

Branchburg Township School District

REGULAR MEETING MINUTES

February 7, 2019

Executive Session – 6:30 p.m.

Public Meeting – 8:00 p.m.

Board of Education Office

Board Conference Room

I. CALL TO ORDER

On a motion by Mr. Horowitz, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to convene to public session at 7:18 p.m.

The meeting was called to order at 7:18 p.m. by Board President, Theresa Joyce, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Zoltan Ambrus, Cathy Curcio, Laura DePrado, Kristen Fabriczi, Noah Horowitz, Theresa Joyce and Charles Tuma.

The following members were absent: Keerti Purohit and Olga Phelps.

Also present were: Superintendent of Schools Rebecca Gensel and Business Administrator/Board Secretary Theresa Linskey.

II. The Secretary called the roll.

III. CALL TO EXECUTIVE SESSION

On a motion by Mrs. DePrado, seconded by Mr. Tuma, and carried unanimously, the Board agreed to convene at 7:18 p.m. to discuss Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

On a motion by Mr. Tuma, seconded by Mrs. DePrado, and carried unanimously, the Board agreed to adjourn executive session at 7:32 p.m.

On a motion by Mr. Ambrus, seconded by Mrs. DePrado, and carried unanimously, the Board agreed to reconvene to public session at 8:00 p.m. with 20 members of the public present.

IV. The assembly saluted the flag.

V. Statement of Adequate Notice

VI. SUPERINTENDENT'S REPORT

Ms. Gensel introduced Mrs. Regina Santangelo and the Branchburg Central Middle School Chamber Orchestra who performed for the Board.

Ms. Gensel recognized three of the district's student artists whose artwork is displayed in the Board of Education Conference Room.

Ms. Gensel did a presentation on the Mid-Year Student Safety Data and School Goals.

VII. PUBLIC COMMENT

There was no public comment.

VIII. GOVERNANCE

Motion by Mrs. Fabriczi, seconded by Mrs. Curcio that Items VIII.A. through VIII.D. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.D. were unanimously approved by Roll Call with Mr. Horowitz and Mr. Tuma abstaining on Item VIII.C.

There was no Governance Committee report.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of January 17, 2019.

B. Approval of 2018-2019 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials

It is recommended that the Board approve the 2018-2019 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

| C. <u>Approval of Harassment, Intimidation, and Bullying Reports</u> | | | |
|--|----------------|----------|---|
| Building | Incident # | Date | Discussion |
| BCMS | SSDS 017936 | 12/13/18 | BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J.18A:37-14. |
| BCMS | SSDS 017956 | 12/17/18 | BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J.18A:37-14. |

D. Approval of Submission of Application for Special Education Medicaid Initiative Waiver

It is recommended that the Board approve the submission of an application for a waiver to not participate in the Special Education Medicaid Initiative to the County Executive Superintendent of Schools.

IX. POLICY

Mr. Horowitz said the Policy Committee met on February 5, 2019 where they discussed the policies listed on the latest Strauss Esmay Alert. The policies listed on the Alert will be ready for first reading on the February 21, 2019 agenda.

X. DATA COMMITTEE

Mr. Ambrus spoke about the discussions held at the January 24, 2019 Data Committee meeting.

Mr. Ambrus said the next Data Committee meeting will be held on February 28, 2019.

XI. EDUCATION

Motion by Mr. Ambrus, seconded by Mrs. Curcio that Items XI.A. through XI.G. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.G. were unanimously approved by Roll Call.

There was no Education Committee meeting.

Mrs. Joyce said the next Education Committee meeting will be held on February 13, 2019 at 1:00 p.m.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

