

Branchburg Township School District

REGULAR MEETING MINUTES

June 13, 2019

Executive Session – 6:00 p.m.

Public Meeting – 7:00 p.m.

Board of Education Office

Board Conference Room

I. CALL TO ORDER

On a motion by Mrs. Fabriczi, seconded by Mrs. Curcio, and carried unanimously, the Board agreed to convene to public session at 6:05 p.m.

The meeting was called to order at 6:05 p.m. by Board President, Theresa Joyce, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Zoltan Ambrus, Cathy Curcio, Kristen Fabriczi, Theresa Joyce, Olga Phelps and Charles Tuma.

The following members were absent: Laura DePrado, Noah Horowitz and Keerti Purohit.

Also present were: Superintendent of Schools Rebecca Gensel, Business Administrator/Board Secretary Theresa Linskey (left at 9:00 p.m.) and Gwen Thornton, New Jersey School Boards Association Representative (Executive Session Only).

II. The Secretary called the roll.

III. CALL TO EXECUTIVE SESSION

On a motion by Mrs. Fabriczi, seconded by Mr. Tuma, and carried unanimously, the Board agreed to convene at 6:06 p.m. to discuss Board Self Evaluation.

On a motion by Mrs. Fabriczi, seconded by Mr. Tuma, and carried unanimously, the Board agreed to adjourn executive session at 6:22 p.m.

On a motion by Mrs. Fabriczi, seconded by Mr. Tuma, and carried unanimously, the Board agreed to reconvene to public session at 6:22 p.m. with 7 members of the public present.

On a motion by Mrs. Fabriczi, seconded by Mrs. Curcio, and carried unanimously, the Board agreed to reconvene to Executive Session at 6:36 p.m. to discuss Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

On a motion by Mr. Ambrus, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to adjourn executive session at 7:01 p.m.

On a motion by Mrs. Curcio, seconded by Mr. Tuma, and carried unanimously, the Board agreed to reconvene to public session at 7:17 p.m. with 7 members of the public present.

IV. The assembly saluted the flag.

V. Statement of Adequate Notice

VI. SUPERINTENDENT’S REPORT

Ms. Gensel recognized three of the district’s student artists whose artwork is displayed in the Board of Education Conference Room. The three artists attended the Board meeting with their families, and spoke about the art they did and how they came up with the design.

Ms. Gensel did a “2018/2019 Wrap Up” presentation on the accomplishments of the district for this school year.

VII. PUBLIC COMMENT

There was no public comment.

VIII. GOVERNANCE

Motion by Mr. Ambrus, seconded by Mr. Tuma that Items VIII.A. through VIII.I. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.I. were approved by Roll Call, with Mrs. Phelps abstaining on Item VIII.C.

Mrs. Joyce discussed the following:

- 2018/2019 Board Goals; and
- Future 2019/2020 Board Goals.

A. Approval of Annual Petty Cash Allocations

It is recommended that the following Petty Cash dollar amounts be allocated to each location as follows:

Board Office.....	\$50
Branchburg Central Middle School	\$250
Instructional Services.....	\$100
Stony Brook School	\$150
Transportation	\$300
Whiton Elementary School.....	\$150

B. Approval of 2019-2020 Personnel Appointments

It is recommended that the following appointments be approved:

<u>Position</u>	<u>2019-2020</u>
504 Officer.....	Tina Neely
A.H.E.R.A Representative.....	Samad Mobley
Attendance Officer.....	James Butler
Attorney Labor Relations/Neg.....	Machado Law Group
Architect of Record.....	Kevin Settembrino
Auditor.....	Nisivoccia & Company
Board Attorney.....	David Rubin
Board Secretary.....	Theresa Linskey
Bond Counsel.....	Wilentz, Goldman & Spitzer
Custodian of Records.....	Theresa Linskey
Financial Advisor.....	Phoenix Advisors LLC
Hazard Communications.....	Samad Mobley
Health Insurance Broker Consultant.....	Integrity Consulting Group
H.I.B. District Coordinator.....	Tina Neely
Homeless Education Liaison.....	Tina Neely
Indoor Air Quality Representative	Samad Mobley
Insurance Advisor.....	Hughes-Plumer & Associates
Integrated Pest Management Coordinator.....	Samad Mobley
Public Agency Compliance Officer.....	Theresa Linskey
Purchasing Agent.....	Theresa Linskey
Right-to-Know Representative.....	Samad Mobley
School Physician.....	Hunterdon Family Medicine at Bridgewater
School Safety Specialist.....	Matthew Barbosa

C. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of May 16, 2019.

D. Approval of Contract for School Physicians

It is recommended that the Board approve a contract with the Hunterdon Family Medicine at Bridgewater in the amount of \$5,500 for the 2019-2020 school year with funding to be paid through account #11-000-213-330-01-129, and sufficient funds are available in the 2019-2020 budget.

E. Approval of Harassment, Intimidation, and Bullying Report			
Building	Incident #	Date	Discussion
BCMS	SSDS# 066106	5/3/19	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did meet the criteria of H.I.B. as defined in N.J.18A:37-14.

F. Approval of Submission of the Superintendent's Completed 2018-2019 Merit Goals

BE IT RESOLVED that the Board approve the submission of the Superintendent's completed Merit goals with supporting documentation to the Executive County Superintendent of Schools for approval for payment.

G. Approval of Hiring of Staff Resolution

It is recommended that the Board authorize the Superintendent to hire staff as necessary prior to the Board of Education meetings in July 2019, August 2019 and the first Board of Education meeting in September 2019 with approval of the Human Resource Committee and a member of the Board Leadership Team. Confirmation of these appointments will be made by the Board of Education at the next Board of Education meeting.

H. Approval of Submission of Fiscal Year 2020 I.D.E.A. Grant Application

It is recommended that the Board approve the submission of the Fiscal Year 2020 Individuals with Disabilities Education Act (I.D.E.A.) Grant Application to the New Jersey Department of Education in the following amounts and to accept funds when it has been reviewed and approved.

Basic	\$371,676
Preschool	\$ 20,630
Total	\$392,306

I. Approval of Submission of Fiscal Year 2020 ESEA Grant Application

It is recommended that the Board approve the submission of the Fiscal Year 2020 ESEA Grant Application to the New Jersey Department of Education in the following amounts and to accept funds when it has been reviewed and approved.

Title I-A	\$ 66,804
Title II-A	\$ 32,675
Title III Immigrant	\$ 2,067
Title IV Part A	\$ 10,000
Total	\$111,546

IX. POLICY

There was no Policy Committee report.

X. DATA COMMITTEE

Mr. Ambrus said the Data Committee met and discussed the personnel portion of the QSAC standards.

XI. EDUCATION

Motion by Mr. Ambrus, seconded by Mrs. Fabriczi that Items XI.A. through XI.G. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.G. were unanimously approved by Roll Call.

