

REGULAR MEETING MINUTES

January 16, 2020

Executive Session - 6:30 p.m.

Public Meeting – 8:00 p.m.

Board of Education Office

Board Conference Room

I. CALL TO ORDER

On a motion by Mrs. Purohit, seconded by Mr. Horowitz, and carried unanimously, the Board agreed to convene to public session at 7:33 p.m.

The meeting was called to order at 7:33 p.m. by Board President, Theresa Joyce, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Vincent Carpentier, Cathy Curcio, Kristen Fabriczi, Noah Horowitz, Theresa Joyce, Olga Phelps (arrived at 7:41 p.m.), Keerti Purohit, Jonathan Sarles and Charles Tuma.

The following members were absent: None.

Also present were: Superintendent of Schools Rebecca Gensel, Business Administrator/Board Secretary Theresa Linskey and Board Attorney David Rubin (left at 8:34 p.m.)

II. The Secretary called the roll.

III. CALL TO EXECUTIVE SESSION

On a motion by Mr. Tuma, seconded by Mrs. Purohit, and carried unanimously, the Board agreed to convene to Executive Session at 7:33 p.m. to discuss Personnel, Student Matters, Contracts and Legal Issues.

On a motion by Mr. Tuma, seconded by Mr. Horowitz, and carried unanimously, the Board agreed to adjourn Executive Session at 8:02 p.m.

On a motion by Mrs. Curcio, seconded by Mr. Tuma, and carried unanimously, the Board agreed to reconvene to public session at 8:06 p.m. with 7 members of the public present.

IV. The assembly saluted the flag.

V. Statement of Adequate Notice

VI. SUPERINTENDENT'S REPORT

Board Attorney, David Rubin, gave an Ethics training presentation to the Board.

VII. PUBLIC COMMENT

There was no public comment.

VIII. GOVERNANCE

Motion by Mrs. Curcio, seconded by Mr. Tuma that Items VIII.A. through VIII.E. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.E. were approved by Roll Call, with Mrs. Purohit abstaining on Item VIII.E.

Mrs. Joyce spoke about the following:

- 2020 Personal, Relative and Financial Disclosure Filing;
- Committee assignments;
- Strategic Planning survey;
- Strategic Planning sessions will be held on January 23 and January 30, 2020 in the Branchburg Central Middle School Media Center; and
- January is School Board Recognition Month.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of January 6, 2020.

B. School Board Recognition Month

WHEREAS, the New Jersey State Board of Education, which adopts the administrative code to implement state education law, has established rigorous standards through its promulgation of the New Jersey Student Learning Standards, which set the expectations of academic achievement for nearly 1.4 million public schoolchildren; and

WHEREAS, New Jersey's locally elected and appointed boards of education play a vital role in ensuring that their local school districts meet state standards and adhere to all code provisions, with the goal of providing an outstanding education to prepare all students for college and the workplace and to enable them to compete in a global economy; and

WHEREAS, New Jersey's 5,000 non-partisan local board of education members and charter school trustees are public servants who dedicate their time, without pay or benefit, to the oversight of school district operations, sound financial practices, comprehensive policies, curriculum, staffing, and the well-being and academic achievement of all students in the district; and

WHEREAS, the efforts of local boards of education, in conjunction with state education officials and local educators, have built a foundation of success that has led to New Jersey's status as a leader in student achievement, as evidenced by the National Assessment of Educational Progress scores; and

WHEREAS, the National School Boards Association and the New Jersey School Boards Association have declared January 2020 to be School Board Recognition Month; now, therefore, be it

RESOLVED, that the New Jersey State Board of Education and the Department of Education recognize the contributions of our state's local boards of education to the academic success of its public school students and expresses its sincere appreciation to local board of education members for their continued focus on the achievement of children throughout New Jersey; and be it further

RESOLVED, that the New Jersey State Board of Education encourages qualified New Jersey citizens to consider serving as members of their local school boards.

C. Approval of Harassment, Intimidation, and Bullying Report			
Building	Incident #	Date	Discussion
BCMS	SSDS# 012534	12/04/19	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J.18A:37-14.

