

Branchburg Township School District

REGULAR MEETING MINUTES

November 29, 2018

Executive Session – 6:30 p.m.

Public Meeting – 8:00 p.m.

Board of Education Office

Board Conference Room

I. CALL TO ORDER

On a motion by Mrs. Fabriczi, seconded by Mr. Tuma, and carried unanimously, the Board agreed to convene to public session at 7:01 p.m.

The meeting was called to order at 7:01 p.m. by Board President, Theresa Joyce, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Zoltan Ambrus, Cathy Curcio, Ellwood Cutler, Kristen Fabriczi, Noah Horowitz, Theresa Joyce, Keerti Purohit (arrived 7:15 p.m.) and Charles Tuma.

The following member was absent: Olga Phelps.

Also present were: Superintendent of Schools Rebecca Gensel and Business Administrator/Board Secretary Theresa Linskey

II. The Secretary called the roll.

III. CALL TO EXECUTIVE SESSION

On a motion by Mr. Tuma, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to convene at 7:01 p.m. to discuss Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

On a motion by Mrs. Fabriczi, seconded by Mr. Cutler, and carried unanimously, the Board agreed to adjourn executive session at 8:02 p.m.

On a motion by Mr. Cutler, seconded by Mr. Horowitz, and carried unanimously, the Board agreed to reconvene to public session at 8:09 p.m. with 2 members of the public present.

IV. The assembly saluted the flag.

V. Statement of Adequate Notice

VI. SUPERINTENDENT'S REPORT

Ms. Gensel spoke about the following:

- A field trip she, along with 18 Branchburg Central Middle School students, took to the Johnson & Johnson Ethicon campus where they learned ways environmental sustainability is being brought into the workforce;
- Her first District Leadership team meeting with Branchburg Township Education Association President, RandiLee Venturini and the District Leadership team; and
- The book, "Dare to Lead", which was given to the Board and Administration. This book gives information on how to refine, improve and enhance leadership skills.

VII. PUBLIC COMMENT

There was no public comment.

VIII. GOVERNANCE

Motion by Mr. Cutler, seconded by Mr. Tuma that Items VIII.A. through VIII.C. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.C. were unanimously approved by Roll Call with Mrs. Purohit abstaining on Item VIII.A.

Mrs. Joyce spoke about the following:

- The November 3, 2018 Board training and goal update;
- The November 6, 2018 election results; and
- She thanked the Branchburg Education Foundation, along with the families who donate for the grant funds.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of November 1, 2018 and November 3, 2018.

B. Approval of Harassment, Intimidation, and Bullying Report

Building	Incident #	Date	Discussion
BCMS	102218001	10/18/18	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J.18A:37-14.

C. Approval of Acceptance of Grant Funds					
Grantor	Grant Name	Requester	Location	Check #	Amount
Branchburg Education Foundation	Shakespeare Alive	Mrs. Volpe	BCMS	1257	\$2,280
	Author Janet Thasjian	Mrs. Debraski	Stony Brook	1258	\$2,300

IX. POLICY

Motion by Mr. Horowitz, seconded by Mr. Cutler that Item IX.A. be moved upon the recommendation of the Superintendent.

On call of the vote, Item IX.A. was unanimously approved by Roll Call.

There was no Policy Committee report.

Mr. Cutler said the next Policy Committee meeting will be held on December 6, 2018.

Mrs. Joyce said the policies listed on the agenda were reviewed at the Board training session.

A. Policy Second Reading		
Policy	Title	Discussion
3283	Electronic Communications Between School Employees and Students	Revised
4283	Electronic Communications Between School Employees and Students	Revised

X. DATA COMMITTEE

There was no Data Committee report.

XI. EDUCATION

Motion by Mr. Cutler, seconded by Mrs. Fabriczi that Items XI.A. through XI.E. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.E. were unanimously approved by Roll Call.

There was no Education Committee report.

