

*Branchburg Township School District*

**REGULAR MEETING MINUTES**

May 16, 2019

**Executive Session – 6:30 p.m.**

**Public Meeting – 8:00 p.m.**

Board of Education Office

Board Conference Room

**I. CALL TO ORDER**

On a motion by Mr. Tuma, seconded by Mr. Ambrus, and carried unanimously, the Board agreed to convene to public session at 7:15 p.m.

The meeting was called to order at 7:15 p.m. by Board President, Theresa Joyce, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Zoltan Ambrus, Cathy Curcio, Kristen Fabriczi, Theresa Joyce, Keerti Purohit and Charles Tuma.

The following members were absent: Laura DePrado, Noah Horowitz and Olga Phelps.

Also present were: Superintendent of Schools Rebecca Gensel and Business Administrator/Board Secretary Theresa Linskey.

**II.** The Secretary called the roll.

**III. CALL TO EXECUTIVE SESSION**

On a motion by Mrs. Curcio, seconded by Mrs. Purohit, and carried unanimously, the Board agreed to convene at 7:15 p.m. to discuss Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

On a motion by Mrs. Fabriczi, seconded by Mrs. Purohit, and carried unanimously, the Board agreed to adjourn executive session at 7:52 p.m.

On a motion by Mrs. Fabriczi, seconded by Mrs. Purohit, and carried unanimously, the Board agreed to reconvene to public session at 8:01 p.m. with 50 members of the public present.

**IV.** The assembly saluted the flag.

**V.** Statement of Adequate Notice

## VI. SUPERINTENDENT'S REPORT

Ms. Gensel introduced the following retirees, and thanked them for their hard work and dedication to the students and the district:

- Rokiah Barry (Stony Brook School)
- Margaret Emmons (Branchburg Central Middle School)
- Amy Finkenauer (Branchburg Central Middle School)
- Gail Inkrote (Stony Brook School)
- Michele McFadden (Transportation)
- Karen Muller (Board Office)
- Elaine Mulrooney (Stony Brook School)
- Nancy Padula (Branchburg Central Middle School)
- Laura Petronio (Branchburg Central Middle School)
- Nancy Ryan (Whiton Elementary School)
- Nancy Vadimsky (Stony Brook School)

## VII. PUBLIC COMMENT

Randi Lee Venturini, President of the Branchburg Township Education Association, congratulated the retirees, and shared some "retirement" tips with them.

## VIII. GOVERNANCE

Motion by Mrs. Fabriczi, seconded by Mrs. Purohit that Items VIII.A. through VIII.B. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.B. were approved by Roll Call.

Mrs. Joyce said that the June 29, 2019 Board Retreat will be cancelled and all items will be incorporated into the June 13, 2019 agenda.

### A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of May 2, 2019.

<b>B. Approval of Harassment, Intimidation, and Bullying Report</b>			
<b>Building</b>	<b>Incident #</b>	<b>Date</b>	<b>Discussion</b>
SBS	SSDS# 059501	4/16/19	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J.18A:37-14.

**IX. POLICY**

There was no Policy Committee report.

**X. DATA COMMITTEE**

There was no Data Committee report.

**XI. EDUCATION**

Motion by Mr. Tuma, seconded by Mrs. Fabriczi that Items XI.A. through XI.D. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.D. were unanimously approved by Roll Call.

There was no Education Committee report.

**A. Conferences/Travel**

**WHEREAS**, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

**WHEREAS**, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

**WHEREAS**, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

**THEREFORE, BE IT RESOLVED**, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Teacher of the Year Recognition Service Raritan Valley Community College	Frank Altmire 11-000-240-580-02-000-020	6/5/19	\$25.00	N/A	N/A	N/A	\$25.00
Teacher of the Year Recognition Service Raritan Valley Community College	Matthew Barbosa 11-000-240-580-02-000-020	6/6/19- 6/7/19	\$25.00	N/A	N/A	N/A	\$25.00
Teacher of the Year Recognition Service Raritan Valley Community College	Dawn Eelman 11-000-223-580-08-144-090	6/4/19	\$25.00	N/A	N/A	N/A	\$25.00
Teacher of the Year Recognition Service Raritan Valley Community College	Margaret Emmons 11-000-223-580-04-144-020	6/4/19	\$25.00	N/A	N/A	N/A	\$25.00
Teacher of the Year Recognition Service Raritan Valley Community College	Rebecca Gensel 11-000-230-580-01-303	6/4/19	\$25.00	N/A	N/A	N/A	\$25.00