D. Approval of Girl Scout Service Project			
Group	Locations	Dates	Discussion
Girl Scout Troop 60058	Whiton Elementary School Stony Brook School BCMS	2/3/20-2/28/20	Collection of peanut butter and jelly that will be donated to the on-campus food pantry at Raritan Valley Community College.

E. Approval of Acceptance of Grant Funds					
Grantor	Grant Name	Requester	Location	Check #	Amount
Branchburg Education Foundation	Motivational Media Assemblies Everyday Heroes	Alexandra Gallo	Whiton Stony Brook	1292	\$1,330

IX. POLICY

There was no Policy Committee report.

X. EDUCATION

Motion by Mr. Horowitz, seconded by Mrs. Purohit that Items X.A. through X.E. be moved upon the recommendation of the Superintendent.

On call of the vote, Items X.A. through X.E. were unanimously approved by Roll Call.

There was no Education Committee report.

The next Education Committee meeting will be held on February 6, 2020.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
NJ Association for Middle Level Education Union, NJ	Suzanne Updegrove 11-000-223-580-04-144-020	3/13/20	\$99.00	N/A	N/A	\$19.95	\$118.95
NJ Association for Middle Level Education Union, NJ	Elizabeth Urbanski 11-000-223-580-04-144-020	3/13/20	N/A	N/A	N/A	\$16.00	\$16.00
After School Sports and Special Events Security Blairstown, NJ	Mathew Barbosa 11-000-240-580-02-000-020	1/24/20	N/A	N/A	N/A	\$25.00	\$25.00
NJ Conference for Pre-K Teachers Atlantic City, NJ	Jodi Harwood 11-000-219-580-03-001-999	2/24/20- 2/25/20	\$419.00	N/A	N/A	\$170.00	\$589.00
NJ State School Nurses Association Princeton, NJ	Janet Hoffman 11-000-219-580-03-001-999	3/27/20- 3/28/20	\$229.00	N/A	N/A	\$32.28	\$261.28
Stop the Bleed for NJ Schools Newark, NJ	Janet Hoffman 11-000-219-580-03-001-999	1/27/20	N/A	N/A	N/A	\$14.70	\$14.70
Crisis Prevention Institute Classroom Renewal Edison, NJ	Sarah Landon 11-000-219-580-03-001-999	2/11/20- 2/12/20	\$1,285.00	N/A	N/A	N/A	\$1,285.00
Updating Your Long Range Facilities Plan Robbinsville, NJ	Samad Mobley 11-000-261-580-10-428	2/5/20	N/A	N/A	N/A	\$3.92	\$3.92
Trauma Informed Compassionate Classrooms Princeton, NJ	JanMarie Motz 11-000-219-580-03-001-999	3/16/20	\$219.99	N/A	N/A	\$14.00	\$233.99
A Systems Perspective of Patriarchy, White Privilege and White Supremacy Bernardsville, NJ	Margaret Ryan 11-000-223-580-04-144-020	1/17/20	\$50.00	N/A	N/A	N/A	\$50.00
Understanding Texts and Readers: Strategies to Make Sense of Comprehension Philadelphia, PA	Rhonda Sherbin 11-000-223-580-08-144-090	4/29/20	\$249.00	N/A	N/A	\$45.50	\$294.50

Conferences/Workshops (continued)	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Fountas & Pinnell Literacy Continuum Webinar	Rhonda Sherbin 11-000-223-580-08-144-090	2/14/20	\$199.00	N/A	N/A	N/A	\$199.00
The Effective School and District Leader Piscataway, NJ	Beth Stanton 11-000-240-580-02-000-020	1/29/20	\$175.00	N/A	N/A	N/A	\$175.00

B. Approval of Service Projects/Fundraisers				
School	Group	Event Coordinators	Dates	Purpose
WES	3 rd Grade	Lauren Bockus Brad Moor	1/27/20 – 1/31/20	SOUPer Bowl is project that will collect cans of soup to provide hunger relief within our community. Donations will be given to the Somerset County Food Bank.
BCMS	8 th Grade	Kristen Cardona Sonia Pereira	1/17/20 – 1/22/20	T-shirt fundraiser for the 8 th grade Social Change Project. Students will be selling t-shirts through a website and more that 50% of the proceeds will be donated to the different organizations that support the students' causes.
BCMS	8 th Grade	Kristen Cardona Sonia Pereira	1/17/20 – 2/10/20	Various student held fundraisers/collections for the causes students will be supporting for their Social Change Projects.