There was no Education Committee report.

Ms. Gensel spoke about the following conferences listed on the agenda:

- Arts Integration Leadership Institute in Princeton; and
- Countywide Legal Training in Warren.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Arts Integration Leadership Institute Princeton, NJ	Matthew Barbosa 11-000-240-580-02-000-020	7/15/19- 7/17/19	\$75.00	N/A	N/A	\$25.00	\$100.00
Arts Integration Leadership Institute Princeton, NJ	Rebecca Gensel 11-000-230-580-01-303	7/15/19- 7/17/19	\$75.00	N/A	N/A	N/A	\$75.00
Arts Integration Leadership Institute Princeton, NJ	Brian Gornick 11-000-223-580-04-144-020	7/15/19- 7/17/19	\$75.00	N/A	N/A	N/A	\$75.00
Arts Integration Leadership Institute Princeton, NJ	Lisa Leibowitz 11-000-223-580-04-144-020	7/15/19- 7/17/19	\$75.00	N/A	N/A	\$26.04	\$101.04
Arts Integration Leadership Institute Princeton, NJ	Meghan Russo 11-000-223-580-04-144-020	7/15/19- 7/17/19	\$75.00	N/A	N/A	\$34.41	\$109.41

Conferences/Workshops (continued)	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Arts Integration Leadership Institute Princeton, NJ	Regina Santangelo 11-000-223-580-01-144-020	7/15/19- 7/17/19	\$75.00	N/A	N/A	\$18.51	\$93.51
Strengthening Teaching, Leading, and Learning Monroe Township, NJ	Jennifer Anderson 11-000-221.580-02-189-999	8/6/19	\$135.00	N/A	N/A	\$2.79	\$137.79
Strengthening Teaching, Leading, and Learning Monroe Township, NJ	Rebecca Gensel 11-000-230-580-01-303	8/6/19	\$135.00	N/A	N/A	N/A	\$135.00
Strengthening Teaching, Leading, and Learning Monroe Township, NJ	Tina Neely 11-000-219-580-03-144-999	8/6/19	\$135.00	N/A	N/A	N/A	\$135.00
Countywide Legal Training Warren, NJ	Jennifer Anderson 11-000-221-580-02-189-999	7/18/19	N/A	N/A	N/A	\$1.21	\$1.21
Countywide Legal Training Warren, NJ	Matthew Barbosa N/A	7/18/19	N/A	N/A	N/A	N/A	N/A
Countywide Legal Training Warren, NJ	Rebecca Gensel 11-000-230-580-01-303	7/18/19	N/A	N/A	N/A	\$11.63	\$11.63
Countywide Legal Training Warren, NJ	Tina Neely N/A	7/18/19	N/A	N/A	N/A	N/A	N/A
Countywide Legal Training Warren, NJ	Matthew Ross N/A	7/18/19	N/A	N/A	N/A	N/A	N/A
The Connected Action Roadmap Monroe Township, NJ	Marie Cinque 11-000-223-580-02-144-999	8/8/19	\$149.00	N/A	N/A	\$20.15	\$169.15
The Connected Action Roadmap Monroe Township, NJ	Jocelyn Muzychko 11-000-223-580-02-144-999	8/8/19	\$149.00	N/A	N/A	\$12.03	\$161.03
The Conversation About Data Make it Matter! Branchburg, NJ	Jennifer Anderson N/A	7/30/19	N/A	N/A	N/A	N/A	N/A
Administrators Evaluating Administrators Monroe Township, NJ	Rebecca Gensel 11-000-230-580-01-303	7/10/19	\$75.00	N/A	N/A	N/A	\$75.00
ESSA Application Workshop Flemington, NJ	Rebecca Gensel N/A	6/17/19	N/A	N/A	N/A	N/A	N/A
Foundations Level 2 Workshop Saddle Brook, NJ	Tracy Harmon 11-000-223-580-05-144-060	7/12/19	\$289.00	N/A	N/A	\$24.80	\$313.80
Next Generation Science Standards Summer Institute Raritan Valley Community College Branchburg, NJ	Danielle Puglisi 11-000-223-580-02-144-999	7/22/19- 7/26/19	\$300.00	N/A	N/A	N/A	\$300.00
Question, Persuade and Refer Training Somerville, NJ	Matthew Ross N/A	7/17/19	N/A	N/A	N/A	N/A	N/A
New Jersey Education Association's County Teacher of the Year Training Trenton, NJ	Suzanne Updegrove N/A	5/30/19	N/A	N/A	N/A	N/A	N/A

B. Approval of Out of District Programs for ESY					
Program/Location	Account Number	Student ID #	ESY Tuition	ESY Dates	Total Cost
Hybridge Learning Group Flemington, NJ	11-000-100-566-03-109-00	3165361129	\$3,320	6/24/19-8/30/19	\$3,320
Camp Okee Sunokee Summer Program North Branch, NJ	11-000-100-562-03-105-000	9172033606	\$990	6/24/19-8/2/19	\$990

C. Approval of Outside Evaluation				
SID#	Evaluator	Account Number	Cost	Discussion
6457474387	Dr. Dale M. Jacobs, M.D., P.A. Summit, NJ	11-000-219-320-03-181	\$650 – not to exceed	1 Evaluation

D. Approval of Acceptance of Grant Funds					
Grantor	Grant Name	Requester	Location	Check #	Amount
Branchburg Education Foundation	Advisory 2019-2020 Kickoff Team-Building Experience	BCMS Advisory Committee	BCMS	1275	\$1,500.00
Branchburg Education Foundation	Branchburg Plays Petanque	Ms. Riva Ms. Evans	BCMS	1276	\$984.72

E. Approval of Nursing Services for Out of District Student for 2019-2020 School Year					
Service Name	Account Number	Student ID #	Rate Per Hour	Dates	Discussion
Bayada Home Health Care Somerset, NJ	11-000-219-320-03-181-340	2596035985	\$44.50 LPN \$54.50 RN	9/1/19-6/30/20	Not to exceed 10 hours daily including transportation to and from school

F. Approval of Substitute Nursing Services for Out of District Students for 2019-2020 ESY and School Year			
Service Name	Account Number	Rate Per Hour	Discussion
Bayada Home Health Care Somerset, NJ	11-000-219-320-03-181-340	\$44.50 LPN \$54.50 RN	As needed basis during the 2019-2020 extended school year and 2019-2020 school year

G. Approval of Contracted Services for ESY					
Name/Vendor	Position	Hours	Rate of Pay*	Account Number	Dates
Karen Pereira	ESY Contracted Occupational Therapist	As needed	\$47.50 for 30 minutes \$95.00 for 60 minutes \$23.75 for each quarterly progress report \$95.00 for each annual review \$425.00 for each evaluation (not to exceed \$7,500)	11-000-216-320-03-078-800	7/8/19-8/15/19
The Uncommon Thread	ESY Contracted BCBA	As needed	\$100 per hour (not to exceed 15 hours)	11-000-219-320-03-181-340	7/8/19-8/15/19

XII. HUMAN RESOURCES

Motion by Mrs. Fabriczi, seconded by Mr. Ambrus that Items XII.A. through XII.Y., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.Y., were unanimously approved by Roll Call.

