

Branchburg Township School District

REGULAR MEETING MINUTES

October 4, 2018

Executive Session – 6:30 p.m.

Public Meeting – 8:00 p.m.

Board of Education Office

Board Conference Room

I. CALL TO ORDER

On a motion by Mr. Cutler, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to convene to public session at 6:30 p.m.

The meeting was called to order at 6:30 p.m. by Board President, Theresa Joyce, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Zoltan Ambrus, Cathy Curcio, Ellwood Cutler, Kristen Fabriczi, Noah Horowitz, Theresa Joyce, Olga Phelps, Keerti Purohit (left at 8:55 p.m.) and Charles Tuma.

The following members were absent: None.

Also present were: Superintendent of Schools Rebecca Gensel and Business Administrator/Board Secretary Theresa Linskey

II. The Secretary called the roll.

III. CALL TO EXECUTIVE SESSION

On a motion by Mr. Horowitz, seconded by Mr. Ambrus, and carried unanimously, the Board agreed to convene at 6:30 p.m. to discuss Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

On a motion by Mr. Horowitz, seconded by Mr. Ambrus, and carried unanimously, the Board agreed to adjourn executive session at 8:00 p.m.

On a motion by Mr. Cutler, seconded by Mr. Tuma, and carried unanimously, the Board agreed to reconvene to public session at 8:10 p.m. with 5 members of the public present.

IV. The assembly saluted the flag.

V. Statement of Adequate Notice

VI. SUPERINTENDENT’S REPORT

Ms. Gensel and Ms. Hauser, Director of Curriculum, gave a presentation on the Spring 2018 PARCC testing results.

VII. PUBLIC COMMENT

There was no public comment.

VIII. GOVERNANCE

Motion by Mrs. Fabriczi, seconded by Mr. Horowitz that Items VIII.A. through VIII.C. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.C. were unanimously approved by Roll Call, with Mr. Cutler, Mr. Horowitz and Mrs. Phelps abstaining on Item VIII.A.

Mrs. Curcio gave an update on the Board Certification process, and went over possible dates to meet with New Jersey School Boards Association representative, Gwen Thornton.

The Board agreed that the Education Committee will meet the second Wednesday of each month at 1:00 p.m.

The Board agreed that the Data Committee will meet the fourth Thursday of each month at 7:00 p.m., with the exception of November, when they will meet on the fifth Thursday due to the Thanksgiving holiday.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of September 20, 2018.

B. Approval of Job Description

It is recommended that the Board approve the following job description.

- Administrative Assistant to the Superintendent

C. Approval of Donation from Parent Teachers Organization			
Product	School	Date of Implementation	Description
“Let’s Glow Crazy” Family Event	WES	10/5/18	Pre-K, K & 1 st grade Family Night. Families will bring a picnic dinner and join in the fun with glow sticks and a glow show

IX. POLICY

Motion by Mrs. Joyce, seconded by Mrs. Curcio that Item IX.A. be tabled upon the recommendation of the Superintendent.
On call of the vote, Item IX.A. was unanimously tabled by Roll Call.

The Board discussed the policies listed on the agenda.
Mrs. Joyce suggested these policies be tabled so the Board can have the chance to look at other wording options.

A. Policy Second Reading		
Policy	Title	Discussion
P3283	Electronic Communications Between Teaching Staff Members and Students	Revised
P4283	Electronic Communications Between Support Staff Members and Students	Revised

X. EDUCATION

Motion by Mr. Cutler, seconded by Mrs. Fabriczi that Items X.A. through X.D. be moved upon the recommendation of the Superintendent.
On call of the vote, Items X.A. through X.D. was unanimously approved by Roll Call.

