

**REGULAR MEETING MINUTES**

July 18, 2019

**Executive Session – 6:30 p.m.**

**Public Meeting – 8:00 p.m.**

Board of Education Office

Board Conference Room

**I. CALL TO ORDER**

On a motion by Mr. Ambrus, seconded by Mr. Tuma, and carried unanimously, the Board agreed to convene to public session at 7:15 p.m.

The meeting was called to order at 7:15 p.m. by Board President, Theresa Joyce, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Zoltan Ambrus, Cathy Curcio, Kristen Fabriczi, Theresa Joyce, Keerti Purohit and Charles Tuma.

The following members were absent: Laura DePrado, Noah Horowitz and Olga Phelps.

Also present were: Superintendent of Schools Rebecca Gensel and Business Administrator/Board Secretary Theresa Linskey, Rita Barone, Esq., Purcell Mulcahy & Flanagan, LLC (Executive Session Only) and Isabel Machado, Esq., Machado Law Group (Executive Session Only).

**II.** The Secretary called the roll.

**III. CALL TO EXECUTIVE SESSION**

On a motion by Mrs. Fabriczi, seconded by Mr. Tuma, and carried unanimously, the Board agreed to convene to Executive Session at 7:15 p.m. to discuss Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

On a motion by Mrs. Fabriczi, seconded by Mr. Ambrus, and carried unanimously, the Board agreed to adjourn Executive Session at 8:10 p.m.

On a motion by Mr. Ambrus, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to reconvene to public session at 8:10 p.m. with 45 members of the public present.

**IV.** The assembly saluted the flag.

**V.** Statement of Adequate Notice

**VI. SUPERINTENDENT'S REPORT**

Ms. Gensel recognized four of the district's student artists whose artwork is displayed in the Board of Education Conference Room. The four artists attended the Board meeting with their families, and spoke about their artwork.

Ms. Gensel also acknowledged all the district’s student artists whose artwork was displayed throughout the school year, and thanked them for the opportunity for the district to share their work.

Ms. Gensel did a “Summer Update” presentation on the work being accomplished over the summer for the next school year.

**VII. PUBLIC COMMENT**

There was no public comment.

**VIII. GOVERNANCE**

Motion by Mrs. Fabriczi, seconded by Mr. Tuma that Items VIII.A. through VIII.C. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.C. were approved by Roll Call, with Mrs. Purohit abstaining on Item VIII.A.

Mrs. Joyce read a letter she received from a Veteran who attended the Memorial Day event at Stony Brook School. In the letter, he thanked the district, staff and students for the planning, coordination and execution of the wonderful event.

**A. Approval of Minutes**

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of June 13, 2019.

<b>B. Approval of Harassment, Intimidation, and Bullying Report</b>			
<b>Building</b>	<b>Incident #</b>	<b>Date</b>	<b>Discussion</b>
SBS	SSDS# 069413	5/22/19	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J.18A:37-14.

**C. Approval of Job Description**

It is recommended that the Board approve the following job description.

- Mechanic

**IX. POLICY**

There was no Policy Committee report.

**X. DATA COMMITTEE**

There was no Data Committee report.

**XI. EDUCATION**

Motion by Mr. Ambrus, seconded by Mrs. Purohit that Items XI.A. through XI.I. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.I. were unanimously approved by Roll Call, with Mrs. Fabriczi abstaining on Item XI.G.

There was no Education Committee report.

**A. Conferences/Travel**

**WHEREAS**, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

**WHEREAS**, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

**WHEREAS**, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

**THEREFORE, BE IT RESOLVED**, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Regional Department of Education Training Jackson, NJ	Matthew Barbosa 11-000-240-580-02-000-020	8/14/19	N/A	N/A	N/A	\$65.00	\$65.00
Regional Department of Education Training Jackson, NJ	Rebecca Gensel 11-000-230-580-01-303	8/14/19	N/A	N/A	N/A	\$7.94	\$7.94
Regional Department of Education Training Jackson, NJ	Suzanne Updegrove 11-000-223-580-04-144-020	8/14/19	N/A	N/A	N/A	\$41.54	\$41.54
NJ School Boards Association, 2019 Annual Workshop Atlantic City, NJ	Rebecca Gensel 11-000-230-580-01-303	10/21/19- 10/24/19	\$320.00	\$345.00	\$231.00	\$113.87	\$1,009.87
NJ School Boards Association, 2019 Annual Workshop Atlantic City, NJ	Noah Horowitz 11-000-230-585-01-300	10/21/19- 10/24/19	\$320.00	\$345.00	\$231.00	\$138.86	\$1,034.86
NJ School Boards Association, 2019 Annual Workshop Atlantic City, NJ	Terri Joyce 11-000-230-585-01-300	10/21/19- 10/24/19	\$320.00	\$345.00	\$231.00	\$145.06	\$1,041.06