The next Education Committee meeting will be held on December 12, 2018.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conference/Workshop	Employee/Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking/Mileage	Total
Introduction into Responsive Classroom for K-8 Educators Pace University, NY	Devra Hobbs 11-000-223-580-04-144-020	2/8/19	\$199.00	N/A	N/A	\$32.24	\$261.24
Introduction into Responsive Classroom for K-8 Educators Pace University, NY	Patricia Maloney 11-000-223-580-04-144-020	2/8/19	\$199.00	N/A	N/A	\$25.00	\$224.00
Linkit! Principal and Teacher Data Leadership Academies Somerville, NJ	Frank Altmire 11-000-240-580-02-000-020	12/17/18	\$150.00	N/A	N/A	N/A	\$150.00
Linkit! Principal and Teacher Data Leadership Academies Somerville, NJ	Jennifer Anderson 11-000-221-580-02-189-999	12/17/18	\$175.00	N/A	N/A	\$2.29	\$177.29
Linkit! Principal and Teacher Data Leadership Academies Somerville, NJ	Matthew Barbosa 11-000-240-580-02-000-020	12/17/18	\$175.00	N/A	N/A	\$15.00	\$190.00
Linkit! Principal and Teacher Data Leadership Academies Somerville, NJ	Kelly Boyle 11-000-223-580-08-144-090	12/17/18	\$175.00	N/A	N/A	N/A	\$175.00
Linkit! Principal and Teacher Data Leadership Academies Somerville, NJ	Marie Cinque 11-000-223-580-04-144-020	12/17/18	\$175.00	N/A	N/A	\$5.89	\$180.89
Linkit! Principal and Teacher Data Leadership Academies Somerville, NJ	Maggie Emmons 11-000-223-580-02-144-999	12/17/18	\$175.00	N/A	N/A	\$6.00	\$181.00
Linkit! Principal and Teacher Data Leadership Academies Somerville, NJ	Rebecca Gensel 11-000-230-580-01-303	12/17/18	\$175.00	N/A	N/A	\$3.15	\$178.15
Linkit! Principal and Teacher Data Leadership Academies Somerville, NJ	Lauren Knoke 11-000-223-580-02-144-999	12/17/18	\$150.00	N/A	N/A	\$2.23	\$152.23
Linkit! Principal and Teacher Data Leadership Academies Somerville, NJ	Kristen Kries 11-000-223-580-08-144-090	12/17/18	\$175.00	N/A	N/A	N/A	\$175.00
Linkit! Principal and Teacher Data Leadership Academies Somerville, NJ	Heather Lilly 11-000-219-580-03-001-999	12/17/18	\$175.00	N/A	N/A	\$3.84	\$178.84
Linkit! Principal and Teacher Data Leadership Academies Somerville, NJ	Jocelyn Muzychko 11-000-223-580-02-144-999	12/17/18	\$175.00	N/A	N/A	\$4.90	\$179.90
Linkit! Principal and Teacher Data Leadership Academies Somerville, NJ	Tina Neely 11-000-219-580-03-144-999	12/17/18	\$175.00	N/A	N/A	N/A	\$175.00
Linkit! Principal and Teacher Data Leadership Academies Somerville, NJ	Erica Patente 11-000-223-580-08-144-090	12/17/18	\$150.00	N/A	N/A	N/A	\$150.00
New Jersey Music Educators Conference New Brunswick, NJ	Kathryn Bontomase 11-000-223-580-05-144-060	2/21/19 through 2/23/19	\$170.00	N/A	N/A	N/A	\$170.00
Family Medical Leave Act (FMLA) Princeton, NJ	Enea Brotzman 11-000-230-580-01-303	1/9/19	\$199.00	N/A	N/A	\$6.94	\$205.94
Rutgers Gifted and Talented Conference Challenge the Mind, Capture the Heart	Toni Lynn Burke 11-000-223-580-05-144-060	11/30/18	\$189.00	N/A	N/A	N/A	\$189.00
New Jersey Association of School Business Officials Accounting and Auditing Checkup Workshop Rockaway, NJ	Theresa Linskey 11-000-251-580-01-585	1/15/19	\$90.00	N/A	N/A	\$21.67	\$111.67