There was no Education Committee report.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance

Conference/Workshop	Employee/Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking/ Mileage	Total
Association of Math Teachers of New Jersey East Windsor, NJ	Kathleen Gaston 11-000-223-580-02-144-999	10/25/18 10/26/18	\$265.00	N/A	N/A	N/A	\$265.00
Association of Math Teachers of New Jersey East Windsor, NJ	Michele Jordan 11-000-223-580-02-144-999	10/25/18 10/26/18	\$265.00	N/A	N/A	N/A	\$265.00
Association of Math Teachers of New Jersey East Windsor, NJ	Alex Tylin 11-000-223-580-02-144-999	10/25/18 10/26/18	\$265.00	N/A	N/A	N/A	\$265.00
Guided Math Conference Piscataway, NJ	Michelle Dooley 11-000-223-580-08-144-090	11/27/18	\$449.00	N/A	N/A	N/A	\$449.00
Guided Math Conference Piscataway, NJ	Tara Forsyth 11-000-223-580-08-144-090	11/27/18	\$449.00	N/A	N/A	\$12.40	\$461.40
Restorative Practices Bethlehem, PA	Frank Altimire 11-000-240-580-02-000-020	11/15/18	\$189.00	N/A	N/A	N/A	\$189.00
Restorative Practices Bethlehem, PA	Alexandra Gallo 11-000-223-580-05-144-060	11/15/18	\$189.00	N/A	N/A	N/A	\$189.00
Restorative Practices Bethlehem, PA	Meredith Molinaro 11-000-223-580-08-144-090	11/15/18	\$189.00	N/A	N/A	N/A	\$189.00
Every Student Succeeds Act and Submission of the Audsum Workshop Rockaway, NJ	Donna Eckel 11-000-251-580-01-585	11/1/18	\$90.00	N/A	N/A	\$13.60	\$103.60
Every Student Succeeds Act and Submission of the Audsum Workshop Rockaway, NJ	Theresa Linskey 11-000-251-580-01-585	11/1/18	\$90.00	N/A	N/A	\$21.67	\$111.67
Gang Training for School Safety Specialist Freehold, NJ	Matthew Barbosa 11-000-240-580-02-000-020	10/9/18	N/A	N/A	N/A	\$30.00	\$30.00
Introduction into National Arts Standards and the Vision for the New Jersey Students Learning Standards Monroe, NJ	Christopher Boehm 11-000-223-580-08-144-090	12/6/18	\$149.00	N/A	N/A	\$19.84	\$168.84
Managing the Individual Education Plan Piscataway, NJ	Meghan Castellano 11-000-219-580-03-001-999	10/10/18	N/A	N/A	N/A	\$1.58	\$1.58
Classroom Management that Works Long Branch, NJ	Lisa Delorenzo 11-000-223-580-08-144-090	10/22/18	\$149.00	N/A	N/A	\$33.60	\$182.60
2018 Fall Conference - New Jersey Council for the Social Studies New Brunswick, NJ	Kenneth Forsyth 11-000-223-580-04-144-020	10/22/18	\$80.00	N/A	N/A	N/A	\$80.00
New Jersey School Counselor Association Conference Edison, NJ	Alexandra Gallo 11-000-223-580-05-144-060	10/12/18	\$109.00	N/A	N/A	N/A	\$109.00
Center for Literacy Development Annual Series New Brunswick, NJ	Jennifer Hauser 11-000-223-580-02-144-999	10/26/18 12/6/18 1/15/19 2/27/19 3/22/19	\$780.00	N/A	N/A	\$24.00	\$804.00
New Jersey Qualified Journeyman Renewal Course Turnersville, NJ	John Hindmarch 11-000-261-580-10-428	12/11/18 12/13/18	\$195.00	N/A	N/A	\$120.40	\$315.40
Educational Services Commission of New Jersey Piscataway, NJ	Heather Lilly 11-000-219-580-03-001-999	10/10/18 12/4/18 2/6/19 3/13/19 5/1/19	\$300.00	N/A	N/A	N/A	\$300.00
Student Residency and Homeless Issues Faced by the Business Office Workshop Rockaway, NJ	Theresa Linskey 11-000-251-580-01-585	11/29/18	\$90.00	N/A	N/A	\$21.67	\$111.67
Managing the I.E.P. Meeting Piscataway, NJ	Michelle Nash 11-000-219-580-03-001-999	10/10/18	N/A	N/A	N/A	\$6.20	\$6.20
51 st Annual Conference on Reading and Writing New Brunswick, NJ	Erin Rimmler 11-000-223-580-02-144-999	10/26/18	\$180.00	N/A	N/A	\$5.00	\$185.00
Restorative Classroom Management Doing What Works Bethlehem, PA	Matthew Ross 11-000-240-580-02-000-020	11/15/18	\$209.00	N/A	N/A	N/A	\$209.00
Student Mental Health Issues Certification Program Monroe, NJ	Margaret Ryan 11-000-219-580-03-001-999	10/9/18 11/20/18 11/29/18 12/3/18	\$300.00	N/A	N/A	\$27.65	\$327.65
Managing Anxiety & Depression Among Students Bridgewater, NJ	Jillian Sawicki 11-000-219-580-03-001-999	10/23/18	N/A	N/A	N/A	\$2.36	\$2.36