Conferences/Workshops (continued)	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
NJ School Boards Association, 2019 Annual Workshop Atlantic City, NJ	Theresa Linskey 11-000-251-580-01-585	10/21/19- 10/24/19	\$320.00	\$345.00	\$231.00	\$134.89	\$1,030.89
NJ School Boards Association, 2019 Annual Workshop Atlantic City, NJ	Charles Tuma 11-000-230-585-01-300	10/21/19- 10/24/19	\$320.00	\$345.00	\$231.00	\$145.06	\$1,041.06
Family and Medical Leave Act, Family Leave Act and Other Leaves of Absences Robbinsville, NJ	Enea Brotzman 11-000-230-580-01-303	7/31/19	\$100.00	N/A	N/A	\$11.53	\$111.53
Family and Medical Leave Act, Family Leave Act and Other Leaves of Absences Robbinsville, NJ	Rebecca Gensel 11-000-230-580-01-303	7/31/19	\$100.00	N/A	N/A	N/A	\$100.00
The Conversation About Data. Make it Matter! Branchburg, NJ	Frank Altmire N/A	7/30/19	N/A	N/A	N/A	N/A	N/A
The Conversation About Data. Make it Matter! Branchburg, NJ	Matthew Barbosa N/A	7/30/19	N/A	N/A	N/A	N/A	N/A
The Conversation About Data. Make it Matter! Branchburg, NJ	Rebecca Gensel N/A	7/30/19	N/A	N/A	N/A	N/A	N/A
The Conversation About Data. Make it Matter! Branchburg, NJ	Tina Neely N/A	7/30/19	N/A	N/A	N/A	N/A	N/A
The Conversation About Data. Make it Matter! Branchburg, NJ	Matthew Ross N/A	7/30/19	N/A	N/A	N/A	N/A	N/A
The Conversation About Data. Make it Matter! Branchburg, NJ	Danielle Shober N/A	7/30/19	N/A	N/A	N/A	N/A	N/A
Rutgers Literacy Consortium 2019-2020 New Brunswick, NJ Piscataway, NJ	Kelly Boyle 11-000-223-580-02-144-999	10/25/19 12/11/19 1/29/20 3/12/20 6/3/20	\$699.00	N/A	N/A	N/A	\$699.00
Rutgers Literacy Consortium 2019-2020 New Brunswick, NJ Piscataway, NJ	Lauren Knoke 11-000-223-580-02-144-999	10/25/19 12/11/19 1/29/20 3/12/20 6/3/20	\$699.00	N/A	N/A	N/A	\$699.00
New Jersey School Counselors Association Fall Conference Edison, NJ	Alexandra Gallo 11-000-219-580-03-001-999	10/4/19	\$99.00	N/A	N/A	N/A	\$99.00
New Jersey School Counselors Association Fall Conference Edison, NJ	Meredith Molinaro 11-000-219-580-03-001-999	10/4/19	\$139.00	N/A	N/A	N/A	\$139.00
Northern Regional Facilities Training Rockaway, NJ	Theresa Linskey 11-000-251-580-01-585	8/15/19	N/A	N/A	N/A	\$12.74	\$12.74
Northern Regional Facilities Training Rockaway, NJ	Samad Mobley 11-000-261-580-10-428	8/15/19	N/A	N/A	N/A	\$7.94	\$7.94
Air Brake & Foundation Class Kenvil, NJ	Orlando Macario N/A	7/24/19	N/A	N/A	N/A	N/A	N/A
Air Brake & Foundation Class Kenvil, NJ	Adam Markiewicz N/A	7/24/19	N/A	N/A	N/A	N/A	N/A
Comprehensive Active Shooter Incident Management for Schools Sayerville, NJ	Matthew Barbosa 11-000-240-580-02-000-020	7/30/19	N/A	N/A	N/A	\$30.00	\$30.00
Arts Educator of New Jersey - 2019 Conference Long Branch, NJ	Christopher Boehm 11-000-223-580-08-144-090	10/5/19- 10/7/19	\$265.00	\$212.00	\$97.00	\$29.76	\$603.76
Regional Training Sessions for District Certification Staff Hamilton, NJ	Enea Brotzman 11-000-230-580-01-303	7/23/19	N/A	N/A	N/A	\$11.28	\$11.28
Stronge Teacher Evaluation Training Piscataway, NJ	Jennifer DiNardi 11-000-230-580-01-303	7/25/19	\$175.00	N/A	N/A	N/A	\$175.00