Conferences/Workshops (continued)	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Teacher of the Year Recognition Service Raritan Valley Community College	Linda Kaminsky 11-000-223-580-08-144-090	6/4/19	\$25.00	N/A	N/A	N/A	\$25.00
Teacher of the Year Recognition Service Raritan Valley Community College	Randi Morin 11-000-223-580-05-144-060	6/4/19	\$25.00	N/A	N/A	N/A	\$25.00
Teacher of the Year Recognition Service Raritan Valley Community College	Diane Scholp 11-000-223-580-05-144-060	6/4/19	\$25.00	N/A	N/A	N/A	\$25.00
Teacher of the Year Recognition Service Raritan Valley Community College	Danielle Shober 11-000-240-580-02-000-020	6/4/19	\$25.00	N/A	N/A	N/A	\$25.00
Teacher of the Year Recognition Service Raritan Valley Community College	Suzanne Updegrove 11-000-223-580-04-144-020	6/4/19	\$25.00	N/A	N/A	N/A	\$25.00
Guided Math – Come Get Your Math On! Somerset, NJ	Jennifer Anderson 11-000-221-580-02-190-999	6/5/19	N/A	N/A	N/A	\$2.67	\$2.67
Guided Math – Come Get Your Math On! Somerset, NJ	Jocelyn Muzychko 11-000-223-580-02-144-999	6/5/19	N/A	N/A	N/A	\$5.52	\$5.52
Guided Math – Come Get Your Math On! Somerset, NJ	Erica Patente N/A	6/5/19	N/A	N/A	N/A	N/A	N/A
Literacy Conference Centenary University	Frank Altmire N/A	6/3/19	N/A	N/A	N/A	N/A	N/A
Choral Pedagogy Institute at Westminster Choir College Princeton, NJ	Brian Gornick 11-000-223-580-04-144-020 11-000-223-580-02-144-999	7/29/19- 8/2/19	\$825.00	N/A	N/A	N/A	\$825.00
Medical Preparedness and Response for Bombing Incidents Flemington, NJ	Debra Warren N/A	6/6/19- 6/7/19	N/A	N/A	N/A	N/A	N/A

B. Approval of Field Trips			
Trip	Teachers	Grade	Purpose
Teacher of the Year Breakfast Raritan Valley Community College Branchburg, NJ	Matthew Barbosa	8	8 <sup>th</sup> Grade Peer Leaders to act as hosts at Teacher of the Year Breakfast
Somerville Main Street Somerville, NJ	Emily Williams Rachael Johnston	4-8	To continue to build a relationship with Somerville Middle School and to teach students about the town where they will attend High School
Nex Level Sports Center Flemington, NJ	Regina Santangelo	6-8	BCMS Enrichment Day
Branchburg Sports Complex Branchburg, NJ	Beth Urbanski Emily Williams	8	8 <sup>th</sup> Grade Peer Leaders to learn more about a Somerville High School Peer2Peer group that utilizes sports and academics as a platform for inclusion

C. Approval of 2019-2020 One-To-One Aide for Out of District Program							
Program/Location	Account Number	Student ID #	ESY Cost	ESY Dates	SY Cost	SY Dates	Total Cost
Morris-Union Jointure Commission New Providence, NJ	11-000-100-562-03-105-000	9925443611	\$10,848	6/26/19- 8/7/19	\$72,320	9/4/19- 6/11/20	\$83,168

D. Approval of Fundraiser				
School/Group/Activity	Event Coordinator	Location	Purpose	Dates
BCMS 8 <sup>th</sup> Grade Students Social Justice Fundraisers	Ms. Cardona Ms. Pereira	Branchburg Central Middle School	All money raised will be donated to the project that the particular group is looking to bring awareness to.	5/18/19 through 6/14/19

## XII. HUMAN RESOURCES

Motion by Mrs. Fabriczi, seconded by Mr. Tuma that Items XII.A. through XII.Q., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.Q., were unanimously approved by Roll Call.

