

REGULAR MEETING MINUTES

December 12, 2019

Executive Session - 6:30 p.m.

Public Meeting – 8:00 p.m.

Board of Education Office

Board Conference Room

I. CALL TO ORDER

On a motion by Mr. Ambrus, seconded by Mr. Tuma, and carried unanimously, the Board agreed to convene to public session at 7:41 p.m.

The meeting was called to order at 7:41 p.m. by Board President, Theresa Joyce, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Zoltan Ambrus, Vincent Carpentier (after being sworn in), Cathy Curcio, Kristen Fabriczi, Noah Horowitz, Theresa Joyce, and Charles Tuma.

The following members were absent: Olga Phelps and Keerti Purohit.

Also present were: Superintendent of Schools Rebecca Gensel and Business Administrator/Board Secretary Theresa Linskey

II. The Secretary called the roll.

III. CALL TO EXECUTIVE SESSION

On a motion by Mr. Ambrus, seconded by Mr. Horowitz, and carried unanimously, the Board agreed to convene to Executive Session at 7:41 p.m. to discuss Personnel, Student Matters, Contracts and Legal Issues.

On a motion by Mr. Ambrus, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to adjourn Executive Session at 7:48 p.m.

On a motion by Mr. Ambrus, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to reconvene to public session at 8:00 p.m. with 40 members of the public present.

IV. The assembly saluted the flag.

V. Statement of Adequate Notice

VI. SUPERINTENDENT'S REPORT

Students from the Branchburg Central Middle School Orchestra performed for the Board members and members of the audience.

Ms. Gensel recognized district student artists whose artwork is displayed in the Board of Education Conference Room. The artists attended the Board meeting with their families, and spoke about the art they did and how they came up with the design.

Mr. Barbosa and Ms. Gensel presented Suzanne Updegrave, Gifted and Talented Teacher at Branchburg Central Middle School, with a plaque in recognition of her being named Somerset County Teacher of the Year.

VII. PUBLIC COMMENT

There was no public comment.

VIII. GOVERNANCE

Motion by Mr. Ambrus, seconded by Mr. Tuma that Items VIII.A. through VIII.D. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.D. were approved by Roll Call, with Mr. Ambrus abstaining on Item VIII.B. and Mr. Carpentier abstaining on all items.

Mrs. Joyce spoke about the following:

- The 2020 Board meeting dates will be approved at the January 6, 2020 Board meeting;
- Committee meetings will be set after the January 6, 2020 Organizational meeting; and
- She read an email from the Department of Agriculture regarding the School Nutrition Program Administrative Review.

A. Appointment of New Board Member

The Board appointed Mr. Vincent Carpentier as the new Board member of the Branchburg Township Board of Education.

B. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of November 21, 2019.

C. Approval of Acceptance of Grant Funds					
Grantor	Grant Name	Requester	Location	Check #	Amount
Branchburg Education Foundation	Shakespeare Alive	8 th Grade LA Teachers	BCMS	1289	\$2,285
Branchburg Education Foundation	Author's Visit: Daniel Kirk	Mrs. Debraski	Stony Brook	1290	\$1,500

D. Approval of Harassment, Intimidation, and Bullying Report			
Building	Incident #	Date	Discussion
BCMS	SSDS# 002441	10/10/19	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J.18A:37-14.
BCMS	SSDS# 002987	10/24/19	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J.18A:37-14.

IX. POLICY

Motion by Mr. Ambrus, seconded by Mr. Horowitz that Item IX.A. be moved upon the recommendation of the Superintendent.

On call of the vote, Item IX.A. was unanimously approved by Roll Call, with Mr. Carpentier abstaining on Item IX.A.

Mr. Horowitz said the policies listed on the agenda for second reading are ready for Board approval.

Mr. Horowitz said the district is still waiting for information from the Department of Transportation on what will be needed for the busses with regard to Alyssa's Law.

A. Policy and Regulations Second Reading		
Policy	Title	Discussion
Policy 3134	Assignment of Additional Duties	Revised
Policy 3159	Teaching Staff Member/School District Reporting Responsibilities	Revised
Policy 3218	Use, Possession, or Distribution of Substances	Revised
Policy 4218	Use, Possession, or Distribution of Substances	Revised
Policy 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing	Revised
Policy 6112	Reimbursement of Federal and Other Grant Expenditures	Revised
Policy 8600	Student Transportation	Revised
Policy 8630	Bus Driver/Bus Aide Responsibility	Revised
Policy 8670	Transportation of Special Needs Students	Revised

X. EDUCATION

Motion by Mr. Ambrus, seconded by Mrs. Fabriczi that Items X.A. through X.H. be moved upon the recommendation of the Superintendent.