Conferences/Workshops (continued)	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Why We Bully Understanding HIB Characteristics New Brunswick, NJ	Alexandra Gallo N/A	8/13/19	N/A	N/A	N/A	N/A	N/A
Paramus Summer Institute Paramus, NJ	John Gottshalk 11-000-223-580-05-144-060	7/15/19- 7/18/19	N/A	N/A	N/A	\$96.72	\$96.72
Fighting Racial Slurs Monroe Township, NJ	Matthew Ross 11-000-240-580-02-000-020	7/24/19	\$149.00	N/A	N/A	N/A	\$149.00
Countywide Legal Training Warren, NJ	Danielle Shober N/A	7/18/19	N/A	N/A	N/A	N/A	N/A
Question, Persuade and Refer Training Somerville, NJ	Danielle Shober N/A	7/17/19	N/A	N/A	N/A	N/A	N/A

B. Approval of Fundraiser				
School/Group/Activity	Event Coordinator	Location	Purpose	Dates
BCMS Student Council Sale of water bottles	Ms. Michels	Branchburg Central Middle School	Proceeds to help fund student council events throughout the school year	8/1/19- 6/30/20

C. Approval of Acceptance of Out of District Students for 2019-2020 and ESY						
Sending District	Student ID #	ESY Tuition	ESY Dates	SY Tuition	SY Dates	Total Tuition
Hillsborough School District Hillsborough, NJ	8148312032	N/A	N/A	\$22,446.00	9/5/19-6/30/20	\$22,446.00
Dunellen School District Dunellen, NJ	4523289009	\$350.00	7/8/19- 8/15/19	\$34,592.42	9/5/19-6/19/20	\$34,942.42

D. Approval of Guidance Internship					
Name	College	Certification	Location	Dates	Discussion
Jocelyn Romano	Centenary University	New Jersey School Counselor	BCMS	9/1/19-12/30/19	Mentoring will occur outside of school hours. Minimum of 50 hours Cooperating Guidance Counselor – Margaret Ryan

E. Approval of Contracted Physical Therapist for Extended School Year				
Program/Location	Account Number	Rate	Effective Dates	Discussion
Invo HealthCare Associates Jamison, PA	11-000-216-320-03-078-800	\$85 per hour (Not to exceed 15 hours)	7/8/19-8/15/19	Physical therapy services on a as needed basis

F. Approval of 2019-2020 Out of District Program and Extended Day Program									
Program/ Location	Account Number	Student ID #	ESY Tuition	ESY Extended Day	ESY Dates	SY Tuition	SY Extended Day	SY Dates	Total Cost
The Eden School Princeton, NJ	11-000-100-566-03-109-000 20-250-000-500-03-644	8267623955	\$18,973.60	\$1,194.34	7/1/19- 8/30/19	\$87,752.90	\$11,377.66	9/4/19- 6/17/20	\$119,298.50