There was no Human Resources Committee report.

### A. Approval of Tenured Teachers

It is recommended that the Board approve the reappointment of the following Tenured Teachers effective September 1, 2019 through June 30, 2020 (contracts to be issued upon the conclusion of negotiations between the Board of Education and the Branchburg Township Education Association/Teachers).

Name	Name	Name	Name
Linda Abey	Rocco Fornaro	Dianne Litts	Margaret Ryan
Debra Adam	Kenneth Forsyth	Patricia Maloney	Brittani Santangelo
Janice Apsley	Tara Forsyth	Antonina Manfreda	Diane Scholp
Lisa Arcencibia	Melissa Francescone	Nina Manger	Rhonda Sherbin
Joan Baier	Amy Garner	Susan Mariani	Christopher Shollenberger
Coleen Barnett	Victoria Gerry	Noel Maroon	Michael Simko
Katherine Bernet	Debra Gesualdo	Carolyn McGirl	Chelsea Smith
Christy Bitner	Deborah Glicklich	Amy McLaughlin	Timothy Spork
Christopher Boehm	John Gottshalk	Olivia McNamara	Cindee Straube
Arlvne Bolandi	Kathryn Grant-Bontomase	Paul Mehnert	Tiffany Stulack Polak
Kelly Boyle	Lauren Hall	Dulcinea Merton	Abbie Sutherland
Judy Buffa	Tracy Harmon	Wendy Michels	Eileen Szajdecki
Toni Lynn Burke	Jodi Harwood	Janice Monetti	Debra Trubin
Kristen Cardona	Shannon Heaney	George Moor	Aleksandr Tylin
Geralyn Cecchini	Devra Hobbs	Randi Morin	Suzanne Updegrave
Marie Cinque	Janet Hoffman	Janmarie Motz	Andrew Uporsky
Michael Clark	Elizabeth Janiec	Jocelyn Muzychko	Elizabeth Urbanski
Melissa Cocivera-Omelio	Rachael Johnston	Michelle Nash	Megan Vanhorn
Kimberly Cole	Benjamin Jones	Jennifer Palermo	Randi Lee Venturini
Alane Cook	Michele Jordan	Erica Patente	Erica Viel
Danielle Cordaro	Linda Kaminsky	Sonia Pereira	Lori Villanova
Antonia DaSilva	Robert Katz	Kristyn Perello	Deborah Volpe
Wendy DeJulio	Nicole Kepner	Cristina Pernini	Angel Vorwick
Lisa Delorenzo	Elizabeth Kinney	Lucyna Plaza	Debra Warren
Kristine Denicuolo	Katie Kline	Breanne Pratt	Adriana Weighart
Richard DeSantis	Lauren Knoke	Danielle Puglisi	Barbara Weintraub
Michelle Dooley	Tara Kolbe	Lisa Quinn	Alice Willard
Teresa Dovale	Irene Korol	Catherine Rello	Robert Wright
Dawn Eelman	Sandra Koscielski	Frank Richardson	Lori Zelnick
Karin Elvis	Randy Kupcha	Erin Rimmler	Heather Ziolkowski
Joann Everson	Sarah Landon	Justin Rogoff	
Jennifer Felix	James Landry	Amy Roman	
Melissa Fitzgibbon	Lisa Leibowitz	Amanda Roper	
Stephanie Formus	Joanne Lindner	Michael Rusciano	

### B. Approval of Tenured Secretaries and Clerks

It is recommended that the Board approve the reappointment of the following Tenured Secretaries and Tenured Clerks effective July 1, 2019 through June 30, 2020 (contracts to be issued upon the conclusion of negotiations between the Board of Education and the Branchburg Township Education Association/Secretaries and Clerks).

Name	School	Position
Roseann Boehm	Whiton Elementary	Secretary
Debra Molinaro	Stony Brook Elementary	Secretary
Debra Jacobsen	Branchburg Central Middle School	Secretary
Kris Jacobs	Board Office	Secretary
Linda Geise	Board Office	Secretary
Lorraine Mastalski	Stony Brook Elementary	Clerk
Marie Miceli	Whiton Elementary	Clerk

**C. Approval of Non-Tenured Secretary and Clerk**

It is recommended that the Board approve the reappointment of the following Non-Tenured Secretary and Non-Tenured Clerk effective July 1, 2019 through June 30, 2020 (contracts to be issued upon the conclusion of negotiations between the Board of Education and the Branchburg Township Education Association/Secretaries and Clerks).