| Conferences/Workshops | Employee/ Account Number | Date(s) | Registration Fee | Hotel | Meals /Exp. | Tolls/Parking /Mileage | Total |
|--|--|---------|---------------------|-------|----------------|---------------------------|----------|
| N.J. Association for Middle Level Education Annual Conference Union, NJ | Matthew Barbosa 11-000-240-580-02-000-020 | 3/15/19 | \$99.00 | N/A | N/A | \$15.00 | \$114.00 |
| N.J. Association for Middle Level Education Annual Conference Union, NJ | Marie Cinque 11-000-223-580-04-144-020 | 3/15/19 | \$99.00 | N/A | N/A | \$21.39 | \$120.39 |
| N.J. Association for Middle Level Education Annual Conference Union, NJ | Amy Finkenaur 11-000-223-580-04-144-020 | 3/15/19 | \$119.00 | N/A | N/A | \$16.12 | \$135.12 |
| N.J. Association for Middle Level Education Annual Conference Union, NJ | Rebecca Gensel 11-000-230-580-01-303 | 3/15/19 | \$99.00 | N/A | N/A | \$14.26 | \$113.26 |
| N.J. Association for Middle Level Education Annual Conference Union, NJ | Lisa Leibowitz 11-000-223-580-04-144-020 | 3/15/19 | \$99.00 | N/A | N/A | \$13.00 | \$112.00 |
| N.J. Association for Middle Level Education Annual Conference Union, NJ | Laura Petronio 11-000-223-580-04-144-020 | 3/15/19 | \$99.00 | N/A | N/A | N/A | \$99.00 |
| N.J. Association for Middle Level Education Annual Conference Union, NJ | Lucy Plaza 11-000-223-580-04-144-020 | 3/15/19 | \$99.00 | N/A | N/A | \$14.00 | \$113.00 |
| N.J. Association for Middle Level Education Annual Conference Union, NJ | Danielle Puglisi 11-000-223-580-04-144-020 | 3/15/19 | \$99.00 | N/A | N/A | \$17.86 | \$116.86 |
| N.J. Association for Middle Level Education Annual Conference Union, NJ | Andrew Uporsky 11-000-223-580-04-144-020 | 3/15/19 | \$99.00 | N/A | N/A | \$16.12 | \$115.12 |
| New Jersey School Boards Association Analyzing & Constructing Salary Guides Trenton, NJ | Rebecca Gensel 11-000-230-580-01-303 | 3/1/19 | \$149.00 | N/A | N/A | N/A | \$149.00 |
| New Jersey School Boards Association Analyzing & Constructing Salary Guides Trenton, NJ | Theresa Linskey 11-000-251-580-01-585 | 3/1/19 | \$149.00 | N/A | N/A | \$12.65 | \$161.65 |
| Hillsborough Township Schools Site Visit Hillsborough, NJ | Gail Inkrote N/A | 2/15/19 | N/A | N/A | N/A | N/A | N/A |
| Hillsborough Township Schools Site Visit Hillsborough, NJ | Joseph Larramendia N/A | 2/15/19 | N/A | N/A | N/A | N/A | N/A |
| Hillsborough Township Schools Site Visit Hillsborough, NJ | Timothy Spork N/A | 2/15/19 | N/A | N/A | N/A | N/A | N/A |
| Recent Advances on Understanding Word Level Reading Problems Garwood, NJ | Amy Garner N/A | 3/15/19 | N/A | N/A | N/A | N/A | N/A |
| Recent Advances on Understanding Word Level Reading Problems Garwood, NJ | Heather Lilly N/A | 3/15/19 | N/A | N/A | N/A | N/A | N/A |
| Underglaze Transfer Prints on Clay Branchburg Central Middle School | Rokiah Barry N/A | 2/14/19 | N/A | N/A | N/A | N/A | N/A |
| Underglaze Transfer Prints on Clay Branchburg Central Middle School | Christopher Boehm N/A | 2/14/19 | N/A | N/A | N/A | N/A | N/A |
| Underglaze Transfer Prints on Clay Branchburg Central Middle School | Amy Finkenaur N/A | 2/14/19 | N/A | N/A | N/A | N/A | N/A |
| Underglaze Transfer Prints on Clay Branchburg Central Middle School | Meghan Russo N/A | 2/14/19 | N/A | N/A | N/A | N/A | N/A |
| Opportunities for ELLS to Excel! Monroe, NJ | Jennifer Anderson 11-000-221-580-02-189-999 | 3/21/19 | \$149.00 | N/A | N/A | \$12.21 | \$161.21 |
| Your Management Obligations Legal Review of NJ Paid Sick Leave Law New Brunswick, NJ | Enea Brotzman 11-000-230-580-01-303 | 3/15/19 | \$125.00 | N/A | N/A | \$12.28 | \$137.28 |