Conference/Workshop...continued	Employee/Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking/Mileage	Total
Council for Exceptional Children 2019 Conference Mahwah, NJ	Breanne Pratt 11-000-223-580-04-144-020	3/22/19	\$115.00	N/A	N/A	\$31.62	\$146.62
Introduction to the National Arts Standards and the Vision for the New Jersey Student Learning Standards Monroe Twp., NJ	Meghan Russo 11-000-223-580-04-144-020	12/6/18	\$149.00	N/A	N/A	\$19.53	\$168.53
New Jersey School Boards Association Ready, Set, Bargain Workshop Trenton, NJ	Catherine Curcio 11-000-251-580-01-300	11/30/18	\$149.00	N/A	N/A	\$18.91	\$167.91

B. Approval of Fundraiser					
School	Group	Event Coordinator	Locations	Date	Discussion
BCMS	Band	K. DeNicuolo	Spring and Winter Concerts	12/11/18 & 5/14/18	Selling ad space in concert program to offset the cost for students to attend Music in the Parks

C. Approval of 2018-2019 School Field Trips				
School	Locations	Teachers	Grade	Purpose
Stony Brook	Various Locations	Rachael Johnston	5	Community Trips in Support of Curriculum
Stony Brook	BCMS	Mike Clark	5	Move up
BCMS	Whiton Elementary School	Mrs. Urbanski	6-8	Enrichment day - "Super Buddies go to Whiton"

D. Approval of 2018-2019 Out of District Program					
Location	Account Number	Student ID #	SY Tuition	SY Dates	Total Cost
Morris Union Jointure	11-000-100-562-03-105-000	9307544131	\$70,191.19	11/14/18-6/12/19	\$70,191.19

E. Approval of Education Services					
Vendor	Account Number	Student ID #	Rate	Dates	Discussion
Professional Education Services, Inc., Glassboro, NJ	11-150-100-320-03-069-020	8789505539	\$41.00 per hour (not to exceed 10 hours per week)	11/23/18-1/18/19	Out of School Setting for approximately 8 weeks

XII. HUMAN RESOURCES

Motion by Mr. Cutler, seconded by Mr. Ambrus that Items XII.A. through XII.I., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.I., were unanimously approved by Roll Call with Mrs. Fabriczi abstaining on Items XII.D. and XII.H., and Mrs. Joyce and Mrs. Curcio abstaining on Item XII.D.

There was no Human Resources Committee report.

A. Approval of 2018-2019 Stipends				
Name	Stipend	Position	Stipend (not to exceed)	Dates
Kelly Evans	Athletic	Lacrosse Coach (Girls)	\$2,574.00	3/1/19-6/21/2019
Brian Gornick	Non-Athletic	Set Design for the Drama Production	\$1,891.00	12/16/18-3/15/19

B. Approval of Interim Replacement					
Name	Account Number	Location	Position	Rate	Dates
Alan Coburn	11-000-261-110-01-393	BOE	Interim Buildings and Grounds Supervisor	\$40.00 per hour (Not to exceed 30 hours per week)	11/12/18-12/15/18

C. Approval of Title I Tutors				
Name	Account Number	Position	Stipend	Dates
Lauren Bockus	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$4,100.00 AM and PM	11/16/17-6/30/18
Danielle Cordaro	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$2,050.00	11/16/17-6/30/18
Joann Everson	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$2,050.00	11/16/17-6/30/18
Tara Forsyth	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$2,050.00	11/16/17-6/30/18
Linda Kaminsky	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$2,050.00	11/16/17-6/30/18
Susan Mariani	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$2,050.00	11/16/17-6/30/18
Brad Moor	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$2,050.00	11/16/17-6/30/18
Danielle Puzzo	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$2,050.00	11/16/17-6/30/18
Amy Roman	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$2,050.00	11/16/17-6/30/18
Amanda Roper	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$2,050.00	11/16/17-6/30/18
Cristina Pernini	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$2,050.00	11/16/17-6/30/18
Kristen Allen	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Kristen Cardona	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Michelle Jordan	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Lisa Liebowitz	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Wendy Michels	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Zachary Miracle	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Sonia Pereira	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Michael Rusciano	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Deborah Volpe	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Deborah Gesualdo	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Jodi Harwood	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Nina Manger	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Abbie Sutherland	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Coleen Barnett	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Elaine Mulrooney	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Robert Katz	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Rachael Johnston	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18
Stephanie Formus	20-231-100-101-02-648 20-231-100-101-02-649	Teacher	\$41.00 per hour not to exceed \$1,968.00	11/16/17-6/30/18