Name	School	Position
Diana Simon	Board Office	Secretary
Laurie Gorman	Branchburg Central Middle School	Clerk

**D. Approval of Custodians**

It is recommended that the Board approve the reappointment of the following Custodians effective July 1, 2019 through June 30, 2020 (contracts to be issued upon the conclusion of negotiations between the Board of Education and the Branchburg Township Education Association/Custodians).

Name	School
Louis Diegidio	Stony Brook School
Martari Hermanstein	Whiton Elementary School
Jorge Vargas	Central Middle School

**E. Approval of Library/Media Assistants**

It is recommended that the Board approve the reappointment of the following Library/Media Assistants effective September 1, 2019 through June 30, 2020 (contracts to be issued upon the conclusion of negotiations between the Board of Education and the Branchburg Township Education Association/Library Media Assistants).

Name	School
Paula DePaolo	Whiton Elementary School
Linda Dolan	Stony Brook School

**F. Approval of Bus Drivers**

It is recommended that the Board approve the reappointment of the following Bus Drivers effective September 1, 2019 through June 30, 2020 (contracts to be issued upon the conclusion of negotiations between the Board of Education and the Branchburg Township Education Association/Bus Drivers).

Name	Name
Myra Bare	Mark Menafro
Diane Barna	Janet Muraskin
Benjamin Bretherick	Lucyna Nauerz
Martha Jane Brown	Leonard Palumbo
Janet Conlon	Edna Petritsch
Antonio Cornacchia	Susan Reid
Angelica Denino	Olga Sanchez-Gruszka
Joyce Engesser	Debra Schmitzer
Christine Fawcett	Sheila Taylor
David Harris	Anthony Tomaro
Juanita Hromoho	Jayne Vanderhoof
Antoinette Lorenc	

### G. Approval of Instructional Aides

It is recommended that the Board approve the reappointment of the following Instructional Aides effective September 1, 2019 through June 30, 2020 (contracts to be issued upon the conclusion of negotiations between the Board of Education and the Branchburg Township Education Association/Instructional Aides).

Name	Name
Laurie Acosta	Leslie Jones
Katherine Aldabagh	Antoinette Lorenc
Elizabeth Altonji	Karen Minette
Lindsay Atwell	Amy Piano
Diana Cirianni	Michele Rina
Robin Dibetta	Patricia Rodgers
Elizabeth Eckel	Heather Rogalski
Rachelle Emmons	Eileen Rudowski
Joyce Flood	Vedha Saranathan
Kim Gislao	Stephen Simborski
Monita Haduch	Jessica Zaninelli
Patricia Jaeckle	

H. Approval of Principals and Vice Principals				
Name	Position	School	Salary	Dates
Danielle Shober	Principal	Whiton Elementary School	\$134,674.04	7-1/19-6/30/20
Kristen Kries	Vice Principal	Whiton Elementary School	\$95,137.97	7-1/19-6/30/20
Frank Altmire	Principal	Stony Brook Elementary School	\$156,518.70	7-1/19-6/30/20
Matthew Barbosa	Principal	Branchburg Central Middle School	\$171,500.79	7-1/19-6/30/20
Matthew Ross	Vice Principal	Branchburg Central Middle School	\$92,300.84	7-1/19-6/30/20