There was no Human Resources Committee report.

A. Approval of 2019-2020 Contracts for Non-Represented Staff

It is recommended that the Board approve the following 2019-2020 contracts for Non-represented Staff, as noted, to be paid through Payroll from the General Fund, and sufficient funds are available in the 2019-2020 budget.

Non-aligned 10 and 12 Month Staff Effective July 1, 2019 through June 30, 2020	
Name	Position
Jennifer Anderson	Director of Curriculum
John Beisler	Network/PC Support Technician
Enea Brotzman	Human Resources Coordinator
James Butler	Attendance Officer
Thessalia (Lia) Carrier	Accounts Payable
Robert Cline	Transportation Supervisor
Michael Deitrick	Maintenance Department
Cathy DiCosimo	Confidential Secretary to the Business Administrator/Board Secretary
Mikus Dudjak	Maintenance Department
Donna Eckel	School Accountant
Toni Gooding	Administrative Assistant to the Superintendent/District Webmaster
John Hindmarch	Maintenance Department
Christopher Jacobsen	IT Systems Administrator
Nancy Kunz	Office Aide - Whiton
Theresa Linskey	Business Administrator/Board Secretary
Walter Lipinski	Maintenance Department
Orlando Macario	Head Mechanic
Gary Martin	District Courier
Tina Neely	Director of Student Services
Rose Pellegrino	Office Aide - BCMS
Emma Priester	Transportation Office Aide
Eric Schaefer	Information Technology Manager

B. Approval of 2019-2020 Contracts for Non-Represented Lunchroom Aides

It is recommended that the Board approve the following 2019-2020 contracts for Non-represented Staff effective July 1, 2019 through June 30, 2020, as noted, to be paid through Payroll from the General Fund, and sufficient funds are available in the 2019-2020 budget.

Name	Location
Suetlana Chait	WES
Anne Cohen	WES
Yan Sheng Lu	SBS
Linda Mustillo	WES
Elizabeth Savage	SBS
Tiffany Medwick	BCMS

C. Approval of 2019-2020 Contracts for Non-Represented Bus Aides

It is recommended that the Board approve the following 2019-2020 contracts for Non-represented Staff effective July 1, 2019 through June 30, 2020, as noted, to be paid through Payroll from the General Fund, and sufficient funds are available in the 2019-2020 budget.

Name	Name
Catherine Leeds	Amy Piano
Faith Moeller	Nancy Vermeulen
Sharon Tremarco	

D. Approval of 2019-2020 Contracts for Non-Represented Transportation Nurses

It is recommended that the Board approve the following 2019-2020 contracts for Non-represented Staff effective July 1, 2019 through June 30, 2020, as noted, to be paid through Payroll from the General Fund, and sufficient funds are available in the 2019-2020 budget.

Name	Name
Bernadette McGovern	Irene Pirog

E. Approval of 2019-2020 Substitute Bus Drivers		
Name	Name	Rate
Alan Coburn	Carolyn Girvan	\$18.87 per hour
Stephen Coy	Siegbert Suchomel	
James Ferraro	Deborah Squier	
Adolfo Kohara	David Whitesell	

F. Approval of 2019-2020 Contracted Personnel as Substitute Bus Drivers	
Name	Name
*Robert Cline	*Orlando Macario
*Marci Cole (Readington Dispatcher)	
* No additional pay	

G. Approval of 2019-2020 Substitute Nurses	
Name	Rate
Madeline Anacker	\$225 per day
Erin Eosso	
Janis Jivin	
Trudy Rossetti-McKenna	
Dorothy Saling	

H. Approval of 2019-2020 Substitute Teachers and Substitute Instructional Aides			
Name	Name	Name	Rate
Elaine Ahedo	Megan Grady	Jennifer Perillo	Substitute Teacher \$95.00 per day
Jason Albanese	Cara Hamrah	Karen Perlman	
Jordan Apsley	Alexa Harwood	Jaimie Peterson	
Barbara Aspin	Lorien Holderbaum	Ruth Plumbers	
Jose Botelho	Sunita Jain	Roseann Podlaski	
Priscilla Brown	Briana Jordan	Florence Quackenbush	
Susan Butensky	Lisa Katz	Noell Ruperto	
Mary Calo	Christine Kazal	Mary Schwartzstein	
Padmini Chalikondai	Sharon Kechula	James Sheeley	
Tanner Clark	Theresa Kelly	Erin Sheridan	
Abigail Cohen	Anita Kolb	Mary Ann Sherry	
Nicole Conover	Arnold Majano	Maria Sibaja	
Yetunde Demuren	Joseph Martinelli	Nayda Spagnolo	
Hafiza Farzaie	Lakendra McFadden	Cheryl Stedtler	
Veronica Ferro-Andrade	Jessica McFarland	Jeanine Stellpflug	
Amy Frank	Elizabeth Meyer	Robert Strano	
Margaret Gabanyi	Bhakti Modi	Richard Sumliner	
Teresa Gallo-Tomcho	Vincent Morella	Natalie Tews	
Padmalochani Ganesh	Kylie Murphy	Victoria Triozzi	
Razel Gatti	Kimberly Nawrath	Andrew Tully	
Vincent Giampino	Durga Neti	Alexander Updegrove	
Kim Gislao	Victoria Nguyen	Kathleen Woodbury	
David Goldman	Mary Alice O'Neill	LuAnn Wright	
Deborah Gottshalk	Karen Palko		
Glenn Gottshalk	James Palumbo		

I. Approval of 2019-2020 Part Time Technology Aides					
Name	Account Number	Location	Hourly Rate	Dates	Discussion
Paul Mehnert	11-000-262-110-09-390	District	\$13.50	7/1/19-8/30/19 9/1/19-6/30/20	As needed basis 9/1/19-6/30/20
Elijah Perlman	11-000-262-110-09-390	District	\$9.00	7/1/19-8/30/19 9/1/19-6/30/20	As needed basis 9/1/19-6/30/20
Alexander Updegrove	11-000-262-110-09-390	District	\$10.50	7/1/19-8/30/19 9/1/19-6/30/20	As needed basis 9/1/19-6/30/20