C. Approval of Contracted Teacher of the Deaf Services for 2019-2020 School Year					
Program/Location	Account Number	Student ID #	Rate	Effective Dates	Discussion
Summit Speech School New Providence, NJ	11-000-100-566-03-109-000	1882785021	\$165 per hour (Not to exceed \$8,000)	1/13/20-6/30/20	Teacher of the Deaf services 2 hours per week

D. Approval of Contracted Occupational Therapy Services for 2019-2020 School Year					
Program/Location	Account Number	Student ID #	Rate	Effective Dates	Discussion
Morris Union Jointure New Providence, NJ	11-000-100-562-03-105-000	9925443611	\$255 per hour (Not to exceed \$3,060)	1/21/20- 6/30/20	Occupational therapy services 1 time per week for 30 minutes

E. Approval of 2019-2020 Out of District Program				
Program/Location	Account Number	Student ID #	School Year Dates	SY Tuition
Chapel Hill Academy Lincoln Park, NJ	11-000-100-566-03-109-000	1882785021	1/2/20-6/19/20	\$37,290

XI. HUMAN RESOURCES

Motion by Mrs. Curcio, seconded by Mr. Tuma that Items XI.A. through XI.J., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.J., were unanimously approved by Roll Call.

There was no Human Resources report.

Ms. Gensel said the presenters for the February 14, 2020 Ed Camp, which will be held at Somerville High School, are Branchburg staff members. She said they will be working side by side with Somerville High School staff members.

A. Approval of Personnel							
Name	Account #	Location	Position	Step/Level	Salary	Dates	Discussion
Nathan Bishop	11-130-100-101-01-021-020	BCMS	Strings Maternity Leave Teacher (subject to delivery of documents)	1/BA	\$57,505.00 (prorated)	2/27/20- 5/21/20	MLR for Regina Santangelo
Tiffany Medwick	11-000-270-161-01-470	Transportation	Bus Driver (subject to delivery of documents)	1	\$29.05 per hour (4.75 hours per day)	1/28/20- 6/30/20	Replacing Carolyn Girvan

B. Approval of Substitutes			
Name	Position	Rate	Dates
Nathan Bishop	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem (subject to delivery of documents)	2/1/20-2/26/20 5/26/20-6/30/20
Kelcey Sheeley	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem (subject to delivery of documents)	1/17/20-6/30/20

C. Approval of Additional Title One Tutor					
Name	Account	Location	Position	Rate	Dates
Lauren Knoke	20-231-100-101-02-648	SBS	Substitute Teacher	\$41 per hour (as needed)	1/17/20-4/30/20

D. Approval of Level Change							
Name	Account	Location	Position	From	To	Dates	Discussion
Sarah O'Halloren	11-130-100-101-01-021-020	BCMS	Teacher	150/1 \$59,655	182/1 \$61,805	9/1/19-6/30/20	Level correction

E. Approval of Extra Duty Pay					
Name	Account Number	Rate of Pay	Location	Dates	Discussion
Linda Abey	11-000-223-104-02-210	\$41 per hour Not to exceed 1.5 hours	WES	4/30/20	New Parent Orientation
Gail Chapman	11-000-223-104-02-210	\$41 per hour Not to exceed 1.5 hours	WES	4/30/20	New Parent Orientation
Lisa Quinn	11-000-223-104-02-210	\$41 per hour Not to exceed 1.5 hours	WES	4/30/20	New Parent Orientation
Caitlyn Reid	11-000-223-104-02-210	\$41 per hour Not to exceed 1.5 hours	WES	4/30/20	New Parent Orientation
Colleen Repoli	11-000-223-104-02-210	\$41 per hour Not to exceed 1.5 hours	WES	4/30/20	New Parent Orientation