On call of the vote, Items X.A. through X.H. were unanimously approved by Roll Call, with Mr. Carpentier abstaining on all items.

Mr. Horowitz said the Education Committee met on December 6, 2019 and discussed the following:

- The start date for the 2020/2021 school year; and
- They followed up on the online test results for the 5th grade math test, as well as the concerns expressed by parents.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
LinkIt Fall User Group Marlboro, NJ	Lauren Knoke 11-000-223-580-08-144-090	12/13/19	N/A	N/A	N/A	\$21.00	\$21.00
LinkIt Fall User Group Marlboro, NJ	Jocelyn Muzychko 11-000-223-580-05-144-060	12/13/19	N/A	N/A	N/A	\$25.20	\$25.20
Foundations Level 3 Workshop Princeton, NJ	Tracy Harmon 11-000-223-580-05-144-060	12/17/19	\$350.00	N/A	N/A	\$8.61	\$358.61
Guided Math Conference New Brunswick, NJ	Erica Landesberg 11-000-223-580-08-144-090	3/23/20- 3/24/20	\$479.00	N/A	N/A	N/A	\$479.00
STEM Ideas and Inspiration Ewing Township, NJ	Erica Landesberg 11-000-223-580-08-144-090	1/14/20	N/A	N/A	N/A	\$13.65	\$13.65
Elementary Peer Mediation New Brunswick, NJ	Meredith Molinaro N/A	1/29/20	N/A	N/A	N/A	N/A	N/A
Using Data to Improve Teaching and Learning	Danielle Shober 11-000-240-580-02-000-020	2/5/20	\$190.00	N/A	N/A	N/A	\$190.00
FLENJ Annual Conference Iselin, NJ	Esthela Solano 11-000-223-580-05-144-060	3/27/20	\$185.00	N/A	N/A	N/A	\$185.00
County Teacher of the Year Equity in Action Workshop Trenton, NJ	Suzanne Updegrave 11-000-223-580-04-144-020	1/23/20	N/A	N/A	N/A	\$21.00	\$21.00
Tynker Blue Ribbon Educator Certification Online	Matthew Zimmerman N/A	1/10/20	N/A	N/A	N/A	N/A	N/A

B. Approval of Volunteer Coach

School	Name	Position	Dates
BCMS	Chris Furmato	Volunteer Wrestling Coach (Subject to delivery of documents)	12/13/19 – 2/28/20

C. Approval of Student Teacher

Name	College/University	Certification	Location	Dates	Discussion
LuAnn Wright	Rutgers University	School Library Media Specialist	SBS	1/21/20-5/13/20 150 hours total	Cooperating Teacher Sarah Debraski

D. Approval of Fundraiser					
School	Group	Event Coordinator	Location	Dates	Discussion
Stony Brook School	Students and Staff	Stephanie Formus	Stony Brook School	12/13/19-12/19/19	Students and staff would like to participate in the Great Bedtime Story Pajama Drive sponsored by Scholastic Books. They will be collecting donations of pajamas which will be given to children throughout New Jersey.

E. Approval of Outside Presenters for District ED Camp				
Name	Account #	Cost (not to exceed)	Date	Discussion
Amy Pearsall	11-000-223-320-02-225-999	\$250	2/14/20	Professional Development Workshop: Fostering Engagement through Musical Creativity and Student Choice
Nick Kline – US Games	11-000-223-320-02-225-999	\$2,450	2/14/20	Professional Development Workshop: Open Gym
Cole Callahan – Garden State Equality	11-000-223-320-02-225-999	\$500	2/14/20	Professional Development Workshop: “LGBTQ101” Workshop: Understanding Sexuality
Frank J. Morano, Esq.	N/A	N/A	2/14/20	Professional Development Workshop: Supporting Your LGBTQIA+ Students
Kathy Skaggs	N/A	N/A	2/14/20	Professional Development Workshop: Art

F. Approval of Guidance Internship					
Name	College	Certification	Location	Dates	Discussion
Jocelyn Romano	Centenary University	New Jersey School Counselor	BCMS	1/13/20-5/2/20	<i>Mentoring will occur outside of school hours. Minimum of 300 hours</i> Cooperating Guidance Counselors – Margaret Ryan and Jennilyn Nelson

G. Approval of Field Trips			
Trip	Teachers	Grade	Purpose
Yestercades Somerville, NJ	Mr. Gornick	6-8	Enrichment Day Activity
RVCC Theatre Branchburg, NJ	Debra Adam 5 th Grade Teachers	5	Doktor Kabom and the Wheel of Science was selected to support the science standards; generate interest in experimentation.