B. Approval of 2018-2019 Branchburg Township School District Tentative Field Trips			
Whiton Elementary School Field Trips			
Trip	Teachers	Grade	Purpose
The Bucks County Children's Museum, New Hope, PA	Mrs. Harwood Ms. Landon	Pre-K	Trip is aligned with curriculum
Wegman's Food Store, Bridgewater, NJ		Pre-K	PSD only –community instruction
Hillsborough Library, Hillsborough, NJ		Pre-K	PSD only –community instruction
Bridgewater Diner, Bridgewater, NJ		Pre-K	PSD only –community instruction
PetSmart, Flemington, NJ		Pre-K	PSD only –community instruction
Doyle Unami Farm, Hillsborough, NJ	Mrs. Abey, Mrs. Apsley Mrs. Cecchini, Mrs. Chapman, Ms. Riga, Mrs. Quinn, Mrs Straube, Mrs. Elms	Kindergarten	Compliments science/social curriculum-living things/natural sources
Theatre at Raritan Valley Community College, Branchburg, NJ		Kindergarten	Compliments literacy curriculum
Turtle Back Zoo, West Orange, NJ	Mrs. Arenchibia, Mrs. Fitzgibbon, Mrs. Francescone, Ms. McKenna, Mrs. Puzzo, Ms. Repoli, Mrs. Trubin, Mrs. Roman	1	Enhance our science curriculum by providing students with an opportunity to see many of the animals we discuss in class
Theatre at RVCC, Branchburg, NJ		1	Enhance our literacy curriculum by providing students with an opportunity to see a story brought to life
Lord Stirling Environmental Center, Basking Ridge, NJ	Mrs. Baier, Mrs. Bitner, Mrs. Buffa, Mrs. Cole, Mrs DeLorenzo, Mrs. Eelman, Mrs. Kinney, Mrs. Szajeki	2	Enrich our science curriculum for our biological evolution/environmental studies
Theatre at Raritan Valley Community College, Branchburg, NJ		2	Identify story elements, character traits helping bring stories to life for our readers
Camden Aquarium, Camden, NJ	Ms. Flood, Mrs. Everson, Mrs. Forsyth, Mrs. Janiec, Mr. Moor, Ms. Pernini, Mrs. VanHorn, Ms. Santangelo	3	Compliments research to support literacy curriculum
DaVinci Science Center, Allentown, PA		3	Hands on application and experience
Branchburg Sports Complex, Branchburg, NJ	Ms. Viel	PreK-3	All trips are aligned with social/life skills, gross and fine motor, real world application, comprehension skills, and reading/math skills.
Bridgewater Mall, Bridgewater, NJ			
Flemington-Raritan Diner, Flemington NJ			
Wegman's Food Store, Bridgewater, NJ			
Stony Brook Elementary School Field Trips			
Liberty Science Center Jersey City, NJ	Ms. Felix, Mr. Fornaro, Mr. Gottshalk, Ms. McNamara, Ms. Morin & Ms. Mulrooney	4	Supplement to the Science Curriculum with opportunities to explore concepts taught in school-visual/hands-on learning
Waterloo Village Stanhope, NJ	Ms. Felix, Mr. Fornaro, Mr. Gottshalk, Ms. McNamara, Ms. Morin & Ms. Mulrooney	4	A living museum that will enrich the studying of the Lenni-Lenape Indians & life in Colonial New Jersey
Trenton State House, Old Barracks & NJ State Museum Trenton, NJ	Ms. Felix, Mr. Gottshalk, Mr. Fornaro, Ms. McNamara, Ms. Morin & Ms. Mulrooney	4	Learn 5 themes of geography, land, people, lifestyles and economics of early New Jersey
GATE Students to WES	Ms. Burke	4	GATE Across the Schools activity
Princeton University Art Museum (Lower Galleries) Princeton, NJ	Ms. Burke	GATE 4	Culminating activity to Personal Heirloom Project
Pennsbury Manor Morrisville, PA	Ms. Adams, Ms. Elvis, Ms. Figel, Ms. Johnston, Ms. Korol, Mr. Mehnert, Ms. Rimmler, Ms. Sutherlin & Ms. Ziolkowski	5	Reinforces the study of Colonial America & lifestyles of Middle Colonies and how they used resources to turn the region into a successful farm land
Franklin Institute Philadelphia, PA	Ms. Adams, Ms. Elvis, Ms. Figel, Ms. Johnston, Ms. Korol, Mr. Mehnert, Ms. Rimmler, Ms. Sutherlin & Ms. Ziolkowski	5	Built into the Science and Social Studies Curriculum
GATE Students to WES	Ms. Burke	5	GATE Across the Schools activity Science Fair
Band to BCMS	Mr. Clark	5	Move-Up Day
State Theatre New Brunswick, NJ	Ms. Adams, Elvis, Ms. Figel, Ms. Johnston, Ms. Korol, Mr. Mehnert, Ms. Rimmler, Ms. Sutherlin & Ms. Ziolkowski	5	Young performers create rhythms & music with a technical skill
Princeton University Art Museum (Self Portrait Tour) Princeton, NJ	Mrs. Burke	GATE 5	Culminating activity to Channel YOU Project
New Jersey Bar Foundation New Brunswick, NJ	Mrs. Burke	5	Culminating activity for the Mock Trial Contest