I. Approval of ESY Hours						
Name/Vendor	Position	Hours	Location	Rate of Pay*	Account Number	Dates
Arianna Bellafiore Kristen Cardona Alane Cook Rachael Johnston Susan Mariani Amanda Perez Emily Williams	7 ESY Special Education Teachers	4 hours per day, 4 days per week for 6 weeks	District	\$41.00 per hour (not to exceed 96 hours)	11-213-100-101-03-078-600	7/8/19-8/15/19
Stephanie Formus Nina Manger	2 ESY Special Education Teachers	4 hours per day, 2 days per week for 6 weeks	District	\$41.00 per hour (not to exceed 48 hours)	11-213-100-101-03-078-600	7/8/19-8/15/19
Danielle Cordaro Erica Viel	2 ESY Special Education Teacher	4 hours per day, 4 days per week for 3 weeks	District	\$41.00 per hour (not to exceed 48 hours)	11-213-100-101-03-078-600	7/8/19-8/15/19
Kristen Allen	1 ESY Special Education Teacher	4 hours per day, 4 days per week for 4 weeks	District	\$41.00 per hour (not to exceed 64 hours)	11-213-100-101-03-078-600	7/8/19-8/15/19
Elizabeth Eckel Monita Haduch Leslie Jones Katie Kline Michelle Rina Steve Simborski Chelsea Smith	7 ESY Instructional Aides	3 hours per day, 4 days per week for 6 weeks	District	\$15.09 \$16.09 \$18.20 \$18.20 \$18.20 \$18.20 \$18.20 (not to exceed 72 hours)	11-213-100-106-03-078-600	7/8/19-8/15/19

<b>I. Approval of ESY Hours (continued)</b>						
Laurie Acosta Katherine Aldabagh Coleen Barnett Katie Bernet Lauren Bockus Robin DiBetta Dawn Eelman Rachelle Emmons Allison LeMieux Lori Zelnick	10 ESY Substitute Instructional Aides	As needed	District	\$15.09 \$15.29 \$18.20 \$18.20 \$18.20 \$18.20 \$18.20 \$18.20 \$16.09 \$18.20 \$18.20 (Not to exceed 12 hours per week for 6 weeks)	11-213-100-106-03-078-600	7/8/19-8/15/19
Stephanie Formus Nina Manger	2 ESY Instructional Aides	3 hours per day, 2 days per week for 6 weeks	District	\$18.20 \$18.20 (Not to exceed 36 hours)	11-213-100-106-03-078-600	7/8/19-8/15/19
Janet Hoffman Debra Warren	2 ESY School Nurses/Shared	3 hours per day, 4 days per week for 6 weeks	District	\$58.86 \$62.38	11-000-213-104-03-078-800	7/8/19-8/15/19
Katie Bernet Lauren Bockus Dawn Eelman Jodi Harwood Allison LeMieux Elizabeth Urbanski Lori Zelnick	Substitute Teaching Staff	As needed	District	\$41.00 per hour (Not to exceed 12 hours per week for 6 weeks)	11-213-100-101-03-078-600	7/8/19-8/15/19
Randi Lee Venturini	Teacher of the Deaf	Not to exceed 36 hours	District	\$41.00 per hour	11-213-100-101-03-078-600	7/8/19-8/15/19
Kristen Allen Janice Apsley Coleen Barnett Arianna Bellafiore Katie Bernet Lauren Bockus Kristen Cardona Alane Cook Danielle Cordaro Dawn Eelman Stephanie Formus Amy Garner Jodi Harwood Rachael Johnston Michele Jordan Katie Kline Allison LeMieux Nina Manger Susan Mariani Michelle Nash Sonia Pereira Amanda Perez Elizabeth Urbanski Randi Lee Venturini Erica Viel Emily Williams Lori Zelnick	Staff for IEP Meetings	As needed	District	\$41.00 per hour (Not to exceed \$1,200 total)	11-213-100-101-03-078-600	7/8/19-8/15/19

\* Rate per hour subject to change pending the 19-22 BTEA agreement

<b>J. Approval of 2019 Summer Maintenance Worker</b>				
Name	Account Number	Hourly Rate	Location	Dates
Richard DeSantis	11-000-261-110-01-397	\$12.50 Not to exceed 40 hours per week	District	6/24/19-6/30/19 7/1/19-8/30/19

<b>K. Approval of District Staff Transfers</b>			
Name	From	To	Dates
Dulcinea Merton	Kindergarten - WES	1 <sup>st</sup> Grade -WES	9/1/19-6/30/20
Eileen Szajdecki	2 <sup>nd</sup> Grade -WES	3 <sup>rd</sup> Grade -WES	9/1/19-6/30/20
Coleen Barnett	Instructional Support Literacy - SBS	Instructional Support Math - SBS	9/1/19-6/30/20