G. Approval of 2019-2020 Out of District Programs									
Program/ Location	Account Number	Student ID #	ESY Tuition	ESY Extra Services	ESY Dates	SY Tuition	SY Extra Services	SY Dates	Total Cost
The Midland School North Branch, NJ	11-000-100-566-03-109-000 20-250-100-500-03-644	3700266864 1466744934 3024199861	\$10,726.50 \$10,726.50 \$10,726.50	\$4,500.00 N/A N/A	7/8/19- 8/16/19	\$64,359.00 \$64,359.00 \$64,359.00	\$27,000.00 N/A N/A	9/5/19- 6/15/20	\$256,756.50
PG Chambers School Cedar Knolls, NJ	11-000-100-566-03-109-000 20-250-100-500-03-644	5436371228 7930912675	\$11,960.40 \$11,960.40	N/A N/A	7/8/19- 8/16/19	\$71,762.40 \$71,762.40	N/A N/A	9/5/19- 6/19/20	\$167,445.60
Princeton Child Development Inst. Princeton, NJ	11-000-100-566-03-109-000 20-250-100-500-03-644	1375645515	\$16,933.20	N/A	7/2/19- 8/14/19	\$101,599.20	N/A	9/5/19- 6/17/20	\$118,532.40
Lakeview School Edison, NJ	11-000-100-566-03-109-000	2596035985	N/A	N/A	N/A	\$90,837.00	N/A	9/5/19- 6/18/20	\$90,837.00
Celebrate the Children Denville, NJ	11-000-100-566-03-109-000	4212290701	N/A	N/A	N/A	\$73,179.00	\$27,000.00	9/5/19- 6/24/20	\$100,179.00

<b>G. Approval of 2019-2020 Out of District Programs (continued)</b>									
The Newmark School Scotch Plains, NJ	11-000-100-566-03-109-000 20-250-100-500-03-644	1976391331	\$5,737.32	N/A	7/1/19- 7/26/19	\$57,373.20	N/A	9/5/19- 6/24/20	\$63,110.52
CEA School at South Hunterdon Flemington, NJ	11-000-100-566-03-109-000	3296745688	\$8,771.28	N/A	7/1/19- 8/9/19	\$56,386.80	N/A	9/3/19- 6/17/20	\$65,158.08
CEA School at South Hunterdon Flemington, NJ	11-000-100-566-03-109-000 20-250-100-500-03-644	7240201326	\$8,771.28	N/A	7/1/19- 8/9/19	\$56,386.80	N/A	9/3/19- 6/17/20	\$65,158.08
Camp Okee Sunokee Summer Program North Branch, NJ	11-000-100-562-03-105-000	6457474387	\$990.00	N/A	6/24/19- -8/2/19	N/A	N/A	N/A	\$990.00
Rutgers Day School Piscataway, NJ	11-000-100-562-03-105-000	9367189644	\$13,720.00	N/A	7/8/19- 8/23/19	N/A	N/A	N/A	\$13,720.00
Morris Union Jointure N Providence, NJ	11-000-100-562-03-105-000	6457474387	\$7,467.00	\$1,730.00	7/1/19- -8/7/19	\$45,554.00	\$18,165.00	9/4/19- 6/11/20	\$72,916.00

<b>H. Approval of 2019-2020 Out of District Program ESY/SY and Extended Day Program</b>							
Program/ Location	Account Number	Student ID #	ESY and SY Tuition	ESY and SY Extended Day Program	ESY and SY Extra Services	ESY and SY Dates	Total Cost
The Lewis School Princeton, NJ	11-000-100-566-03-109-000	3790598139	\$44,600	\$1,300	\$5,625	6/24/19- 5/21/20	\$51,525

**I. Approval of The State of New Jersey Commission for the Blind and Visually Impaired Service**

It is recommended the Board approve The State of New Jersey Department of Human Services, Commission for the Blind and Visually Impaired Service contract in the amount of \$1,900 per student, not to exceed \$5,700, which will be in effect from September 1, 2019 through June 30, 2020 to be paid through the general fund and sufficient funds are available in the 2019-2020 budget.

SID #4212290701  
SID #5436371228  
SID #2280110307

**XII. HUMAN RESOURCES**

Motion by Mrs. Fabriczi, seconded by Mr. Ambrus that Items XII.A. through XII.T., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.T., were unanimously approved by Roll Call.

Mrs. Fabriczi said the Human Resources Committee met and discussed the following:

- Reorganization of the Student Services Department;
- Job Postings;
- New Hires;
- Leave of absence request; and
- Confidential items.