Approval of 2018-2019 Branchburg Township School District Tentative Field Trips (continued)			
Ronald McDonald House New Brunswick, NJ	Mrs. Burke	5/Leadership Council	Ambassadors for the District & Township to bring the collected Pop Tabs
Barnes & Noble Bridgewater, NJ	Mrs. Burke	4&5	Community partnership with B&N to support our poetry winners in the store with coupons, certificates of congratulations & a photo session to celebrate the student writers
GATE Students to BCMS	Mrs. Burke	4&5	Schoolwide GATE Activity
Band, Strings & Chorus to WES, BCMS	Ms. Bontomase & Mrs. Maroon	4&5	Schoolwide Activity
Central Middle School Field Trips			
Trip	Teachers	Grade	Purpose
Bowlmor Lanes, Greenbrook, NJ	Mrs. Puglisi & Ms. Linder	6	Connection to 6 th grade data analysis curriculum
Penn Museum and US Mint Philadelphia, PA	Mrs. Updegrave	6 GATE	Primary source research relevant to class projects and theme of change
Immaculata High School, Somerville, NJ	Mrs. Updegrave	7, 8	Quiz Bowl Team Academic Team Competition
Rutgers University Library, New Brunswick, NJ	Mrs. Updegrave	7,8 GATE	National History Day primary source & database research
Readington Reformed Church Readington, NJ	Mrs. Updegrave	7 GATE	Primary source research relevant to class projects and theme of individuality
Princeton Art Museum, Princeton, NJ	Mrs. Updegrave	7 GATE	Primary source research relevant to class projects and theme of individuality
New Jersey Association of Student Councils Spring Awards at Six Flags Jackson, NJ	Mrs. Michels	8	Student leadership for members of student council and reps
William Paterson University Annual Foreign Language Poetry Contest	Ms. Riva	8	World Language students to participate in a French poetry contest
Chamber Theatre Productions, Inc. Poe, Twain and More Englewood, NJ	Mrs. Cardona/ Ms. Pereira	8	Language Arts, Mystery and Suspense Poe performance and other short stories
Duke Farms	Mrs. Plaza/ Mrs. Glick	8	Four trips to Duke Farm will enable the students to explain the impact of elements and how to reduce your environmental footprint
Camp Bernie, Port Murray, NJ	Mrs. Updegrave	8 GATE	Leadership and teambuilding relevant to class projects and theme of leadership
William Paterson University, Paterson, NJ	Mrs. Updegrave	8 GATE	National History Day State Finalist workshop, if qualified
University of Maryland, College Park, MD	Mrs. Updegrave	8 GATE	National History Day State Finalist workshop, if qualified
The College of New Jersey, Ewing, NJ	Mrs. Updegrave/Guidance	8 GATE	Nominees for New Jersey Future Educators Conference, Career Exploration
Princeton Plasma Physics Lab, Princeton, NJ	Mrs. Updegrave, Ms. Bernet, Mrs. Finkenaur	8 GATE	Nominees for Young Women's STEM Conference, Career Exploration
Wall Street, NY, NY	Mrs. Emmons	8 GATE	Supports curriculum
Dorney Park, Music in the Parks & Local School Allentown, PA	Mrs. DeNieuolo	6,7,8	To perform and receive feedback from adjudicators and watch other schools perform
J&J Corporate, New Brunswick, NJ	Mrs. Emmons	6,7,8	Enrichment Day Activity
Somerset County Vo-Tech, Somerset, NJ	Mr. Miracle/ Ms. Williams	6,7,8	Enrichment Day Activity
Mercer County Community College Hamilton, NJ	Mrs. Emmons	6,7,8	Math Counts Competition