D. Approval of Personnel						
Name	Account Number	Location	Position	Step/Level	Salary	Dates
Toni Gooding	11-000-230-105-01-273	BOE	Administrative Assistant to the Superintendent	NA	\$62,500.00 (prorated)	1/2/19-6/30/19
Brienne Rodriguez	11-240-100-101-01-075-500	WES	English as a Second Language Teacher (Subject to delivery of documents)	16/182	\$71,701.00 (prorated)	1/2/19-6/30/19
Jacquelyn Moody	11-000-217-106-01-000-020	Transportation	Bus Aide (Subject to delivery of documents)	NA	\$13.24 (per hour)	11/30/18-6/30/19
Rebecca Moeri	11-000-218-104-01-141-060	SBS	Maternity Leave Guidance Counselor (Subject to delivery of documents)	1/BA	\$56,815.00 (prorated)	12/17/18-4/12/19
Lakendra McFadden	11-000-218-104-01-141-020	BCMS	Maternity Leave Guidance Counselor (Subject to delivery of documents)	1/BA	\$56,815.00 (prorated)	1/2/19-4/19/19

E. Approval of Revision to Hours							
Name	Account Number	Location	From:	To:	Start Date	Salary	Discussion
Toni Gooding	11-000-222-110-01-259	BOE	28 hours per week	6.5. hours per week	1/2/19	\$7,449.00	District Webmaster

F. Approval of Revision of Leave of Absence						
Name	Account Number	Location	Position	Type of Leave	From	To
Michele McFadden	11-000-270-161-01-470	Transportation	Bus Driver	Medical	9/4/18-11/8/18	9/4/18-11/30/18

G. Approval of Extracurricular Aide School Activity				
Name	Student ID #	Date	Hourly Rate	Discuss
Monita Haduch	1138742458	12/4/18	\$16.09	One day not to exceed 3 hours

H. Approval of Substitutes			
Name	Position	Rate	Dates
Karen Palko	Substitute Teacher & Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	11/30/18-6/30/19
Richard Sumliner	Substitute Teacher & Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	11/30/18-6/30/19
Lakendra McFadden	Substitute Teacher & Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	11/30/18-6/30/19

I. Approval of Evaluation				
Sid#	Evaluator	Account Number	Cost	Discussion
4815990940	Alexander Road Associates	11-000-219-320-03-181	\$595.00 (maximum cost)	1 Evaluation

XIII. BUSINESS

Motion by Mrs. Purohit, seconded by Mr. Tuma that Items XIII.A. through XIII.G. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XIII.A. through XIII.G. were unanimously approved by Roll Call.

There was no Business Committee report.

Mr. Ambrus said at the next Business Committee meeting they will be discussing the bids relating to the HVAC project at Whiton Elementary School.

A. Bill List

It is recommended that the Board approve the List of Bills for the period November 2, 2018 through November 15, 2018, totaling \$2,063,778.21, and for the period November 16, 2018 through November 29, 2018, totaling \$335,075.20, and ratify the Payroll for the period November 1, 2018 through November 15, 2018, totaling \$941,368.33.

B. Secretary's Report

The Report of the Secretary for October 2018 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Theresa Linskey, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for October 2018 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2018-2019 fiscal year.

C. Treasurer's Report

It is recommended that the Treasurer's Report for the month of October 2018 be accepted and filed.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of October 2018.

E. Monthly Transfer Report

It is recommended that the Board approve the October 2018 Monthly Transfer Report.

F. Approval of Resolution Authorizing the Disposal of Classroom Furniture

It is recommended that the Board approve the following resolution authorizing the disposal of classroom furniture through GovDeals.