Mrs. Joyce said the next Human Resources Committee meeting will be held on August 15, 2019, if needed.

**A. Approval of Teacher Evaluation Model**

It is recommended that the Board approve the Stronge and Associates Teacher/Educational Specialist Performance Evaluation System as per the ACHIEVENJ guidelines for the 2019-2020 school year.

**B. Approval of Principal Evaluation Model**

It is recommended that the Board approve the Stronge and Associates Principal/District Leader Performance Evaluation System as per the ACHIEVENJ guidelines for the 2019-2020 school year.

<b>C. Approval of Substitutes</b>			
Name	Position	Rate	Dates
Melanie Brown	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem	9/1/19-6/30/20
Guido Iammatteo	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem	9/1/19-6/30/20
Alyssa Thostesen	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem	9/1/19-6/30/20
Jean Wyman	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	9/1/19-6/30/20

<b>D. Approval of 2019-2020 Non-Athletic Extracurricular Stipends</b>				
Name	Account Number	Location	Position	Stipend
Kelly Boyle Marie Cinque Lauren Knoke Jocelyn Muzychko Erica Patente Danielle Puglisi	11-401-100-101-01-078	District	Curriculum Specialists	Pending BTEA contract

<b>E. Approval of Summer Hours</b>							
Name	Account Number	Position	Location	Hours	Rate	Dates	Discussion
Alexandra Gallo	11-000-218-104-01-141-060	Summer Guidance Counselor	SBS	20	Pending BTEA contract	7/1/19-6/30/19	Working with Stony Brook administration to prepare for the upcoming school year

<b>F. Approval of Personnel</b>							
Name	Account Number	Location	Position	Step/Level	Salary	Dates	Discussion
Lauren Amato	11-110-100-101-01-001-090	WES	Kindergarten	4/150	\$60,261*	9/1/19-6/30/20	New Position
Ludmila Battista	11-230-100-101-01-072-060	SBS	Instructional Support Reading Teacher	1/150	\$58,965*	9/1/19-6/30/20	Replacing Nancy Vadimsky
Nicholas Branco	11-000-222-110-01-259-999	BOE	Technology Support (Subject to delivery of documents)	NA	\$40,000 (prorated)	7/29/19-6/30/20	Replacing Phillip Lamarre
Adam Markiewicz	11-000-270-160-01-468	Transportation	Mechanic (Subject to delivery of documents)	NA	\$60,000 (prorated)	7/22/19-6/30/20	Replacing William Wutke
Maritcelly Mendez	11-000-216-104-01-171-800	WES	Occupational Therapist	14/150	\$67,601*	9/1/19-6/30/20	Replacing Nancy Ryan
Isabella Russo	11-120-100-101-01-012-060	SBS	4 <sup>th</sup> Grade Teacher	1/BA	\$56,815*	9/1/19-6/30/20	Replacing Erin Rimmer

\*Pending BTEA contract

<b>G. Approval of Additional Extended School Year Bus Driver</b>				
Name	Account Number	Step	Rate	Dates
Olga Sanchez-Gruszka	11-000-270-160-01-462	3	\$28.62	6/24/19-8/15/19

<b>H. Approval of Full-Time Position</b>						
Name	Account Number	Location	Position	Salary	Dates	Discussion
Emma Priester	11-000-270-160-01-459	Transportation	Transportation Office Aide	\$50,875	7/1/19-6/30/20	Transferring from part-time to full-time position

<b>I. Approval of Resignation</b>				
Name	Account Number	Location	Position	Effective Date
Allison Eby	11-000-219-104-01-171-340	District	Behaviorist	9/2/19

<b>J. Approval of Summer Teacher Academy Presenters</b>					
Name	Account #	Action	Position	Rate	Discussion
Kelly Boyle	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Kelly Boyle	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 9 hours	What's New With the ELA Curriculum (Grades K-2)
Kelly Boyle	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 9 hours	MORE Strategies to Support Readers and Writers
Kelly Boyle	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 9 hours	Tips and Tricks for Teaching Foundations
Kelly Boyle	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 9 hours	Foundations Workshop
Marie Cinque	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Lauren Knoke	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 9 hours	What's New With the ELA Curriculum (Grades 3-5)
Lauren Knoke	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 9 hours	Kicking Off a Great Year in Reading Workshop
Lauren Knoke	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 9 hours	Word Study
Lauren Knoke	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Jocelyn Muzychko	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 6 hours	Pulling LinkIt Data to Get to Know Your Students (Grades 3-5)
Jocelyn Muzychko	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Erica Patente	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 6 hours	Pulling LinkIt Data to Get to Know Your Students (Grades 1-2)
Erica Patente	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Danielle Puglisi	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 6 hours	ALEKS Roundtable Discussion (Grades 4-8)
Danielle Puglisi	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!