Approval of 2018-2019 Branchburg Township School District Tentative Field Trips (continued)			
New Jersey Association of Student Councils Fall Conference, College of New Jersey Ewing, NJ	Mrs. Michels	6,7,8	Student leadership for members of student council and homeroom reps
New Jersey Association of Student Councils Winter Conference, College of New Jersey Ewing, NJ	Mrs. Michels	6,7,8	Student leadership for members of student council and homeroom reps
Jazz Festival, Bridgewater, NJ	Mrs. DeNicuolo	6,7,8	Jazz band to perform and receive feedback from adjudicators and watch other schools perform
Escape Room, Bridgewater, NJ	Mrs. DeNicuolo	6,7,8	Enrichment Day Activity
Bridgeway Care Center, Bridgewater, NJ	Mrs. Santangelo	6,7,8	Music performance for the residents and involve students in their community
Philadelphia Orchestra at Kimel Center Philadelphia, PA	Mrs. Santangelo	6,7,8	Student will observe a professional orchestra rehearse and perform
Skyland Regional Odyssey Competition Flemington, NJ	Mrs. Updegrave	6,7,8	Odyssey Team Creativity Competition
New Jersey State Odyssey Competition Ewing, NJ	Mrs. Updegrave	6,7,8	Odyssey Team Creativity Competition, if qualified
Odyssey World Finals, Michigan State University, East Lansing, MI	Mrs. Updegrave	6,7,8	Odyssey Team Creativity Competition, if qualified
Skyzone Trampoline Park, South Plainfield, NJ	TBD	6,7,8	Enrichment Day Activity
Grounds for Sculpture, Hamilton, NJ	TBD	6,7,8	Enrichment Day Activity
Duke Farms, Hillsborough, NJ	TBD	6,7,8	Enrichment Day Activity
Stefano's Pizzeria, Branchburg, NJ	TBD	6,7,8	Enrichment Day Activity
Sophie's Bistro, Somerset, NJ	TBD	6,7,8	Enrichment Day Activity
Strength & Honor Fitness, Somerville, NJ	Mrs. Updegrave/ Ms. Kline	6,7,8	Enrichment Day Activity
Branchburg Police Department, Branchburg, NJ	TBD	6,7,8	Enrichment Day Activity
Washington Valley Park, Martinsville, NJ	Mr. Forsyth/ Mrs. Updegrave	6,7,8	Enrichment Day Activity
Kissimmee River Pottery, Flemington, NJ	Mrs. Finkenaur/ Mrs. Updegrave	6,7,8	Enrichment Day Activity
Gravity Vault, Chatham, NJ	TBD	6,7,8	Enrichment Day Activity
Pinot's Painting Palette, Somerville, NJ	TBD	6,7,8	Enrichment Day Activity
Vanderveer House, Bedminster, NJ	TBD	6,7,8	Enrichment Day Activity
TD Bank, Bridgewater, NJ	TBD	6,7,8	Enrichment Day Activity
Flemington Crossfit, Flemington, NJ	Ms. Pratt	6,7,8	Enrichment Day Activity

C. Approval of Fundraiser					
School	Group	Event Coordinators	Locations	Dates	Discussion
Branchburg Central Middle School	Student Council	Wendy Michels	District	10/5/18-10/19/18	To raise awareness and collect canned goods to donate to Emmanuel Cancer Foundation

D. Approval of Out of District One on One Aide					
School	Student ID#	Cost Per Diem	Total	Dates	Discussion
Morris Union Jointure Commission New Providence, NJ	9925443611	\$354.50	\$54,593.00	10/15/18-6/12/19	As per Individual Education Plan

XI. HUMAN RESOURCES

Motion by Mr. Cutler, seconded by Mrs. Fabriczi that Items XI.A. through XI.H., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.H., were unanimously approved by Roll Call.