H. Approval of Home Instruction					
SID#	Vendor	Account Number	Hourly Rate	Effective Dates	Discussion
3739685797	Somerset County Educational Services	11-150-100-320-03-069-090	\$74 per hour (not to exceed \$4,736)	12/9/19-1/31/20	Not to exceed 2 hours per day

XI. HUMAN RESOURCES

Motion by Mr. Ambrus, seconded by Mrs. Fabriczi that Items XI.A. through XI.H., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.H., were unanimously approved by Roll Call.

Mrs. Fabriczi said the Human Resources Committee met earlier this evening and discussed the following:

- Medical leave update;
- Updates on the current corrective action plans;
- Request for unpaid leave for travel;
- Student growth percentile scores; and
- All other matters are deemed confidential.

A. Approval of Resignation				
Name	Account #	Position	Location	Effective Date
Tiffany Medwick	61-910-310-110-01-001	Lunchroom Aide	BCMS	12/6/19

B. Approval of Revision of Medical Leave						
Name	Account #	Location	Type of Leave	From	To	Discussion
Frank Altmire	11-000-240-103-01-330-060	SBS	Paid Sick Leave/FMLA	10/29/19-11/27/19	10/29/19-1/3/20	Estimated date of return is 1/6/20

C. Approval of Revision of Stipend					
Name	Account #	Position	Location	From	To
Kristen Kries	11-000-240-103-01-330-060	Acting Principal	SBS	\$1,500 10/30/19-11/27/19	\$1,500 per month 10/30/19-1/3/20

D. Approval of Personnel							
Name	Account #	Location	Position	Step	Salary	Dates	Discussion
Richard Chromey	11-230-100-101-01-072-090	WES	Acting Assistant Principal	NA	\$550.00 per day	12/9/19-1/3/20	Replacing Kristen Kries
Kerwin Telemaque	11-000-217-106-01-000-090	WES	Instructional Aide (4.75 hours per day) (subject to delivery of documents)	I	\$13,174.68 (73%) (prorated)	1/2/20-6/30/20	Replacing Michele Rina

E. Approval of Title One Tutors					
Name	Account	Location	Position	Rate	Dates
Allen, Kristen	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour (not to exceed \$1,291.50)	12/13/19-4/30/20
Barnett, Coleen	20-231-100-101-02-648	SBS	Teacher	\$41 per hour (not to exceed \$1,681.00)	12/13/19-4/30/20
Bockus, Lauren	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$1,763.00)	12/13/19-4/30/20
Cutaneo, Paul	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour (not to exceed \$1,291.50)	12/13/19-4/30/20
Everson, Joann	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$1,763.00)	12/13/19-4/30/20
Fitzgibbon, Melissa	20-231-100-101-02-648	SBS	Teacher	\$41 per hour (not to exceed \$1,763.00)	12/13/19-4/30/20
Formus, Stephanie	20-231-100-101-02-648	SBS	Teacher	\$41 per hour (not to exceed \$1,681.00)	12/13/19-4/30/20
Forsyth, Tara	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$3,526.00)	12/13/19-4/30/20
Johnston, Rachael	20-231-100-101-02-648	SBS	Teacher	\$41 per hour (not to exceed \$1,681.00)	12/13/19-4/30/20
Jordan, Michele	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour (not to exceed \$1,291.50)	12/13/19-4/30/20
Kaminsky, Linda	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$1,763.00)	12/13/19-4/30/20
Keely, Leigh	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour (not to exceed \$1,291.50)	12/13/19-4/30/20
Manger, Nina	20-231-100-101-02-648	SBS	Teacher	\$41 per hour (not to exceed \$1,681.00)	12/13/19-4/30/20
Mariani, Susan	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$1,763.00)	12/13/19-4/30/20
McKenna, Marissa	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$1,763.00)	12/13/19-4/30/20
Miracle, Zachariah	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour (not to exceed \$1,291.50)	12/13/19-4/30/20
Moor, Brad	20-231-100-101-02-648	WES	Teacher	\$41 per hour not to exceed \$1,763.00	12/13/19-4/30/20
Pereira, Sonia	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour not to exceed \$1,291.50	12/13/19-4/30/20
Pernini, Cristina	20-231-100-101-02-648	WES	Teacher	\$41 per hour not to exceed \$1,763.00	12/13/19-4/30/20
Puzzo, Danielle	20-231-100-101-02-648	WES	Teacher	\$41 per hour not to exceed \$1,763.00	12/13/19-4/30/20
Reid, Caitlyn	20-231-100-101-02-648	WES	Teacher	\$41 per hour not to exceed \$1,763.00	12/13/19-4/30/20