WHEREAS, the School District is the owner of certain classroom furniture which is no longer needed for public use; and

WHEREAS, the Board of Education is desirous of selling said classroom furniture in "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Branchburg Township in the County of Somerset, as follows:

- (1) The sale of the classroom furniture shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) The classroom furniture to be sold is as follows:
 - 60 red student chairs
 - 27 desks with attached seating/basket
 - 3 Science lab Sinks
 - 14 Large wooden chairs (29.5")
 - 1 Wood Planer
- (5) The classroom furniture identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said equipment.
- (6) The School District reserves the right to accept or reject any bid submitted.

G. Approval of Contract with Labor Relations Firm

It is recommended that the Board approve a contract between the Branchburg Township Board of Education and the Machado Law Group to provide professional services in the area of labor relations/negotiations, as defined in the terms and conditions of the Agreement for an hourly rate of \$170.00, to be paid from account #11-000-230-339-01-279, and sufficient funds are available in the 2018-2019 budget.

XIV. PUBLIC COMMENT

Debbie Glicklich, 7th grade teacher at Branchburg Central Middle School, thanked the Board for the opportunities becoming available to the teachers, and for keeping the lines of communication open between the Board, Administration and Teachers.

XV. BOARD LIAISON REPORTS

Mrs. Fabriczi spoke about the following Somerville School District highlights:

- Van Derveer School kindergarten teachers hosted representatives from the Roselle School District and shared with them the Tier I instructional approach they use with their students;

- On November 12, 2018, third grade students from Van Derveer School each received their own student dictionary which were given out by the Somerville Rotary Club;
- Van Derveer School Boy Scouts and Girl Scouts wore their uniforms for Veterans Day and participated in an Honor Guard presentation on the raising of the flag;
- Somerville Middle School conferences were held the week of November 12, 2018;
- Basketball season is starting;
- Tryouts for the middle school production of Guys and Dolls;
- On November 13, 2018, Somerville High School partnered with the YMCA, Empower Somerset, Pioneer Family Success Center and the Safe Schools Coalition of Somerset and Hunterdon to sponsor a night of conversation at Somerville Middle School promoting mental health and drug abuse prevention; and
- On November 7 and November 15, 2018 Somerville students and College Career Counselor Mr. Hudson visited Somerville Middle School and Branchburg Middle School students to present and highlight high school programs.

Mr. Horowitz said he was invited to attend the November 12, 2018 PTO public session of the Branchburg PTO meeting where he was able to talk to the parents and let them share their thoughts and concerns of the district.

Mr. Horowitz said the Holiday Happiness will start on December 3, 2018 where canned goods and gift cards will be collected.

Mr. Cutler said that at the next Somerset County Educational Services Commission meeting, the Superintendent will be giving a presentation on his trip to Colorado Springs where he spoke about the things going on at the Educational Services Commission.

Mr. Tuma reminded everyone that the next County training session will be held on December 4, 2018 should they like to attend.

Mrs. Joyce spoke about the Branchburg Township Committee meeting she watched.

Ms. Gensel said the next Emergency Management Planning meeting will be held on December 10, 2018 where there is a work session planned with the administrative team to update the documents in the emergency response plan.

XVI. BOARD FORUM

Mr. Horowitz spoke about the Somerville High School field trip he chaperoned to the Museum of Jewish Heritage.

Mrs. Fabriczi shared the changes she has noticed with the technology support available to the students.

Ms. Gensel spoke about one of the Discovery Education sessions with the District Leader Core teachers.

Mr. Ambrus spoke about the passing of Elaine Brogan who was one of our highly regarded bus drivers.

Mrs. Joyce asked the Board to start thinking about strategic planning for the new year.

Mrs. Joyce spoke about the materials and presentations she posted from the workshops she attended for the Board to review.

XVII. EXECUTIVE SESSION

There was no second Executive Session.

XVIII. ADJOURNMENT

On a motion by Mr. Cutler, seconded by Mrs. Purohit, and carried unanimously, the Board agreed to adjourn at 8:50 p.m.

Respectfully Submitted,


Theresa Linskey
School Business Administrator/Board