| Conferences/Workshops (continued)..... | Employee/ Account Number | Date(s) | Registration Fee | Hotel | Meals /Exp. | Tolls/Parking /Mileage | Total |
|---|--|---------------------------------|---------------------|-------|----------------|---------------------------|----------|
| New Jersey Association of School Business Officials Purchasing Program Rockaway, NJ | Thessalia (Lia) Carrier 11-000-251-580-01-585 | 3/21/19 | \$90.00 | N/A | N/A | \$24.86 | \$114.86 |
| Public School Bidding New Brunswick, NJ | Thessalia (Lia) Carrier 11-000-251-580-01-585 | 4/3/19 | \$248.00 | N/A | N/A | \$11.10 | \$259.10 |
| New Jersey Association for Health, Physical Education, Recreation and Dance Long Branch, NJ | Michael Clark 11-000-223-580-05-144-060 | 2/26/19 | \$95.00 | N/A | N/A | \$32.00 | \$127.00 |
| Speech, Occupational and Physical Therapists Articulation Session Somerville, NJ | Lauren DePrima N/A | 2/22/19 | N/A | N/A | N/A | N/A | N/A |
| Positive Behavior Support 16 th Annual Conference Washington, DC | Allison Eby N/A | 2/20/19 through 2/22/19 | N/A | N/A | N/A | N/A | N/A |
| Rutgers Literacy Workshop Series New Brunswick, NJ | Lauren Knoke N/A | 2/27/19 | N/A | N/A | N/A | N/A | N/A |
| School Avoidance Piscataway, NJ | Amy McLaughlin N/A | 3/13/19 | N/A | N/A | N/A | N/A | N/A |
| Book Expo America Javits Center New York, NY | Katherine Mileto 11-000-223-580-08-144-090 | 05/30/19 through 05/31/19 | \$75.00 | N/A | N/A | \$60.00 | \$135.00 |
| Childhood Disrupted: How your Biography Becomes your Biology Paramus, NJ | Meredith Molinaro 11-000-219-580-03-001-999 | 3/7/19 | \$100.00 | N/A | N/A | N/A | \$100.00 |
| Planning Next Generation Science Standards Aligned Lessons Raritan Valley Community College Branchburg, NJ | Jocelyn Muzychko N/A | 3/13/19 | N/A | N/A | N/A | N/A | N/A |
| Strategies and Structures for Teaching Reading and Writing | Rhonda Sherbin 11-000-223-580-08-144-090 | 2/28/19 | \$249.00 | N/A | N/A | \$18.60 | \$267.60 |
| Gifted and Talented Program Observation Kittatinny High School Newton, NJ | Suzanne Updegrove 11-000-223-580-04-144-020 | 2/15/19 | N/A | N/A | N/A | \$28.46 | \$28.46 |

| B. Approval of Vendors and Presenters for District ED Camp | | | | |
|--|---------------------------|-------|---------|---|
| Name | Account # | Cost | Date | Discussion |
| Carolyn Bennett | N/A | N/A | 2/15/19 | Professional Development Workshop: Nureva Span Collaborative Wall |
| James Burns | 11-000-223-320-02-225-999 | \$500 | 2/15/19 | Professional Development Workshop: Bully Proof Classroom |
| Melissa Clark | N/A | N/A | 2/15/19 | Professional Development Workshop: Music |
| Roseann Cervelli and Debbie Riscica | N/A | N/A | 2/15/19 | Professional Development Workshop: Vaping Presentation |
| MaryAnn DeSapio | 11-000-223-320-02-225-999 | \$500 | 2/15/19 | Professional Development Workshop: Mindfulness & Energy Boosts in the Classroom |
| Dan Gross | N/A | N/A | 2/15/19 | Professional Development Workshop: LinkIt! |
| Lenore Johnston | N/A | N/A | 2/15/19 | Professional Development Workshop: Corner Day School |
| Janet Oussaty and Kathy Kelly | N/A | N/A | 2/15/19 | Professional Development Workshop: Yoga Central |
| Gordon Sauer | 11-000-223-320-02-225-999 | \$300 | 2/15/19 | Professional Development Workshop: GLSEN |
| Kathy Skaggs | N/A | N/A | 2/15/19 | Professional Development Workshop: Art |