J. Approval of Summer Hours							
Name	Account Number	Position	Location	Hours	Rate	Dates	Discussion
Suzanne Updegrove	11-000-240-103-01-333-020	Scheduling	BCMS	40	Pending BTEA contract	7/1/19-8/30/19	Working with vice principal to complete middle school schedule. Extensive knowledge of Genesis scheduling is required.
Debra Warren	11-000-213-104-01-123-020	Summer Physicals	BCMS	19	Pending BTEA contract	7/1/19-8/30/19	Nurse needed to review summer physical forms.
Margaret Ryan Jennilyn Nelson	11-000-218-104-01-141-020	Middle School Guidance Counselors	BCMS	30 (2 at 15 hours each)	Pending BTEA contract	7/1/19-8/30/19	Work on social-emotional curriculum for middle school.
Rose Pellegrino	11-000-240-105-01-336-020	Office Aide	BCMS	40	Pending BTEA contract	7/1/19-8/30/19	Get school ready for opening.
Elizabeth Urbanski Nicole Kepner Zach Miracle Jennilyn Nelson Margaret Ryan	11-000-218-104-01-142-020	Advisory Revisions	BCMS	75 (5 at 15 hours each)	Pending BTEA contract	7/1/19-8/30/19	Revision of advisory program for middle school.
Meredith Molinaro	11-000-218-104-01-141-090	Summer Guidance Counselor	WES	20	Pending BTEA contract	7/1/19-8/30/19	Working with Whiton administration to prepare for the upcoming school year

K. Approval of Personnel							
Name	Account Number	Location	Position	Step/Level	Salary	Dates	Discussion
Emma Ryan	11-130-100-101-01-021-020	BCMS	Special Education Teacher	1/150	Pending BTEA contract	9/1/19-6/30/20	Replacing Leigh Keely
Allison Elik	11-130-100-101-01-021-020	BCMS	Life Science/Biology Teacher	1/150	Pending BTEA contract	9/1/19-6/30/20	Replacing Damian Thomas

L. Approval of 2019-2020 Non-Athletic Extracurricular Stipends		
Name	Position	Stipend (not to exceed)
Christopher Boehm	Art Show Coordinator - WES	Pending BTEA contract
Lauren Bockus	Science Fair - WES	
Jodi Harwood	Pre-School Team Leader	
Lisa Quinn	Kindergarten Team Leader	
Melissa Fitzgibbon	1 st Grade Team Leader	
Joan Baier	2 nd Grade Team Leader	
Brad Moor	3 rd Grade Team Leader	
Christopher Boehm	Specials Team Leader - WES	
Heather Ziolkowski	Drama Club Coach – SBS	
Toni Lynn Burke	Assistant Drama Coach – SBS	
Noel Maroon	Instrumental Music Concert Prep (Strings) – SBS	
Katherine Grant-Bontomase	Instrumental Music Concert Prep – SBS	
Noel Maroon	Vocal Music Concert Prep – SBS	
Paul Mehnert	Science Fair- SBS	
Toni Lynn Burke	Talent Show Coordinator – SBS	
John Gottshalk	4 th Grade Team Leader	
Debra Adam	5 th Grade Team Leader	
Michael Clark	Specials Team Leader – SBS	
Wendy Michels	Student Council Advisor – BCMS	
Kathleen Gaston	Yearbook Advisor – BSMS	
Devra Hobbs	School Newspaper – BCMS	
Timothy Spork	Robotics – BCMS	Pending BTEA contract
Nicole Kepner	Drama Coach – BCMS	
Vincenzina Mlenak	Assistant Drama Coach – BCMS	
Brian Gornick	Scenic Director – BCMS	
Brian Gornick	Boys and Girls Ensemble – BCMS	
Brian Gornick	Vocal Music Concert Prep – BCMS	
Kristine DeNicololo	Instrumental Music Concert Prep (7-8)	
Kristine DeNicololo	Instrumental Music Concert Prep (6)	
Kristine DeNicololo	Jazz Band – BCMS	
Regina Santangelo	Chamber Orchestra – BCMS	
Shannon Heaney	Champions Team Leader	
Katie Kline	Olympians Team Leader	
Deborah Volpe	Force Team Leader	
Wendy DeJulio	Trailblazers Team Leader	
Kristyn Perello	Pathfinders Team Leader	
Kristen Cardona	Innovators Team Leader	
Randy Kupcha	Teen Arts Coordinator – BCMS	
Meghan Russo	Art Shows – BCMS	
Randy Kupcha	Art Shows – BCMS	
Meghan Russo	Art Club Advisor (per each 10 meetings) – BCMS	
Randy Kupcha	Art Club Advisor (per each 10 meetings) – BCMS	
Lucy Plaza	Science Competition – BCMS	
Sarah O'Halloren	Science Club - BCMS	
Suzanne Updegrove	Odyssey of the Mind - BCMS	
Justin Rogoff	Talent Show – BCMS	
Elizabeth Urbanski	Culture Club – BCMS	

M. Approval of 2019-2020 Athletic Extracurricular Stipends		
Name	Position	Stipend (not to exceed)
Katie Kline	Athletic Director	Pending BTEA contract
Christopher Shollenberger	Boys' Basketball Coach	
Robert Wright	Girls' Basketball Coach	
Robert Wright	Baseball Coach	
Justin Rogoff	Softball Coach	
Scott Rourke	Wrestling Coach	
Robert Wright	Boys' Soccer Coach – Team A	
Justin Rogoff	Boys' Soccer Coach – Team B	
Randy Kupcha	Girls' Soccer Coach – Team A	
Michael Roosen	Girls' Soccer Coach – Team B	
Ken Forsyth	Boys' Lacrosse Coach	
Randy Kupcha	Girls' Lacrosse Coach	
Kristen Cardona	Cheerleading Coach	
Kelly Evans	Cross Country Boys' Coach	
Wendy Michels	Cross Country Girls' Coach	
Katie Bernet	Dance	
John Gottshalk	Timekeeper	
Justin Rogoff	Crowd Control	
Michael Clark, Rocco Fornaro, John Gottshalk, Rachael Johnston, James Landry, Nina Manger, Paul Mehnert, and Lori Villanova	Intramurals (SBS)	

N. Approval of Medical Leave					
Name	Account Number	Location	Position	Type of Leave	Dates
Antonia DaSilva	11-000-219-104-01-168-340	WES	School Social Worker	Paid Medical	5/29/19-6/21/19

O. Approval of Substitutes			
Name	Position	Rate	Dates
Melanie Brown	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	6/14/19-6/30/19
Lindsey DeFeo	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	6/14/19-6/30/19
Guido Iammatteo	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	6/14/19-6/30/19
Alyssa Thostesen	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	6/14/19-6/30/19
Jean Wyman	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	6/14/19-6/30/19