F. Approval of Medical Leaves					
Name	Account #	Location	Type of Leave	Dates	Discussion
Justin Rogoff	11-130-100-101-01-021-020	BCMS	Paid Sick Leave (subject to delivery of documents)	2/4/20-2/14/20	Estimated date of return will be 2/18/20
Abbie Sutherland	11-120-100-101-01-012-060	SBS	Paid Sick Leave	1/21/20-2/18/20	Estimated date of return will be 2/19/20

G. Approval of Status Change					
Name	Account Number	Position	From	To	Dates
Carolyn Girvan	11-000-270-161-01-470	Bus Driver	Part-Time	Full-Time	11/4/19-6/30/20
Patricia Rodgers	11-000-270-160-01-462	Bus Driver	Part-Time	Full-Time	10/28/19-6/30/20

H. Approval of February 14, 2020 Ed Camp Presenters						
Name	Action	Account #	Position	Rate	Location	Discussion
Cardona, Kristen	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Projects with an Authentic Purpose and Possibility
Cinque, Marie	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Teaching Reading to Struggling Readers
Cinque, Marie	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	First Year Teacher Roundtable Discussion
DaSilva, Antonia	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed .25 hour	Somerville HS	Writing Effective Present Levels of Performance that Correlate to Targeted IEP Goals

H. Approval of February 14, 2020 Ed Camp Presenters (continued)						
Name	Action	Account #	Position	Rate	Location	Discussion
DaSilva, Antonia	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed .25 hour	Somerville HS	Data Collection for IEP Goals and Progress Monitoring on IEP Direct
Dooley, Michelle	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 2 hours	Somerville HS	Number Talks--Building Mathematical Discourse in the Classroom
Gallo, Alexandra	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Creating Trauma Informed Classrooms
Garner, Amy	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 2 hours	Somerville HS	Using Morphology and Phonics to Increase Reading, Spelling and Vocabulary
Johnston, Rachael	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Teaching through Natural Phenomena using the 3 Dimensions of the NGSS
Jordan, Michele	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 2 hours	Somerville HS	Quizziz Introduction & Creation
Keely, Leigh	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Co-Teaching in Inclusive Classrooms
Kepner, Nicole	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 2 hours	Somerville HS	Spotlight on Strategies
Larramendia, Joseph	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 2 hours	Somerville HS	Digital Citizenship
Larramendia, Joseph	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Coding in the Classroom
McLaughlin, Amy	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Mindfulness in the Classroom
Lilly, Heather	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed .25 hour	Somerville HS	Writing Effective Present Levels of Performance that Correlate to Targeted IEP Goals
Lilly, Heather	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed .25 hour	Somerville HS	Data Collection for IEP Goals and Progress Monitoring on IEP Direct
Michels, Wendy	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Projects with an Authentic Purpose and Possibility
Michels, Wendy	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed .5 hour	Somerville HS	Lights, Camera, ACTION! Understanding and incorporating student videos
Miracle, Zachary	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Project Read
Miracle, Zachary	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Framing Your Thoughts
Molinaro, Meredith	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Creating Trauma Informed Classrooms