<b>K. Approval of Home Instruction</b>				
SID#	Account Number	Name	Rate	Dates
7930912675	11-150-100-101-03-066-020	Adriana Weighart	\$41 per hour (not to exceed 12 hours)	7/1/19-8/30/19

<b>L. Approval of Case Managers for Summer Work</b>				
Name	Account Number	Position	Rate	Dates
Heather Lilly	11-000-219-104-03-987-340	Learning Disabilities Teacher Consultant	\$50.04 per hour (not to exceed 30 hours)	6/21/19-8/30/19
Michelle Nash	11-000-219-104-03-987-340	School Psychologist	\$46.04 per hour (not to exceed 30 hours)	6/21/19-8/30/19

<b>M. Approval of Extended School Year Revision of Hours</b>					
Name	Account Number	Position	From	To	Dates
Allison Eby	11-000-219-104-03-987-340	District Behaviorist	\$49.59 per hour (not to exceed 20 hours)	\$49.59 per hour (not to exceed 30 hours)	7/8/19-8/15/19
Stephanie Formus Nina Manger	11-213-100-101-03-078-600	2 ESY Special Education Teachers	\$41.00 per hour (not to exceed 48 hours each)	\$41.00 per hour (not to exceed 52 hours each)	7/8/19-8/15/19
Rachael Johnston	11-213-100-101-03-078-600	ESY Special Education Teacher	\$41.00 per hour (not to exceed 96 hours)	\$41.00 per hour (not to exceed 100 hours)	7/8/19-8/15/19
Jillian Sawicki	11-000-219-104-03-087-340	ESY CST Staff for Meetings and Evaluations	\$43.22 (not to exceed 90 hours)	\$43.22 (not to exceed 97 hours)	7/8/19-8/15/19

<b>N. Approval of Social Worker for Extended School Year</b>					
Name	Account Number	Position	Rate	Dates	Discussion
Jocelyn Romano	11-000-219-104-03-987-340	Licensed School Social Worker	\$40.67 per hour (not to exceed 40 hours)	7/8/19-8/30/19	Duties will be performed outside of normal business hours

<b>O. Approval of Additional Substitutes for Extended School Year</b>						
Name	Position	Hours	Location	Rate of Pay	Account Number	Dates
Chelsea Smith	Substitute Teacher	As needed	District	\$41.00 per hour (Not to exceed 12 hours per week for 6 weeks)	11-213-100-101-03-078-600	7/8/19-8/15/19
Katie Kline	Substitute Teacher	As needed	District	\$41.00 per hour (Not to exceed 12 hours per week for 6 weeks)	11-213-100-101-03-078-600	7/8/19-8/15/19
Alexa Harwood	Substitute Teacher Substitute Instructional Aide	As needed	District	\$41 per hour \$15.09 per hour (Not to exceed 12 hours per week for 6 weeks)	11-213-100-101-03-078-600	7/8/19-8/15/19

7/18/2019



<b>P. Approval of Bus Aide for Extended School Year</b>						
SID#	Name	Position	Location	Rate of Pay	Account Number	Dates
1030699541	Elizabeth Eckel	Bus Aide	District	\$13.24 per hour (Not to exceed 45 minutes per day, 4 days per week)	11-000-217-106-01-000-090	7/9/19-8/15/19

<b>Q. Approval of Contractor</b>							
Name	Account #	Position	Location	Rate	Dates	Discussion	
Jennifer Dinardi	11-000-221-320-02-001-999	Interim Administrator	District	Not to exceed \$14,500	12/1/19-5/31/20	MLR for Jennifer Anderson	