P. Approval of Extended School Year Bus Drivers					
Name	Step	Rate	Name	Step	Rate
Ben Bretherick	5	\$29.00	Antoinette Lorenc	5	\$29.00
Martha Jane Brown	OG	\$30.41	Susan Reid	OG	\$30.41
Antonio Cornacchia	5	\$29.00	Debra Schnitzer	9	\$29.81
Angelica DeNino	5	\$29.00	Sheila Taylor	OG	\$30.41
Joyce Engesser	OG	\$30.41	Lucyna Nauerz	OG	\$30.41
Christine Fawcett	4	\$28.81	Anthony Tomaro	9	\$29.81
Carolyn Girvan	N/A	\$18.87 per hour (substitute hourly rate)	Jayne Vanderhoof	OG	\$30.41

Q. Approval of 2019-2020 Substitute Custodian/Maintenance Workers					
Name	Account Number	Hourly Rate	Location	Dates	Discussion
Alan Coburn	11-000-261-110-01-396	\$16	District	7/1/19-6/30/2020	As needed
Vasil Hlinka	11-000-261-110-01-396 11-000-262-110-01-388 11-000-262-110-01-383 11-000-262-110-01-384	\$15	District	7/1/19-6/30/2020	As needed

R. Approval of 2019 Summer Maintenance Worker				
Name	Account Number	Hourly Rate	Location	Dates
Vasil Hlinka	11-000-261-110-01-397	\$15 (not to exceed 40 hours per week)	District	7/1/19-8/31/19

S. Approval of Consultant					
Name	Account Number	Location	Position	Rate	To
Alan Coburn	11-000-261-110-01-393	BOE	Buildings and Grounds Consultant	\$40 per hour (Not to exceed \$20,000 total)	7/1/19-6/30/20

T. Approval of Retirements				
Name	Account #	Position	Location	Effective Date
Eileen Rudowski	11-105-100-101-01-001-090	Instructional Aide	WES	6/30/19
William Wutke	11-000-270-160-01-468	Mechanic	Transportation	6/28/19

U. Approval of ESY Hours						
Name/Vendor	Position	Hours	Location	Rate of Pay*	Account Number	Dates
Allison Eby	District Behaviorist	As needed	District	\$49.59 per hour (not to exceed 20 hours)	11-000-219-104-03-987-340	7/8/19-8/15/19
Margaret Ryan	SOAR Program	As needed	District	\$41.00 per hour (not to exceed 20 hours)	11-213-100-101-03-078-600	7/8/19-8/15/19
Meghan Castellano	Speech and Language Pathologist	4 hours per day, 3 days per week for 6 weeks	District	\$41.00 per hour (not to exceed 72 hours)	11-000-216-101-03-078-600	7/8/19-8/15/19
Debra Gesualdo Adriana Weighart	Speech and Language Pathologist	As needed	District	\$64.55 \$46.67 (not to exceed 100 hours total)	11-000-219-104-03-087-340	7/8/19-8/15/19
Bernadette McGovern	Bus Nurse	5 hours per day, 5 days per week	District	\$30.00 per hour	11-000-213-104-03-078-800	7/8/19-8/16/19
Irene Pirog	Bus Nurse	5 hours per day, 5 days per week	District	\$30.00 per hour	11-000-213-104-03-078-800	6/26/19-8/7/19
Heather Lilly Jan Motz Michelle Nash Jillian Sawicki Antonia DaSilva Amy McLaughlin	ESY CST Staff for Meetings and Evaluations	As needed	District	\$50.04 (not to exceed 90 hours) \$66.04 (not to exceed 90 hours) \$46.04 (not to exceed 90 hours) \$43.22 (not to exceed 90 hours) \$48.79 (not to exceed 14 hours) \$51.62 (not to exceed 14 hours)	11-000-219-104-03-087-340	6/21/19-8/30/19

* Rate per hour subject to change pending the 19-22 BTEA agreement

V. Approval of Revision of Hours for Extended School Year							
Name	Position	Location	Rate of Pay*	Account Number	From	To	Dates
Kristen Allen	Special Education Teacher	District	\$41 per hour	11-213-100-101-03-078-600	4 hours per day, 4 days per week for 4 weeks (not to exceed 64 hours)	4 hours per day, 2 days per week for 4 weeks (not to exceed 32 hours)	7/8/19-8/15/19

* Rate per hour subject to change pending the 19-22 BTEA agreement

W. Approval of Revision of 2018-2019 Stipend					
Name	Stipend	Position	From	To	Discussion
Kelly Evans	Athletic	Lacrosse Coach (Girls)	\$2,574	\$3,309	Correction in stipend amount

X. Approval of Resignation				
Name	Account #	Location	Position	Effective Date
Erin Rimmler	11-120-100-101-01-012-060	Stony Brook	5 th Grade Teacher	6/30/19

Y. Approval of Summer Curriculum Writing						
Name	Account #	Position	Hours	Rate	Dates	Discussion
Kelly Boyle Lauren Knoke Olivia McNamara Amanda Roper	11-000-221-104-02-213	Summer ELA Curriculum Writing Grades: K-5	Up to 36 hours each, if needed	\$41 per hour (not to exceed \$5,904 total)	7/1/19-8/31/19	NA
Kristen Cardona Marie Cinque Wendy DeJulio Sonia Pereira Tiffany Stulack-Polak	11-000-221-104-02-213	Summer ELA Curriculum Writing Grades: 6-8	Up to 6 hours each, if needed	\$41 per hour (not to exceed \$1,722 total)	7/1/19-8/31/19	Marie Cinque – Grades 6, 7, and 8 (18 hours)
Kelly Boyle Marie Cinque Lauren Knoke	11-000-221-104-02-213	Literacy Coach Summer Work	Up to 30 hours each, if needed	\$41 per hour (not to exceed \$3,690 total)	7/1/19-8/31/19	NA
Kelly Boyle Danielle Cordaro Stephanie Formus John Gottshalk Lauren Knoke Colleen Repoli	11-000-221-104-02-213	Summer Social Studies Curriculum Writing Grades K-5	Up to 6 hours each, if needed	\$41 per hour (not to exceed \$1,476 total)	7/1/19-8/31/19	NA

