267	Superintendent	District	10/1/21	9/30/21

O. Approval of Appointment of Interim Superintendent

BE IT RESOLVED that Dr. Elizabeth Nastus be appointed Interim Superintendent, effective October 1, 2021 to June 30, 2022, at a per diem salary of \$700 per day of work. A written contract incorporating terms and conditions of employment has been reviewed and approved by the Board Attorney and by the Executive County Superintendent of Schools.

XII. BUSINESS

Motion by Mr. Sarles, seconded by Mr. Horowitz that Items XII.A. through XII.K. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.K. were approved by Roll Call.

Mrs. Morris gave an update on the following Business Committee items:

- HVAC upgrade project at Stony Brook School;
- Window replacement project at Stony Brook School;
- New gym floor installation at Whiton Elementary School;
- Remediation and repair work done at Whiton Elementary School due to the flood;
- Air conditioning compressor at Whiton Elementary School;
- New playground at Whiton Elementary School;
- Music room update at Branchburg Central Middle School; and
- Food services update.

A. Bill List

It is recommended that the Board approve the List of Bills for the period June 29, 2021, totaling \$757,206.92, for the period July 1, 2021 through July 31, 2021, totaling \$1,087,858.25, for the period July 31, 2021 totaling \$75,900.00, and for the period August 1, 2021 through August 19, 2021, totaling \$338,726.23, and ratify the Payroll for the period July 1, 2021 through July 15, 2021, totaling \$152,538.48, and for the period of July 15, 2021 through July 30, 2021, totaling \$233,163.09.

B. Secretary's Report

The Report of the Secretary for June 2021 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Kelly Morris, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for June 2021 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2020/2021 fiscal year.

C. Treasurer's Report

It is recommended that the Treasurer's Report for the month of June 2021 be accepted and filed.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of June 2021.

E. Monthly Transfer Report

It is recommended that the Board approve the June 2021 Monthly Transfer Report.

F. Approval of Shared Services Agreement

BE IT RESOLVED, that, pursuant to the Uniform Shared Services and Consolidation Act, the Board of Education hereby approves and authorizes the execution of a Shared Services Agreement with the Somerville Board of Education authorizing Somerville to provide the services of an Attendance Officer for their respective school districts for the period July 1, 2021 to June 30, 2022 at a cost of \$80 per hour with terms and conditions set forth therein.

G. Approval of the 2021-2022 Memorandum of Understanding with The Jointure

It is recommended that the Board approve the Memorandum of Understanding with The Jointure to provide before and after care services at Branchburg Central Middle School, Whiton Elementary School and Stony Brook School effective September 1, 2021 through June 30, 2022.

H. Approval of Student Transportation Contract

It is recommended that the Board approve the Parental Contract for Student Transportation between the Branchburg Township Board of Education and the parents of student #4212290701.

I. Approval of Resolution Authorizing the Sale of Equipment

It is recommended that the Board approve the following resolution authorizing the sale of FM Equipment to Readington Township School District for the amount of \$1,520.

WHEREAS, the School District is the owner of certain equipment which is no longer needed for public use; and

WHEREAS, the Board of Education is desirous of selling said equipment in “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Branchburg Township in the County of Somerset, as follows:

- (1) The equipment to be sold is as follows:
 - 1 Roger X (02) (champagne)
 - 1 Phonak ComPilot II incl. US/EU power supply
 - 1 Roger Touchscreen Mic
- (2) The equipment identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said equipment.

J. Approval of Resolution Authorizing the Disposal of Equipment

It is recommended that the Board approve the following resolution authorizing the disposal of equipment through GovDeals.

WHEREAS, the School District is the owner of certain equipment which is no longer needed for public use; and

WHEREAS, the Board of Education is desirous of selling said equipment in “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Branchburg Township in the County of Somerset, as follows:

- (1) The sale of the Brother ML100 typewriter shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) The equipment to be sold is as follows:
 - 1 Brother ML100 typewriter
- (5) The item identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said equipment.
- (6) The School District reserves the right to accept or reject any bid submitted.

K. Approval of Change of Designated Signatories

It is recommended that the Board approve the following persons be authorized to sign checks and warrants on the accounts listed below. Two of the four signatories are required.

Branchburg Central Middle School Student Activity Account No. 7856886622:
(Rebecca Gensel, Kelly Morris, Patricia Rodgers, Theresa Joyce)

Stony Brook School Student Activity Account No. 7856697136:
(Rebecca Gensel, Kelly Morris, Patricia Rodgers, Theresa Joyce)

Whiton Elementary School Student Activity Account No. 7856886630:
(Rebecca Gensel, Kelly Morris, Patricia Rodgers, Theresa Joyce)

XIII. PUBLIC COMMENT

Additional members of the Branchburg community spoke to the Board to express their concerns and/or their support regarding the students wearing masks when they return to school in September.

XIV. BOARD LIAISON REPORTS

Mrs. Fabriczi spoke about the following topics discussed at the Somerville Board of Education meeting:

- There was a presentation on the professional development plan, and district mentoring plan;
- Somerville Middle School is partnering with Raritan Valley Community College for a science program;
- Equity teams continue;
- National writing project with Drew University;
- Freshman seminar is now required to fulfill the 21st Century and Financial Literature requirements which will be a project based class;
- They are moving forward with a gender-neutral dress code;
- Somerville used high school students to serve as their instructional assistants for the ESY program, and it was very successful;
- Freshman orientation was completed; and
- There is going to be a Camp SMS for the 6th grade students as part of their orientation day for the middle school.

XV. BOARD FORUM

Mrs. Joyce said the school walkthrough will take place on August 25, 2021.

XVI. EXECUTIVE SESSION

There was no Executive Session.

XVII. ADJOURNMENT

On a motion by Mr. Horowitz, seconded by Mrs. Purohit, and carried unanimously, the Board agreed to adjourn at 9:11 p.m.

Respectfully Submitted,



Kelly Morris
School Business Administrator/Board Secretary