H. Approval of February 14, 2020 Ed Camp Presenters (continued)						
Name	Action	Account #	Position	Rate	Location	Discussion
Monetti, Janice	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Socratic Seminar Teaching Strategy
Motz, Jan	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Mindfulness in the Classroom
Muzychko, Jocelyn	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Teaching through Natural Phenomena using the 3 Dimensions of the NGSS
Nash, Michelle	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed .25 hour	Somerville HS	Writing Effective Present Levels of Performance that Correlate to Targeted IEP Goals
Nash, Michelle	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed .25 hour	Somerville HS	Data Collection for IEP Goals and Progress Monitoring on IEP Direct
Pratt, Breanne	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Co-Teaching in Inclusive Classrooms
Puglisi, Danielle	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Google Level 1 (Beginner Training)
Puglisi, Danielle	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	First Year Teacher Roundtable Discussion
Puzzo, Danielle	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Classroom Management While Building Class Community
Rello, Catherine	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 2 hours	Somerville HS	Counting Collections
Rodriguez, Brienne	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 2 hours	Somerville HS	Supporting Your English Learners in Content Areas
Russo, Meghan	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Add Art to your Classroom with Visual Literacy...An Easy Way!
Sawicki, Jillian	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed .25 hour	Somerville HS	Writing Effective Present Levels of Performance that Correlate to Targeted IEP Goals
Sawicki, Jillian	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed .25 hour	Somerville HS	Data Collection for IEP Goals and Progress Monitoring on IEP Direct
Updegrove, Suzanne	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 2 hours	Somerville HS	Schoolwide Enrichment Model (SEM)
Updegrove, Suzanne	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed .5 hour	Somerville HS	Lights, Camera, ACTION! Understanding and incorporating student videos

H. Approval of February 14, 2020 Ed Camp Presenters (continued)						
Name	Action	Account #	Position	Rate	Location	Discussion
Williams, Emily	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Project Read
Williams, Emily	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Framing Your Thoughts
Volpe, Deborah	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Socratic Seminar Teaching Strategy
Zimmerman, Matthew	In-service Presenter	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 1 hour	Somerville HS	Coding in the Classroom

I. Approval of Revision of Medical Leave						
Name	Account #	Location	Type of Leave	From	To	Discussion
Irene Pirog	11-000-217-106-01-000-020	District	Paid Sick Leave/FMLA	12/17/19-1/10/20	12/17/19-1/24/20	Estimated date of return will be 1/27/20

J. Approval of Non-Athletic Stipend			
Name	Position	Stipend	Discussion
Celine Dirkes	Drama Coach – SBS (subject to delivery of documents)	\$1,765	Replacing Heather Ziolkowski

XII. BUSINESS

Motion by Mr. Tuma, seconded by Mr. Horowitz that Items XII.A. through XII.F. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.F. were approved by Roll Call.

Mr. Tuma said the Business Committee met on January 14, 2020 and discussed the following:

- Buildings and Grounds current and future projects;
- Capital projects;
- The solar panel brick replacement on the roof of Branchburg Central Middle School;
- 2020/2021 Budget;
- The district is starting to see the savings from the new upgraded HVAC system at Whiton Elementary School;
- The Jointure requested the district to replace the gym divider in Old York School;
- The Jointure requested summer bussing;
- Midland Adult Services has requested more space at Old York School; and
- The well at Old York School.

A. Bill List

It is recommended that the Board approve the List of Bills for the period January 7, 2020 through January 16, 2020, totaling \$1,347,890.21, and ratify the Payroll for the period January 1, 2020 through January 15, 2020, totaling \$940,872.51.

B. Secretary's Report

The Report of the Secretary for December 2019 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Theresa Linskey, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for December 2019 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2019-2020 fiscal year.

C. Treasurer's Report

It is recommended that the Treasurer's Report for the month of December 2019 be accepted and filed.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of December 2019.

E. Monthly Transfer Report

It is recommended that the Board approve the December 2019 Monthly Transfer Report.

F. Approval of Resolution Authorizing the Disposal of Three School Buses

It is recommended that the Board approve the following resolution authorizing the disposal of three school buses through GovDeals.

WHEREAS, the School District is the owner of certain school buses which are no longer needed for public use; and

WHEREAS, the Board of Education is desirous of selling said school buses in "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Branchburg Township in the County of Somerset, as follows:

- (1) The sale of the school buses shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Board Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) The school buses to be sold are as follows:

- 1-2004 Freightliner/Thomas School Bus 54 Passenger VIN # 4UZAA XCS54 CM430 08 Bus #7
- 1-2005 Freightliner/Thomas School Bus 54 Passenger VIN # 4UZAA XCS45 CN832 31 Bus #26
- 1-2006 GMC/Thomas School Bus 12 Passenger with wheelchair lift VIN # 1GDJG 31U15 11955 43 Van # 5

(5) The school buses identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said school buses.