V. Approval of Summer Curriculum Writing (continued)						
Name	Account #	Position	Hours	Rate	Dates	Discussion
Marie Cinque Janice Monetti Andrew Uporsky	11-000-221-104-02-213	Summer Social Studies Curriculum Writing Grades 6-8	Up to 6 hours each, if needed	\$41 per hour (not to exceed \$1,230 total)	7/1/19- 8/31/19	Marie Cinque – Grades 6, 7, and 8 (18 hours)
Joan Baier Michael Clark Kelly Evans Joann Everson Carolyn McGirl	11-000-221-104-02-213	Summer Health Curriculum Writing Grades K-8	Up to 24 hours each, if needed	\$41 per hour (not to exceed \$7,872 total)	7/1/19- 8/31/19	NA
Michael Clark Kelly Evans	11-000-221-104-02-213	Summer Physical Education Curriculum Writing	Up to 6 hours each, if needed	\$41 per hour (not to exceed \$738 total)	7/1/19- 8/31/19	NA
Sarah Debraski Wendy Michels Kate Mileto	11-000-221-104-02-213	Summer Media Center Curriculum Writing	Up to 12 hours each, if needed	\$41 per hour (not to exceed \$1,476 total)	7/1/19- 8/31/19	NA
Brienne Rodriguez Lori Villanova	11-000-221-104-02-213	Summer ESL Curriculum Writing	Up to 18 hours each, if needed	\$41 per hour (not to exceed \$1,476 total)	7/1/19- 8/31/19	NA
Kelly Boyle Amy Garner Lauren Knoke Amanda Roper	11-000-221-104-02-213	Summer Foundations Curriculum Writing	Up to 18 hours each, if needed	\$41 per hour (not to exceed \$2,952 total)	7/1/19- 8/31/19	NA
Joan Baier Lauren Bockus Michelle Dooley Carrie Figel Jocelyn Muzychko Erica Patente Cristina Permini Collen Repoli	11-000-221-104-02-213	Summer Mathematics Curriculum Writing Grades K-5	Up to 12 hours each, if needed	\$41 per hour (not to exceed \$5,904 total)	7/1/19- 8/31/19	Erica Patente- Grades K, 1, and 2 (36 hours) Jocelyn Muzychko – Grades 3, 4, and 5 (36 hours)
Kathleen Gaston Kristyn Perello Danielle Puglisi Alexander Tylin	11-000-221-104-02-213	Summer Geometry/Algebra Curriculum Writing Grades 7 and 8	Up to 18 hours each, if needed	\$41 per hour (not to exceed \$2,952 total)	7/1/19- 8/31/19	NA
Joan Baier Tara Forsyth Randi Morin Jocelyn Muzychko Erica Patente Collen Repoli	11-000-221-104-02-213	Summer Science Curriculum Writing Grades K-5	Up to 6 hours each, if needed	\$41 per hour (not to exceed \$1,476 total)	7/1/19- 8/31/19	NA
Katie Bernet Allison Elik Deb Glicklich Shannon Heaney Sara O'Halloren Lucy Plaza Danielle Puglisi	11-000-221-104-02-213	Summer Science Curriculum Writing Grades 6-8	Up to 18 hours each, if needed	\$41 per hour (not to exceed \$5,166 total)	7/1/19- 8/31/19	NA
Erica Patente Jocelyn Muzychko Danielle Puglisi	11-000-221-104-02-213	Stem Coach Summer Work	Up to 30 hours each, if needed	\$41 per hour (not to exceed \$3,690 total)	7/1/19- 8/31/19	NA
Tonilynn Burke Suzanne Updegrove Alice Willard	11-000-221-104-02-213	Summer Gate Identification/Placement/ Curriculum Writing	Up to 24 hours each, if needed	\$41 per hour (not to exceed \$2,952 total)	7/1/19- 8/31/19	NA
Danielle Puglisi	11-000-221-104-02-213	Summer Financial Literacy Curriculum Writing	Up to 18 hours, if needed	\$41 per hour (not to exceed \$738 total)	7/1/19- 8/31/19	NA
Danielle Puglisi Tim Spork	11-000-221-104-02-213	Summer Technology Curriculum Writing	Up to 12 hours each, if needed	\$41 per hour (not to exceed \$984 total)	7/1/19- 8/31/19	NA
Meghan Russo Erica Patente	11-000-221-104-02-213	Summer Art Curriculum Writing	Up to 12 hours each, if needed	\$41 per hour (not to exceed \$1,476 total)	7/1/19- 8/31/19	NA
Brian Gornick	11-000-221-104-02-213	Summer Music Curriculum Writing	Up to 18 hours, if needed	\$41 per hour (not to exceed \$738 total)	7/1/19- 8/31/19	NA
Michele Jordan	11-000-221-104-02-213	Summer Instructional Support Curriculum Writing	Up to 6 hours, if needed	\$41 per hour (not to exceed \$246 total)	7/1/19- 8/31/19	NA
Jodi Harwood	11-000-221-104-02-213	Summer Preschool Curriculum Writing	Up to 12 hours, if needed	\$41 per hour (not to exceed \$492 total)	7/1/19- 8/31/19	NA
Stephanie Formus Devra Hobbs Jocelyn Muzychko Megan VanHorn	11-000-221-104-02-213	Summer RCR Mathematics Curriculum Writing	Up to 12 hours each, if needed	\$41 per hour (not to exceed \$2,460 total)	7/1/19- 8/31/19	NA
Zach Miracle Emily Williams	11-000-221-104-02-213	Summer LLD Curriculum Mapping	Up to 12 hours each, if needed	\$41 per hour (not to exceed \$984 total)	7/1/19- 8/31/19	NA
Amy Garner	11-000-221-104-02-213	Summer Special Education Coach	Up to 30 hours, if needed	\$41 per hour (not to exceed \$1,230 total)	7/1/19- 8/31/19	NA

XIII. BUSINESS

Motion by Mr. Tuma, seconded by Mrs. Curcio that Items XIII.A. through XIII.X. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XIII.A. through XIII.X. were approved by Roll Call, with Mrs. Fabriczi abstaining on Item XIII.L.

There was no Business Committee report.

The next Business Committee meeting is scheduled for June 25, 2019.

A. Bill List

It is recommended that the Board approve the List of Bills for the period May 17, 2019 through May 31, 2019, totaling \$963,141.49, and for the period of June 1, 2019 through June 13, 2019, totaling \$210,237.74 and ratify the Payroll for the period May 16, 2019 through May 31, 2019, totaling \$950,866.63.

B. Secretary's Report

The Report of the Secretary for May 2019 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Theresa Linskey, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for May 2019 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2018-2019 fiscal year.

C. Treasurer's Report

It is recommended that the Treasurer's Report for the month of May 2019 be accepted and filed.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of May 2019.

E. Monthly Transfer Report

It is recommended that the Board approve the May 2019 Monthly Transfer Report.

F. Approval of New Jersey School Boards Association Insurance Group for Liability Insurance and Other Coverages

It is recommended that the Board approve New Jersey School Boards Association Insurance Group to provide liability insurance and other coverages as follows as recommended by Hughes-Plumer & Associates effective July 1, 2019 through June 30, 2020, which is in compliance with N.J.S.A. 18A:18B-1:

<u>Coverage</u>	<u>2019-2020</u>
Property (including EDP and Boiler & Machinery).....	\$ 45,723
Automobile Liability.....	\$ 41,481
Automobile Physical Damage.....	\$ 8,187
General Liability	\$ 14,577
School Board Errors & Omissions.....	\$ 52,955
Workers Compensation.....	\$ 149,316
Salary Continuance.....	\$ 7,248
Student Accident.....	\$ 7,250
Bonds	\$ 980
Crime.....	\$ 3,282
Volunteer Accident	\$ 498
TOTAL.....	\$ 331,497

G. Approval to Pay Bills

In accordance with N.J.S.A. 18A:19-4.1, the Board of Education approves Theresa Linskey, School Business Administrator to issue payment of bills for June 14, 2019 through June 30, 2019, and July 1, 2019 through July 18, 2019 prior to the next regularly scheduled meeting of July 18, 2019 and with the approval and consent of the Superintendent of Schools, and then present said bills to the Board at the July 18, 2019 meeting for ratification.