There was no Human Resources Committee report.

A. Approval of Home Instruction					
SID#	Name	Account #	Position	Rate	Anticipated Dates
4142189538	Susan Mariani	11-150-100-101-03-066-060	Home Instruction Teacher	\$41.00 per hour (not to exceed 20 hours)	9/26/18-6/30/19

B. Approval of Retirements				
Name	Account #	Position	Location	Effective Date
Marianne Shandor	11-213-100-101-01-057-090	Special Education Teacher	WES	12/31/18
Arlene Little	11-213-100-101-01-057-020	Special Education Teacher	BCMS	12/31/18

C. Approval of Extra Duty Pay							
Name	Account Number	Name of Action	Position	Salary	Location	Date	Discussion
Arianna Bellafiore	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	10/25/18	Collecting Data through Google Forms
Lauren Bockus	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	10/11/18	Google Classroom for Elementary
Stephanie Formus	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	10/25/18	Make and Take Your Own Math Toolkit
Beth Janiec	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	10/17/18	Brain States for Learning
Rachael Johnston	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 2 hours	District	10/10/18 10/29/18	Executive Functioning
Rachael Johnston	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 2 hours	District	10/10/18 10/22/18	Front Row
Name	Account Number	Name of Action	Position	Salary	Location	Date	Discussion
Rachael Johnston	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	11/15/18	Collecting Data & Creating Goals in Special Education
Tara Kolbe	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 4 hours	District	10/15/18 10/29/18 11/12/18 11/26/18	Mindfulness in the Classroom Using Movement
Joseph Larramendia	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	11/15/18	GoGuardian-Beyond Monitoring
Allison LeMieux	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	11/28/18	Foundations Fluency Fun
Erica Patente	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 9 hours	District	10/25/18 11/14/18 12/6/18	Book Study- Rules in School Responsive Classroom
Cristina Perini	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	10/29/18	Technology: Beyond Games
Danielle Puzzo	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 1.5 hours	District	11/15/18	Energizer and Attention Getting Ideas

Approval of Extra Duty Pay (continued)							
Name	Account Number	Name of Action	Position	Salary	Location	Date	Discussion
Chelsea Smith	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 6 hours	District	12/6/18 12/13/18	Book Discussion: The Minds of Boys
Damian Thomas	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	12/5/18	Using Flipped Classroom for Differentiation
Erica Viel	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	12/6/18	Intersection of Language Culture and Disability
Emily Williams	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 1 hour	District	10/15/18	Google Classroom for Intermediate & Middle School
Lori Zelnick	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 1.5 hours	District	11/15/18	Energizer and Attention Getting Ideas

D. Approval of Extracurricular School Activity Aides			
Name	Position	Rate	Dates
Katherine Aldabagh	Instructional Aide	To be paid regular hourly rate as needed (not to exceed a total of 40 hours)	9/6/18-6/30/19
Lindsay Atwell			
Robin DiBetta			
Rachelle Emmons			
Joyce Flood			
Kim Gislao			
Monita Haduch			
Patricia Jaeckle			
Leslie Jones			
Karen Minette			
Amy Piano			
Michelle Rina			
Patricia Rodgers			
Heather Rogalski			
Eileen Rudowski			
Vedha Saranathan			
Steve Simborski			

E. Approval of RTI Coordinators				
Name	Account #	Location	Rate	Dates
Kelly Boyle	20-231-200-101-02-649	Whiton	\$41.00 per hour (not to exceed 100 hours)	10/5/18-6/30/19
Randi Venturini	20-231-200-101-02-649	Stony Brook	\$41.00 per hour (not to exceed 100 hours)	10/5/18-6/30/19
Marie Cinque	20-231-200-101-02-649	BCMS	\$41.00 per hour (not to exceed 100 hours)	10/5/18-6/30/19