<b>L. Approval of Retirement</b>				
Name	Account Number	Location	Position	Effective Date
Fern Sheinmel	61-910-310-110-01-001	Stony Brook	Lunchroom Aide	6/30/19

<b>M. Approval of Substitute</b>			
Name	Position	Rate	Dates
Nadia Zakhary	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	5/17/19-6/30/19



N. Approval of Medical Leave					
Name	Account Number	Location	Position	Type of Leave	Dates
Michele McFadden	11-000-270-161-01-470	Transportation	Bus Driver	Paid Medical	5/10/19-6/12/19

O. Approval of Vendor				
Vendor	Account Numbers	Cost	Dates	Discussion
Leah McMorrow	11-000-219-320-03-181 11-000-216-320-03-078-800	\$450 per evaluation (not to exceed \$4,500)	6/3/19-6/30/19 7/1/19-8/30/19	Educational Evaluations for 4 students between 6/3/19-6/30/19 and 6 students between 7/1/19-8/30/19

P. Approval of Personnel						
Name	Account Number	Location	Position	Salary	Dates	Discussion
Samad Mobley	11-000-261-110-01-393	BOE	Buildings & Grounds Supervisor (Subject to delivery of requested documents)	\$80,000	6/24/19-6/30/19 (prorated 18-19) 7/1/19-6/30/20	Replacing John Hindmarch

Q. Approval of Home Instruction				
SID#	Account Number	Rate	Dates	Discussion
3361328264	11-150-100-101-03-066-020	\$41 per hour	5/17/19-6/30/19	Staff member is to be determined

### XIII. BUSINESS

Motion by Mr. Tuma, seconded by Mr. Ambrus that Items XIII.A. through XIII.U. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XIII.A. through XIII.U. were approved by Roll Call.

Mr. Tuma said the Business Committee met on Tuesday, May 14, 2019 and discussed the following:

- Transportation garage update;
- Reviewed buildings and grounds current projects and scheduled summer work;
- HVAC project at Whiton Elementary School is moving forward;
- Whiton Elementary School base molding;
- Branchburg Central Middle School music room renovation re-bid;
- Branchburg Central Middle School roof top HVAC upgrade;
- Branchburg Central Middle School cafeteria will be painted the week of July 4, 2019;
- Branchburg Central Middle School stage lighting;
- Stony Brook School gym floor project will start the week of July 8, 2019;
- Stony Brook School gym will be painted from June 24 – June 28, 2019;
- Stony Brook School locks and keys replacement;
- Branchburg Central Middle School and Stony Brook School LED lighting upgrades;
- Stony Brook School and Whiton Elementary School grease trap replacements;
- Old York School parking lot paving;
- Custodial Request for Proposal was awarded to Temco Service Industries, Inc.;

- Before and After School Care Services Request for Proposal was awarded to The Jointure;
- Refunding of the Bonds will take place in November 2019;
- Increase of the school lunch prices; and
- Year-end purchases.

**A. Bill List**

It is recommended that the Board approve the List of Bills for the period April 19, 2019 through May 16, 2019, totaling \$1,316,179.69, and ratify the Payroll for the period May 1, 2019 through May 15, 2019, totaling \$919,154.92.

**B. Secretary's Report**

The Report of the Secretary for April 2019 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Theresa Linskey, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for April 2019 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2018-2019 fiscal year.

**C. Treasurer's Report**

It is recommended that the Treasurer's Report for the month of April 2019 be accepted and filed.

**D. Line Item Transfers**

It is recommended that the Board accept the list of Line Item Transfers for the month of April 2019.

**E. Monthly Transfer Report**

It is recommended that the Board approve the April 2019 Monthly Transfer Report.

**F. Approval to Pay Bills**

In accordance with N.J.S.A. 18A:19-4.1, the Board of Education approves Theresa Linskey, School Business Administrator to issue payment of bills for May 17, 2019 through June 13, 2019 prior to the next regularly scheduled meeting of June 13, 2019 and with the approval and consent of the Superintendent of Schools, and then present said bills to the Board at the June 13, 2019 meeting for ratification.