H. Capital Reserve

BE IT RESOLVED to approve a capital reserve deposit in the amount of up to \$4,000,000 to fund capital projects included in the District’s Long Range Facilities Plan in accordance with N.J.A.C. 6A:23A-14.3.

I. Tuition Reserve

BE IT RESOLVED to approve a tuition reserve deposit in the amount of up to \$900,000 to fund anticipated tuition adjustments in the 2019-2020 school year in accordance with N.J.A.C. 6A:23A-14.4.

J. Maintenance Reserve

BE IT RESOLVED to approve a maintenance reserve deposit in the amount of up to \$500,000 to fund required maintenance of the school district’s facilities in accordance with N.J.A.C. 6A:23A-14.3.

K. Emergency Reserve

BE IT RESOLVED to approve an emergency reserve deposit in the amount of up to \$500,000 to fund unforeseen emergency expenditures in the 2019-2020 school year in accordance with N.J.A.C. 6A:23A-14.4.

L. Approval of PL 2015, Chapter 47 Resolution

It is recommended that the Board, upon recommendation of the Superintendent, approve the following Resolution:

Pursuant to PL 2015, Chapter 47 the Branchburg Township Board of Education intends to renew, award, or permit to expire the attached list of contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200.

Vendor's Name	Vendor's Name	Vendor's Name
Bayada Nursing Services	Hughes-Plumber Associates	Pioneer Valley Books
Barnes & Noble	Hunterdon County Co-op Commission	Pitney Bowes
Benecard Services	Hunterdon County Educational Services	Readington Twp. BOE (Uniform Shared Services)
Booksource	Hunterdon Family Medicine of Branchburg	Really Good Stuff
Breaker Group	Industrial Appraisal	Republic Services, Inc.
CC Productions	Integrity Consultants Group	Responsive Classrooms
The Center School	Jacquelyn C. Matthews, Educational Consulting	Savin - Atlantic Tomorrow
Clarkin & Vignuolo, P.C.	Kistler O'Brien	Scholastic
Comcast	LAN Associates	School Dude
Courier News	Machado Law Group	School Messenger
David Rubin, P.C.	Maschio's Food Services	School Specialty
Delta Dental	McGraw Hill	Settembrino Architects
Discovery Education	Midland School	Somerset County Educational Services
EAI Education	Morris County Coop Bidding Services	Somerville Board of Education
Eastern States Environmental Assoc.	Morris Union Jointure Commission	Staples Business Advantage
The Eden School	MRESC Co-op	Strauss Esmay
Educational Data Service	MRESC Electric Aggregation	Systems 3000
Educational Services Commission of NJ	NASCO	Temco Building Maintenance
Edvocate	New Jersey School Boards Association	Tilcon New York Inc.
E-Rate Partners	New Jersey Schools Insurance Group	Union County Educational Services Commission
Fortinet	New Roads School	Verina Consulting Group
Frontline	Nisivoccia LLP	Verizon
Genesis	Northwest Evaluation Association	Vernier Books
Go-Guardian	PaySchools	Warren County Special Services
Granicus	Pearson	Wilentz, Goldman & Spitzer (Bond Counsel)
Heinemann Books	Penn-Serv	Xtel Communications
Horizon Blue Cross/Blue Shield	Phoenix Advisors	Youth Consultation Services

M. Acceptance of School Bus Emergency Evacuation Drill Report

It is recommended that the Board accept the School Bus Emergency Evacuation Drill Report for the 2018-2019 school year.

N. Approval of Purchase of Two Battery Scrub Trucks

It is recommended that the Board approve the purchase of two (2) Battery Scrubber 28" Disc AGM Battery Scrub Trucks from Atra Janitorial Supply, which are a part of the ED DATA BID # 8847, at a total cost of \$18,873.88, to be paid by purchase order, through account #12-000-261-730-10-609 and sufficient funds are available in the 2019-2020 budget.

O. Approval of Purchase of Lawn Mower

It is recommended that the Board approve the purchase of one (1) Toro Zee Model 74926, 6000 Series Lawn Mower from Storr Tractor Company, which are a part of the NJ State Approved Co-Op # 65ESCNJ 18-19-25, at a total cost of \$10,799.28, to be paid by purchase order, through account #12-000-261-730-10-609 and sufficient funds are available in the 2019-2020 budget.

P. Approval to Enter into an Agreement with Educational Data Services, Inc. to Purchase School Supplies

It is recommended that the Board enter into an agreement with Educational Data Services, Inc., to purchase school supplies for the 2019-2020 school year at a cost of \$5,150 for licensing and maintenance, to be paid for through Account #11-000-230-890-01-294, and sufficient funds are available in the 2019-2020 budget.

Q. Approval of Resolution Authorizing the Disposal of Equipment

It is recommended that the Board approve the following resolution authorizing the disposal of a Kawai KSP30 Digital Piano through GovDeals.

WHEREAS, the School District is the owner of certain equipment which is no longer needed for public use; and

WHEREAS, the Board of Education is desirous of selling said equipment in “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Branchburg Township in the County of Somerset, as follows:

- (1) The sale of the equipment shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Board of Education.
- (2) The sale will be conducted online and the address of the auction site is Govdeals.com
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) The equipment to be sold is as follows:
 - Kawai KSP30 Digital Piano
- (5) The equipment identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said equipment.
- (6) The School District reserves the right to accept or reject any bid submitted.

R. Approval of Transportation Jointures with Readington Township Board of Education

It is recommended that the Board approve the Joint Transportation Agreements between the Branchburg Township Board of Education and the Readington Township Board of Education for the following 2019-2020 routes.