E. Approval of Title One Tutors (continued)					
Name	Account	Location	Position	Rate	Dates
Repoli, Colleen	20-231-100-101-02-648	WES	Substitute Teacher	\$41 per hour as needed	12/13/19-4/30/20
Rodriguez, Brienne	20-231-100-101-02-648	WES	Teacher	\$41 per hour not to exceed \$1,763.00	12/13/19-4/30/20
Roman, Amy	20-231-100-101-02-648	WES	Teacher	\$41 per hour not to exceed \$1,763.00	12/13/19-4/30/20
Roper, Amanda	20-231-100-101-02-648	WES	Teacher	\$41 per hour not to exceed \$1,763.00	12/13/19-4/30/20
Rusciano, Michael	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour not to exceed \$1,291.50	12/13/19-4/30/20
Russo, Isabella	20-231-100-101-02-648	SBS	Teacher	\$41 per hour not to exceed \$1,681.00	12/13/19-4/30/20
Stulack-Polak, Tiffany	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour not to exceed \$1,291.50	12/13/19-4/30/20
Sutherlin, Abbie	20-231-100-101-02-648	SBS	Teacher	\$41 per hour not to exceed \$1,681.00	12/13/19-4/30/20
Trubin, Debra	20-231-100-101-02-648	WES	Teacher	\$41 per hour not to exceed \$1,763.00	12/13/19-4/30/20
Venturini, Randi	20-231-100-101-02-648	SBS	Teacher	\$41 per hour not to exceed \$1,681.00	12/13/19-4/30/20
Viel, Erica	20-231-100-101-02-648	WES	Teacher	\$41 per hour not to exceed \$1,763.00	12/13/19-4/30/20
Volpe, Deborah	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour not to exceed \$1,291.50	12/13/19-4/30/20
Zelnick, Lori	20-231-100-101-02-648	WES	Substitute Teacher	\$41 per hour as needed	12/13/19-4/30/20

F. Approval of Position Change								
Name	Account #	Location	From	To	Step	Salary	Dates	Discussion
Diana Gurumendy	11-000-217-106-01-000-090	WES	Instructional Aide (Part-Time)	Instructional Aide (Full-Time)	6	\$19,235.78 (prorated)	1/2/20- 6/30/20	Replacing Patricia Jaekle
Nicole Kotrba	11-000-217-106-01-000-090	WES	Lunchroom Aide	Instructional Aide (4.75 hours per day)	1	\$13,174.68 (73%) (prorated)	1/2/20- 6/30/20	Replacing Diana Gurumendy

G. Approval of Revision of Maternity Leave						
Name	Account #	Location	Type of Leave	From	To	
Jennifer Anderson	11-000-221-102-01-207-999	BOE	Paid Maternity/Disability Leave of Absence Paid Vacation/Personal Days NJ Family Leave Act (Intermittent)	10/24/19-12/19/19 12/20/19-2/6/20 2/7/20-2/7/21	11/7/19-1/7/20 1/8/20-2/20/20 2/21/20-2/21/21	

H. Approval of Transfer						
Name	Account #	From	To	Dates	Discussion	
Michele Rina	11-213-100-106-01-057-060	WES	SBS	1/2/20-6/30/20	Replacing Jessica Zaninelli	

XII. BUSINESS

Motion by Mr. Ambrus, seconded by Mr. Tuma that Items XII.A. through XII.G. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.G. were approved by Roll Call, with Mr. Carpentier abstaining on all items.

There was no Business Committee report.

A. Bill List

It is recommended that the Board approve the List of Bills for the period November 22, 2019 through December 12, 2019, totaling \$1,479,337.49, and ratify the Payroll for the period November 16, 2019 through November 27, 2019, totaling \$935,408.32.

B. Secretary's Report

The Report of the Secretary for November 2019 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Theresa Linskey, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for November 2019 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2019-2020 fiscal year.