F. Approval of Assignment as Extracurricular Aide				
SID#	Name	Position	Rate	Anticipated Dates
3248981936	Katherine Aldabagh	Instructional Aide	To be paid regular hourly rate as needed (not to exceed a total of 28 hours)	10/1/18-12/31/18

G. Approval of Substitutes			
Name	Position	Rate	Dates
Erin Sheridan	Substitute Teacher	\$95.00 per day	10/1/18-6/30/19
Marlene Kasanga	Substitute Teacher and Substitute Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	10/5/18-6/30/19

H. Approval of Extension of Leave of Absence						
Name	Account #	Position	Location	Type of Leave	From	To
Lydia Colie	11-000-270-160-01-462	Bus Driver	Transportation	Medical	10/2/18	Until further notice

XII. BUSINESS

Motion by Mr. Ambrus, seconded by Mr. Tuma that Items XII.A. through XII.F. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.F. were unanimously approved by Roll Call.

Mr. Ambrus and Ms. Linskey spoke about Item XII.E. listed on the agenda.

A. Bill List

It is recommended that the Board approve the List of Bills for the period September 21, 2018 through October 4, 2018, totaling \$961,850.21, and ratify the Payroll for the period September 15, 2018 through September 28, 2018, totaling \$900,438.78.

B. Approval of Comprehensive Maintenance Plan for 2017-2018 through 2019-2020

It is recommended that the Board approve the Comprehensive Maintenance Plan and Form M-1 for 2017-2018 through 2019-2020.

C. Safety Grant Application Award

It is recommended that the Branchburg Township Board of Education approve a grant application Award for the 2018 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC North Subfund for the purposes described in the application in the amount of \$11,073.61 for the period July 1, 2018 to June 30, 2019.

D. Approval of Architect Services for the HVAC Upgrades Project at Whiton Elementary School

It is recommended that the Board approve a proposal submitted by Settembrino Architects, for the HVAC Upgrades Project at Whiton Elementary School in the amount of \$160,000.00, to be paid by purchase order through Account #12-000-400-450-08-612, and sufficient funds are available in the 2018-2019 budget.

E. Approval of Change Order for Transportation Garage Project

It is recommended that the Board approve a Change Order in the amount of \$19,473.54 to Daskal LLC for additional tasks performed with regard to the Transportation Garage project. This amount will be deducted from the existing allowance of \$75,000.00 for unforeseen contingency items.

F. Approval of Shared Services Agreement

BE IT RESOLVED, that, pursuant to the Uniform Shared Services and Consolidation Act, the Board of Education hereby approves and authorizes the execution of a Shared Services Agreement with the Somerville Board of Education authorizing Branchburg to provide the services of a Teacher of the Deaf for their respective school districts for the period July 1, 2018 to June 30, 2019 at a cost of \$14,064.83 with terms and conditions set forth therein.

XIII. PUBLIC COMMENT

There was no public comment.

XIV. BOARD LIAISON REPORTS

Mr. Cutler said the Somerset County Educational Services Commission met on October 3, 2018 where Superintendent, Mr. Dunsavage, highlighted some of the innovative ideas that they have implemented.

Mr. Tuma spoke about the Somerset County meeting he will be attending on Thursday, October 11, 2018 regarding Student Achievement.

Mrs. Joyce briefly spoke about the Branchburg Township Committee meeting.

XV. BOARD FORUM

Mr. Tuma thanked everyone who attended the Branchburg Country Fair on September 29, 2018.

Mrs. Curcio thanked Mr. Tuma for volunteering to be placed in the dunk tank at the Branchburg Country Fair.

Mr. Horowitz said he contacted the new PTO leadership and should have a report for the next meeting.

Mrs. Joyce said Somerville High School started their Strings Club at 6:15 a.m. so Branchburg students who have been playing strings now have an opportunity to continue to practice with their teacher from Branchburg.


XVI. EXECUTIVE SESSION

There was no second Executive Session.

XVII. ADJOURNMENT

On a motion by Mr. Cutler, seconded by Mr. Ambrus, and carried unanimously, the Board agreed to adjourn at 9:26 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Theresa Linskey", with a stylized flourish at the end.

Theresa Linskey
School Business Administrator/Board