**G. Acceptance and Award of Proposal for Outsourcing of Custodial Services**

It is recommended that the Board accept the following proposals for the outsourcing of custodial services which were received on April 25, 2019:

**Atalian Global Services**

Year One	\$798,684.00
Year Two	\$814,992.00
Year Three	\$849,792.00
Year Four	\$885,552.00
Year Five	\$920,976.00

**Pritchard Industries Inc.**

Year One	\$830,283.24
Year Two	\$833,743.40
Year Three	\$862,746.23
Year Four	\$892,973.06
Year Five	\$923,199.89

It is recommended that the contract be awarded to Atalian Global Services.

**H. Approval of Rejection of Bid**

It is recommended that the Board reject the bid received for the Music Room Renovations project at Branchburg Central Middle School received on May 14, 2019, pursuant to N.J.S.A. 18A:18A-22(d).

**I. Approval of Resolution Authorizing Business Administrator to Re-Advertise and Accept Bids**

It is recommended that the Board approve the Business Administrator/Board Secretary to re-advertise and accept bids for the Music Room Renovations project at Branchburg Central Middle School.

**J. Acceptance and Award of Contract for Before and After School Care Services**

It is recommended that the Board accept the following contracts for the Before and After School Care Services, which were received on May 14, 2019:

AlphaBEST Education
Champions
Springboard Education
The Jointure

It is recommended that the contract be awarded to The Jointure.

**K. Approval of Lunch Prices for the 2019-2020 School Year**

It is recommended that the Board approve the following School Lunch Prices for the 2019-2020 school year:

Item	2018-2019	2019-2020
Student Lunch - Elementary	\$2.85	\$2.95
Student Lunch - Middle	\$3.00	\$3.10
Adult Lunch	\$3.50	\$3.60

**L. Approval of Purchase of One New Savin Copier**

It is recommended that the Board approve the purchase of one new Savin MP6503SP copier from Atlantic, Tomorrow's Office, at a total cost of \$11,886, as per New Jersey State Contract #A40467, to be paid by purchase order, through account #12-000-240-730-01-609, and sufficient funds are available in the 2018-2019 budget.

**M. Approval of Purchase of One Konica Minolta Bizhub Copier**

It is recommended that the Board approve the purchase of one Konica Minolta Bizhub Pro 1100 copier from Atlantic, Tomorrow's Office at a cost of \$21,054.97, as per New Jersey State Contract #A40464, to be paid by purchase order, through account #12-000-240-730-04-609, and sufficient funds are available in the 2018-2019 budget.

**N. Approval of Purchase of Two Above Ground Storage Tanks**

It is recommended that the Board approve the purchase of two above ground storage tanks to be utilized as motor oil dispensing systems, plus installation and piping of four reels for dispensing motor oil, from Aurora Environmental, Inc. of Union Beach, N.J., State Contract #A42274, at a cost of \$26,950, to be paid by purchase order through the General Fund from Account #12-000-270-732-07-609, and sufficient funds are available in the 2018-2019 budget.

**O. Approval of Purchase of a Set of Four Stertil-Koni Mobile Column Lifts**

It is recommended that the Board approve the purchase of a set of four Stertil-Koni Mobile Column lifts through the Educational Services Commission of New Jersey, Bid Award Contract #18/19-36, from Hoffman Services, Inc., at a cost of \$36,635, to be paid by purchase order through the General Fund from Account #12-000-270-732-07-609, and sufficient funds are available in the 2018-2019 budget.

**P. Approval of Purchase of New Chromebooks for Central Middle School**

It is recommended that the Board approve the purchase of 200 new Chromebooks for the Branchburg Central Middle School, at a total cost of \$48,240, to be paid by purchase order, as per Staples EdData Agreement # STP8004, through account #11-190-100-610-09-031-020 and sufficient funds are available in the 2018-2019 budget.

**Q. Approval of Purchase of District Backup Server**

It is recommended that the Board approve the purchase of a new Dell Backup Server at a total cost of \$7,559.30, to be paid by purchase order, as per Dell NASPO New Jersey Contract, Pascack's Code #95AHB, Master Agreement # MNWNC-108, State of New Jersey Addendum - A89967 through account #12-000-252-730-09-000 and sufficient funds are available in the 2018-2019 budget.