Host	Service	Cost to Readington	
Branchburg Township Board of Education	To-and-From ESY @ DLC New Providence June 26, 2019 – August 7, 2019	\$ 3,628.20	
	To-and-From ESY @ DLC New Providence (Aide Cost) June 26, 2019 – August 7, 2019	\$ 2,169.00	
	To-and-From Somerset Hills Learning Institute (ESY) July 3, 2019 – August 16, 2019	\$ 2,887.00	
	To-and-From Somerset Hills Learning Institute September 1, 2019 – June 30, 2020	\$15,867.00	
	To-and-From Readington Twp MS & Holland Brook School September 1, 2019 – June 30, 2020	3 Buses @ \$37,990.00 Totaling: \$113,970.00	
	To-and-From DLC New Providence September 1, 2019 – June 30, 2020	\$22,132.00	
	To-and-From DLC New Providence (Aide Cost) September 1, 2019 – June 30, 2020	\$13,230.00	
	On an as needed basis to cover Readington Routes July 1, 2019 – June 30, 2020	\$43.80 per hour per bus	
	Athletic and Field Trips July 1, 2019 – June 30, 2020	\$34.00 per hour per bus (Sub Driver & Bus)	
	Athletic and Field Trips July 1, 2019 – June 30, 2020	\$43.80 per hour per bus (Contracted Driver & Bus)	
	Supply School Bus Aide July 1, 2019 – June 30, 2020	\$15.25 per hour	
	Host	Service	Cost to Branchburg
	Readington Township Board of Education	On an as needed basis to cover Branchburg Routes July 1, 2019 – June 30, 2020	\$34.00 per hour per bus (Sub Driver & Bus)
On an as needed basis to cover Branchburg Routes July 1, 2019 – June 30, 2020		\$43.80 per hour per bus (Contracted Driver & Bus)	
Athletic and Field Trips July 1, 2019 – June 30, 2020		\$34.00 per hour per bus (Sub Driver & Bus)	
Athletic and Field Trips July 1, 2019 – June 30, 2020		\$43.80 per hour per bus (Contracted Driver & Bus)	

S. Approval of Transportation Jointure with Bridgewater/Raritan Board of Education

It is recommended that the Board approve the Joint Transportation Agreements between the Branchburg Township Board of Education and the Bridgewater/Raritan Board of Education for the following 2019-2020 routes.

Host	Service	Cost to Bridgewater/Raritan
Branchburg Township Board of Education	Athletic and Field Trips September 1, 2019 – June 30, 2020	\$57.85 per hour per bus (54 Passenger School Bus)
	Athletic and Field Trips September 1, 2019 – June 30, 2020	\$57.85 per hour per bus (24 Passenger School Bus)

T. Approval of Transportation Jointure with Somerville Board of Education

It is recommended that the Board approve continuation of the Joint Transportation Agreements between the Branchburg Township Board of Education and the Somerville Board of Education with the Somerville Board of Education paying the Branchburg Township Board of Education for providing school buses for the following 2019-2020 school year:

Service	Cost to Somerville
Provide Special Request for To-and-From School July 1, 2019 – June 30, 2020	\$57.85 per hour
Branchburg Transportation to provide a school bus for shuttling students between Somerville High School and Somerset County Vocational School as noted September 1, 2019 – June 30, 2020	\$7,406.00
Athletic and Field Trips September 1, 2019 – June 30, 2020	\$57.85 per hour per bus (54 Passenger School Bus)
Athletic and Field Trips September 1, 2019 – June 30, 2020	\$57.85 per hour per bus (24 Passenger School Bus)

U. Approval of Transportation Jointure with Somerset Hills Board of Education

It is recommended that the Board approve the Joint Transportation Agreement between the Branchburg Township Board of Education and the Somerset Hills Board of Education for the following 2019-2020 route.

Host	Service	Cost to Somerset Hills
Branchburg Township Board of Education	Transportation To-and-From Celebrate the Children Denville, New Jersey July 10, 2019 – August 9, 2019	\$185.66 per day (23 Days) Totaling: \$4,270.18
	Transportation To-and-From Celebrate the Children Denville, New Jersey September 1, 2019 – June 30, 2020	\$185.66 per day (184 Days) Totaling: \$34,161.44

V. Amendment to the Long Range Facilities Plan

It is recommended that the Board approve an amendment to the Long Range Facilities Plan to include the installation of an outside electronic sign at Stony Brook School, to be donated by the PTO.

W. Approval of Rejection of Bids

It is recommended that the Board reject the bids received for the Music Room Renovations project at Branchburg Central Middle School received on June 11, 2019, pursuant to N.J.S.A. 18A:18A-22(d).

X. Approval of New Maintenance Truck

It is recommended that the Board approve the purchase a 2019 Ford F-350 SRW (F3B) XL 4WD Regular Cab 8' Box from Beyer Ford in Morristown, NJ which is part of the Educational Services Commission of NJ, ESC Co-Op #65MCESCCPS-ESCNJ 17/18-21, at a total cost of \$51,826.93, to be paid by purchase order, through account # 12-000-261-730-10-609 and sufficient funds are available in the 2019-2020 budget.

XIV. PUBLIC COMMENT

Mr. Mike Merchant discussed the management of the Harlan School Road property with the Board.

XV. BOARD LIAISON REPORTS

Mrs. Fabriczi spoke about the following Somerville Board of Education highlights:

- May 31, 2019 was the Somerville Senior Prom held at the New Brunswick Hyatt;
- June 3, 2019 was the annual Senior Picnic at Forest Lodge in Warren; and
- June 5, 2019 was the Senior Awards Night.

Mr. Tuma spoke about the May 21, 2019 Hunterdon and Somerset County Legislative workshop he attended for New Jersey School Boards Association.

Mrs. Joyce spoke about the County meeting regarding the change in school start times for high school and middle school students.

Mrs. Joyce spoke about the Township Committee meeting regarding the train bridge closing on River Road.

Ms. Gensel said the Emergency Planning Committee met and discussed updates to Alyssa's Law, which was passed in January 2019.

XVI. BOARD FORUM

Mrs. Phelps discussed the declining enrollment and school scores with the Board.

Ms. Gensel spoke about the following:

- Barnes and Noble fundraiser;
- Events in the district;
- Student awards night; and
- Acknowledged a Branchburg student, who is a Presidential Scholar, being recognized on a national level for her achievements and work.

Mrs. Joyce went over the following upcoming events:

- Showcase of the Stars will be held on June 14th;
- Eighth grade dance will be held on June 15th;
- Single session days will be held June 18th – June 21st;
- Whiton Elementary School second and third grade field day will be held June 18th;
- Branchburg Central Middle School field day will be held June 20th; and
- The last day of school is June 21st, 2019.

Mrs. Joyce and the Board congratulated all the 2019 graduates.

XVII. EXECUTIVE SESSION

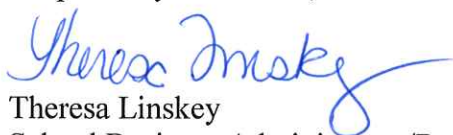
On a motion by Mrs. Fabriczi, seconded by Mr. Ambrus, and carried unanimously, the Board agreed to convene at 9:00 p.m. to discuss the Superintendent's evaluation.

On a motion by Mr. Ambrus, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to adjourn executive session at 9:15 p.m.

XVIII. ADJOURNMENT

On a motion by Mr. Ambrus, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to adjourn at 9:15 p.m.

Respectfully Submitted,



Theresa Linskey
School Business Administrator/Board