C. Treasurer's Report

It is recommended that the Treasurer's Report for the month of November 2019 be accepted and filed.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of November 2019.

E. Monthly Transfer Report

It is recommended that the Board approve the November 2019 Monthly Transfer Report.

F. Approval to Pay Bills

In accordance with N.J.S.A. 18A:19-4.1, the Board of Education approves Theresa Linskey, School Business Administrator to issue payment of bills for December 13, 2019 through January 6, 2020 prior to the next regularly scheduled meeting of January 6, 2020 and with the approval and consent of the Superintendent of Schools, and then present said bills to the Board at the January 6, 2020 meeting for ratification.

G. Approval of Resolution Authorizing Contracts with Approved State Contract Vendors

It is recommended that the Board approve the Resolution Authorizing Contracts with Approved State Contract Vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10a.

XIII. PUBLIC COMMENT

Amy Ramsden addressed the Board regarding the following:

- Cancellation of the field trip to Wall Street;
- The mental health warning presentation she attended;
- Enrichment days; and
- Field trips.

Michelle Ford, addressed the Board regarding the cancellation of the field trip to Wall Street, as well as field trips that have been cancelled over the years. She asked if the Board would consider reinstating the Wall Street field trip.

Veronica Ferro, addressed the Board regarding 8th grade field trips, mixers with Somerville High School students, and the importance of the Wall Street field trip. She spoke about the importance of having field trips outside of the Branchburg area.

XIV. BOARD LIAISON REPORTS

Mrs. Fabriczi attended the Somerville Board of Education meeting where the following was discussed:

- Students from the Medical Science Club traveled to Liberty Science Center in Jersey City where they observed a live kidney transplant;
- Recent Somerville High School Alum returned to the halls for the 5th Annual Alumni Panel to share their college experiences, and offered the current seniors advice with the application process and what to do when they get to college;
- December 4, 2019 the Human Conscience and AP History classes visited the U.S. Holocaust Museum in Washington, D.C.;
- There was a Peer to Peer Leadership presentation; and
- Results of the completed audit were discussed.

Mr. Horowitz spoke about the following:

- The Thanksgiving Thoughtfulness food drive;
- Holiday Happiness donations will be accepted until December 13, 2019;
- The PTO created a new committee called the Sunshine Committee; and
- The PTO will be hosting the Harlem Wizards event in February 2020.

Mr. Tuma spoke about the Board Delegate Assembly he and Mrs. Joyce attended on November 23, 2019.

XV. BOARD FORUM

Mr. Horowitz spoke about the following:

- He thanked Mrs. Updegrove for her guidance when he was her student;
- The importance of field trips; and
- He thanked Mr. Ambrus for his guidance on being a Board member.

Mrs. Fabriczi spoke about the following:

- She said Mrs. Updegrove is a wonderful representative of the district;
- The students gave a wonderful performance at the band concert; and
- She thanked Mr. Ambrus for all he taught her on being a Board member.

Mr. Tuma spoke about the following:

- He thanked Mr. Ambrus for all he learned from him on being a Board member;
- He congratulated Mrs. Updegrove;
- He welcomed Mr. Carpentier to the Board; and
- Wished everyone a happy Holiday Season.

Mrs. Curcio spoke about the following:

- She commented on a job well done by the student artists, and the school orchestra who performed earlier in the Board meeting;
- She congratulated Mrs. Updegrove on her recognition; and
- She expressed how fortunate the district was to have Mr. Ambrus as a Board member for many years.

Mrs. Joyce spoke about the following:

- Somerville High School Choral Concert will be held on December 17, 2019 at 7:00 p.m.;
- She welcomed Mr. Carpentier to the Board;
- She congratulated Suzanne Updegrove being named Somerset County Teacher of the year, and thanked her for all she's done for the students in the district; and
- She thanked Mr. Ambrus for everything she learned from him as a Board member.

Ms. Gensel spoke about the wonderful music program in the district.

Ms. Gensel invited Mr. Ambrus to the January 6, 2020 Board of Education meeting to celebrate his years as a Board member.

Mr. Ambrus welcomed Mr. Carpentier to the Board of Education.

Mr. Ambrus spoke briefly about his years as a Board member.

XVI. EXECUTIVE SESSION

There was no Executive Session.

XVII. ADJOURNMENT

On a motion by Mr. Ambrus, seconded by Mr. Tuma, and carried unanimously, the Board agreed to adjourn at 9:35 p.m.

Respectfully Submitted,



Theresa Linskey
School Business Administrator/Board