**R. Approval of Purchase of LED Lighting at Central Middle School**

It is recommended the Board approve Tri-State LED, Inc., which is a member of the ESCNJ 18/19-39 Co-op, to provide LED light fixtures at Central Middle School per quote #20717, at a total cost of \$130,514.05, to be paid by purchase order, through account #12-000-400-450-04-612 and sufficient funds are available in the 2019-2020 budget.

**S. Approval of Installation of LED Lights at Central Middle School**

It is recommended the Board approve MTB Electric, LLC which is a member of the ESCNJ 18/19-77 Co-op, to install LED light fixtures at Central Middle School, at a total cost of \$112,400, to be paid by purchase order, through account #12-000-400-450-04-612 and sufficient funds are available in the 2019-2020 budget.

**T. Approval of Purchase of LED Lighting at Stony Brook School**

It is recommended the Board approve Tri-State LED, Inc., which is a member of the ESCNJ 18/19-39 Co-op, to provide LED light fixtures at Stony Brook School per quote #21030, at a total cost of \$36,908.46, to be paid by purchase order, through account #12-000-400-450-05-612 and sufficient funds are available in the 2019-2020 budget.

**U. Approval of Installation of LED Lights at Stony Brook School**

It is recommended the Board approve MTB Electric, LLC which is a member of the ESCNJ 18/19-77 Co-op, to install LED light fixtures at Stony Brook School, at a total cost of \$52,500, to be paid by purchase order, through account #12-000-400-450-05-612 and sufficient funds are available in the 2019-2020 budget.

**XIV. PUBLIC COMMENT**

Nicole Kepner, Teacher at Branchburg Central Middle School, asked about the LED lighting items listed on the agenda, and wanted to confirm that they were not the ones that would be used for the stage lighting. The Board confirmed that the LED lighting listed on the agenda are for the classrooms and hallways at Branchburg Central Middle School and Stony Brook School.

## XV. BOARD LIAISON REPORTS

Mr. Tuma said the next New Jersey School Boards Association meeting, which will combine Somerset and Hunterdon Counties, will be held on May 21, 2019 at the Bridgewater Vocational School.

Mrs. Joyce spoke about the highlights of the May 16, 2019 New Jersey School Boards Association Legislative Day she attended.

Mrs. Purohit said the Pocketbook Bingo was a success.

## XVI. BOARD FORUM

Ms. Linskey congratulated The Jointure on being awarded the bid for the Before and After School Care Services.

Mr. Tuma thanked the retirees for their hard work and dedication to the students and the district.

Mrs. Curcio thanked the retirees for their hard work and dedication to the students and the district.

Mrs. Joyce went over the following schedule of upcoming events:

- May 21st - Branchburg Central Middle School Spring Choral and Strings Concert;
- May 22nd - Stony Brook School Memorial Day Commemoration;
- May 23rd - Single Session Day;
- May 23rd - Staff Development Day;
- May 23rd - Branchburg Central Middle School Enrichment Day;
- May 31st - Stony Brook Field Day;
- June 5th - Branchburg Central Middle School 5<sup>th</sup> grade orientation during the day;
- June 5th - Branchburg Central Middle School 5<sup>th</sup> grade orientation for parents during the evening;
- June 5th - Branchburg Central Middle School 8<sup>th</sup> grade mixer in Somerville to meet students from Somerville Middle School;
- June 6th - Second Annual Dmitri Phelps Memorial Students versus Faculty Basketball Game will be held at 7:00 p.m. at Somerville High School;
- June 7th - Third grade carnival; and
- June 11th - Branchburg Central Middle School 5<sup>th</sup> grade parent workshop.

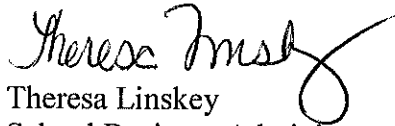
**XVII. EXECUTIVE SESSION**

There was no second Executive Session.

**XVIII. ADJOURNMENT**

On a motion by Mrs. Fabriczi, seconded by Mrs. Purohit, and carried unanimously, the Board agreed to adjourn at 8:52 p.m.

Respectfully Submitted,



Theresa Linskey  
School Business Administrator/Board