(6) The School District reserves the right to accept or reject any bid submitted.

XIII. PUBLIC COMMENT

Beth Meyers, 528 Horizon Way, spoke on behalf of Anne Lemanski, 7 Oxford Court, Heather Grande, 427 Whiton Road, and Angela DeRocco, 107 Omni Court, on the following:

- Linkit! does not show the math test anymore and parents would like to have access to the test again;
- She asked if there were any possible dates and times scheduled for the parent meetings; and
- She said that any concerns parents have regarding the math program, placement and testing is not directed at the teachers, and that the parents want to express their appreciation to all the teachers.

XIV. BOARD LIAISON REPORTS

Mrs. Fabriczi said she was sworn in at the January 7, 2020 Somerville Board of Education Organizational Meeting.

Mrs. Fabriczi spoke about the following highlights of the Somerville Superintendent’s report:

- On December 17, 2019, the Somerville High School Red Cross Club visited Van Derveer Elementary School as part of the Scrubby Bear program;
- The annual Somerville High School Choral Concert was held on December 17, 2019;

- Branchburg Student Representative, Callie Stitt, gave a report on the following:
 - Peer leaders did skits at both of the middle schools;
 - National Honor Society went to an adult center to run a party for them;
 - Senior, Anisa Williams, was selected as a Global Servant Leader in recognition of her community service;
 - Somerville High School Choir promoted their program at both middle schools; and
 - The National Honor Society held an aftercare party for younger students.

Mr. Horowitz said the Harlem Wizards event will be held on January 31, 2020 at Branchburg Central Middle School.

Mrs. Joyce spoke about the following:

- The Board still needs a Board member to be the Somerset County Educational Service Commission representative;
- Vincent Carpentier will be the New Jersey School Boards Association representative;
- She attended the Branchburg Township meeting where David Owens was sworn in as a new township committee member; and
- She said Branchburg Township asked for assistance from the Branchburg Township Board of Education with regard to affordable housing.

XV. BOARD FORUM

Mr. Sarles said he is hopeful that more community members and business members will fill out the Strategic Planning questionnaire.

Mr. Carpentier said the Branchburg Recreation Department hired a new program director who will try to incorporate some new programs, such as “Minds In Motion” for grades 1 through 5, and “Challenge Island World Tour”.

Mrs. Fabriczi congratulated Derek Jess (President) and Lucien Sergile (Vice President) who were re-elected to the Somerville Board of Education.

Mrs. Fabriczi congratulated the Symphonic Band and Wind ensemble at Somerville High School for their performance on January 15, 2020.

Mrs. Joyce spoke about the following upcoming events:

- January 20, 2020 - Schools are closed for Martin Luther King Day;
- January 22, 2020 - College planning night for high school juniors will be held at Somerville High School at 6:30 p.m.;
- January 23, 2020 - Strategic Planning Session will be held at Branchburg Central Middle School at 7:00 p.m.;
- January 24, 2020 - 7th grade night out at Sky Zone;
- January 29, 2020 - Stony Brook School Winter Concert will be held at Branchburg Central Middle School at 7:00 p.m.;

- January 29, 2020 - Freshmen parent information meeting will be held at Somerville High School at 6:30 p.m.;
- January 30, 2020 - Second Strategic Planning Session will be held at Branchburg Central Middle School at 10:00 a.m.;
- January 31, 2020 - Harlem Wizards event will be at Branchburg Central Middle School; and
- February 6, 2020 - Kindergarten registration begins.

Mrs. Joyce spoke to the Board regarding the donation of a trophy for the High School Winter Color Guard Tournament, which will be held on March 28, 2020 at Branchburg Central Middle School.


XVI. EXECUTIVE SESSION

There was no Executive Session.

XVII. ADJOURNMENT

On a motion by Mrs. Curcio, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to adjourn at 9:04 p.m.

Respectfully Submitted,


Theresa Linskey
School Business Administrator/Board