<b>R. Approval of Revision of Level</b>						
Name	Account #	Position	Location	From	To	Discussion
Matthew Zimmerman	11-120-100-101-01-012-060	Computer Teacher	SBS	1/182	1/212	Provided transcripts showing at least 212 college credits

<b>S. Approval of Substitute Bus Driver</b>			
Name	Position	Rate	Dates
Patricia Rodgers	Substitute Bus Driver	\$18.87 per hour	9/1/19-6/30/20

<b>T. Approval of Leave of Absence</b>					
Name	Account #	Location	Position	Type of Leave	Dates
Michael Simko	11-130-100-101-01-021-020	BCMS	Social Studies Teacher	Unpaid Leave	9/1/19-6/30/20

### XIII. BUSINESS

Motion by Mr. Tuma, seconded by Mr. Ambrus that Items XIII.A. through XIII.I. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XIII.A. through XIII.I. were approved by Roll Call.

Mr. Tuma said the Business Committee met on June 25, 2019 and discussed the following:

- Transportation garage;
- Whiton Elementary School HVAC project;
- Stony Brook School gym floor;
- Branchburg Central Middle School cafeteria is being painted;
- LED lighting at Branchburg Central Middle School and Stony Brook School;
- Grease trap replacement at Stony Brook School and Whiton Elementary School;
- Whiton Elementary School base cove molding;
- Branchburg Central Middle School stage lighting;
- Old York School paving;
- Branchburg Central Middle School roof top HVAC;
- LED lighting at Whiton Elementary School;
- Branchburg Central Middle School music room bid;
- Refunding of the 1999 bonds;
- Stony Brook School electronic sign donated by the PTO;
- Old York School well closure; and
- Harlan School Road property.

Mrs. Joyce said the next Business Committee meeting is scheduled for August 13, 2019 at 6:00 p.m.

**A. Bill List**

It is recommended that the Board approve the List of Bills for the period June 14, 2019 through June 24, 2019, totaling \$322.08, for the period June 25, 2019 through June 26, 2019, totaling \$531,354.76, for the period June 27, 2019, totaling \$296,388.37, and ratify the Payroll for the period June 1, 2019 through June 7, 2019, totaling \$942,821.84, for the period of June 8, 2019 through June 21, 2019, totaling \$1,101,204.65, and for the period June 22, 2019 through June 28, 2019, totaling \$19,689.23.

**B. Approval to Pay Bills**

In accordance with N.J.S.A. 18A:19-4.1, the Board of Education approves Theresa Linskey, School Business Administrator to issue payment of bills for July 18, 2019 through August 15, 2019 prior to the next regularly scheduled meeting of August 15, 2019 and with the approval and consent of the Superintendent of Schools, and then present said bills to the Board at the August 15, 2019 meeting for ratification.

**C. Approval of Contract for Board Attorney**

It is recommended that the Board approve a contract with the firm of David B. Rubin, Esq., of David B. Rubin, P.C. and The Busch Law Group, LLC to provide legal services to the District for the 2019-2020 school year for a flat monthly fee of \$2,300 for services outlined in the contract, plus an hourly rate of \$160 for activities related to civil or administration litigation, to be paid from account #11-000-230-331-01-276, and sufficient funds are available in the 2019-2020 budget.

**D. Approval of Other Capital Project 2019**

Be it resolved that the Branchburg Board of Education authorizes Settembrino Architects to submit capital improvement project at the following school to the State of New Jersey Department of Education for review and approval:

<b><u>School Project</u></b>	<b><u>NJ DOE Project Number</u></b>
Boiler and RTU replacement at Branchburg Central Middle School	0510-020-19-2000

The project shall include the replacement of (2) boiler units and RTU (roof top units) at the existing school.

This project is another capital project. The Branchburg Board of Education is not seeking any state funding for this project.

Be it further resolved that the Branchburg Board of Education authorizes amendment to the District's approved LRF to include the following as capital improvement project:

<u>School Project</u>	<u>NJ DOE Project Number</u>
Boiler and RTU replacement at Branchburg Central Middle School	0510-020-19-2000

**E. Approval of Use of District Owned Motor Vehicles**

**WHEREAS**, the Board of Education is authorized by N.J.A.C. 6A:23A-6.12. to assign District-owned motor vehicles to certain supervisory employees whose job duties require that they be on call 24 hours per day, seven days per week; and

**WHEREAS**, the Board of Education has determined that Samad Mobley, Supervisor of Buildings and Grounds, by his job duties qualify for the assignment of a District-owned motor vehicle pursuant to the regulation aforesaid;

**NOW, THEREFORE, BE IT RESOLVED**, that the following District-owned motor vehicles are hereby assigned as indicated:

- Samad Mobley - 2009 Ford F-250, 2016 Ford F-250, or 2017 Ford F-250

**BE IT FURTHER RESOLVED**, that this assignment shall remain in effect for as long as deemed necessary and approved by the Superintendent;

**BE IT FURTHER RESOLVED**, that by accepting this assignment, the staff member identified herein shall assume all obligations set forth in N.J.A.C. 6A:23A-6.12, including but not limited to:

- (a) maintenance of vehicle use logs in order to accurately record all usage of each vehicle, including the driver, mileage, and starting and destination points;
- (b) limitation of use primarily for business purposes; however, incidental and reasonable personal use is permitted.

**BE IT FURTHER RESOLVED**, that the Board of Education may terminate this assignment at any time, without need of demonstrating good cause.

**F. Approval of Transportation Jointure with Delaware Valley Regional High School**

It is recommended that the Board approve the Joint Transportation Agreement between the Branchburg Township Board of Education and Delaware Valley Regional High School for the following 2019-2020 routes.

<b>Service</b>	<b>Cost to Branchburg</b>
Provide a school bus for various field and athletic trips	\$79 per hour per bus for the first four hours, then \$56 per hour per bus for each additional hour billed in quarter hour increments plus tolls and parking where applicable

**G. Approval of Sale of Solar Renewal Energy Credits**

**WHEREAS**, the Branchburg Board of Education examined the proposals received for the sale of Solar Renewal Energy Credits (SREC) and recommends that the contract be awarded to Flett Exchange, LLC for the sale of 36 Solar Renewal Energy Credits at a price of:

- For your 19, NJ 2018 Energy Year SREC (August 2018-December 2018) \$227 per credit.
- For your 17, NJ 2019 Energy Year SREC (January 2019-June 2019) \$227 per credit.

For a total of \$8,172.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Education President is authorized to execute the Contracts with the Secretary on behalf of the Board and the Board Counsel approve the Contract as to form.

**H. Approval of Donation from Parent Teacher Organization**

It is recommended that the Board approve an outside, electronic marquee sign at Stony Brook School, to be donated by the PTO.

**I. Approval to Dispose of Technology Equipment**

It is recommended that the Board approve the disposal of obsolete technology equipment listed below in accordance with N.J.S.A. 18A:20-5, and authorize the Business Administrator/Board Secretary to dispose of same.

Quantity	Item
55	Computers
45	Monitors
10	Printers
7	SmartBoards
15	Projectors

**XIV. PUBLIC COMMENT**

Mr. Michael Simko, Social Studies Teacher at Branchburg Central Middle School, thanked the Board for approving his leave of absence so he may teach abroad in the Czech Republic.

Mr. Mike Merchant spoke to the Board regarding the Harlan School Road property.

**XV. BOARD LIAISON REPORTS**

Mrs. Joyce spoke about a letter the district received from the Township of Branchburg regarding the rezoning of property across from Old York School for age restrictive affordable housing.

**XVI. BOARD FORUM**

Mr. Tuma congratulated the 2019 Somerville High School graduates.

**XVII. EXECUTIVE SESSION**

On a motion by Mr. Tuma, seconded by Mrs. Curcio, and carried unanimously, the Board agreed to convene at 9:20 p.m. to discuss Student Matters and Contracts.

On a motion by Mrs. Fabriczi, seconded by Mrs. Curcio, and carried unanimously, the Board agreed to adjourn executive session at 10:08 p.m.

**XVIII. ADJOURNMENT**

On a motion by Mrs. Fabriczi, seconded by Mrs. Curcio, and carried unanimously, the Board agreed to adjourn at 10:08 p.m.

Respectfully Submitted,



Theresa Linskey  
School Business Administrator/Board