| C. Approval of Extension of Homebound Instruction | | | | | |
|---|---------------------------------------|---------------------------|---------------|-----------------|-------------------|
| SID# | Vendor | Account Number | Hourly Rate | Effective Dates | Discussion |
| 1394971305 | Professional Education Services, Inc. | 11-150-100-320-03-069-020 | \$41 per hour | 12/17/18-2/8/19 | 10 hours per week |

| D. Approval of Revision of Out of District Placement | | | | | |
|--|-------------|-----------------|---------------|----------------|--------------------|
| Location | Student ID# | SY Tuition From | SY Tuition To | SY Dates | Discussion |
| The Lewis School, Princeton, NJ | 3790598139 | \$42,201 | \$45,081 | 9/5/18-5/24/19 | Change of services |

| E. Approval of Outside Evaluation | | | | |
|-----------------------------------|--------------------------------|---------------------------|----------------------|--------------|
| SID# | Evaluator | Account Number | Cost (not to exceed) | Discussion |
| 3165361129 | Lighthouse Speech and Language | 11-000-219-320-03-181-340 | \$950 | 1 Evaluation |

| F. Approval of Fundraisers | | | | |
|---|-------------------|----------------------------------|---|------------------------|
| School/Group/Activity | Event Coordinator | Location | Purpose | Dates |
| BCMS Student Council Fundraiser sale of Valentine Grams to BCMS students, parents and staff. | Mrs. Michels | Branchburg Central Middle School | All money raised will be donated to the Meghan Rose Bradley Foundation. | 2/8/19 through 2/14/19 |
| BCMS Student Council sale of coffee and desserts to staff members during the February 15 th District In-Service Day. | Mrs. Michels | Branchburg Central Middle School | All proceeds will be donated to the Meghan Rose Bradley Foundation. | 2/15/19 |

| G. Approval of Acceptance of Tuition Student | | |
|--|-------------|-----------------|
| Student ID# | Tuition | Effective Dates |
| 2186473101 | \$20,382.41 | 9/6/18-6/20/19 |

XII. HUMAN RESOURCES

Motion by Mrs. Fabriczi, seconded by Mr. Tuma that Items XII.A. through XII.G., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.G., were unanimously approved by Roll Call.

Mrs. Fabriczi said the Human Resources Committee met and discussed the following items:

- Retirements;
- Personnel updates regarding tenured and non-tenured staff;
- Review of the tenure process; and
- A contract revision for next year for tuition reimbursement.

| A. Approval of Leave of Absence | | | | | |
|---------------------------------|-----------------------|----------|----------------|----------------|-------------------|
| Name | Account # | Location | Position | Type of Leave | Anticipated Dates |
| Suetlana Chait | 61-910-310-110-01-001 | Whiton | Lunchroom Aide | Unpaid Medical | 1/29/19-4/4/19 |

| B. Approval of Extra Duty Pay For District ED Camp | | | | | | | |
|---|---------------------------|----------------------|-----------------|--|-----------------|-------------|---|
| Name | Account # | Action | Position | Rate | Location | Date | Discussion |
| Allen, Kristen | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 207 | 2/15/19 | Unlocking Literacy |
| Bellafore, Arianna | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 306 | 2/15/19 | Collecting Data Through Google Forms |
| Bockus, Lauren | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 308 | 2/15/19 | Google Classroom Assignments and More 101! |
| Boyle, Kelly | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 306 | 2/15/19 | Foundations: Strategies for Helping "Trick Words" Stick |
| Boyle, Kelly | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 306 | 2/15/19 | Raz Kids |
| Cardona, Kristen | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 406 | 2/15/19 | Building a Strong Co-Teaching Environment |
| Cinque, Marie | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 302 | 2/15/19 | Using NWEA MAP Data |
| Cook, Alane | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 209 | 2/15/19 | Integrating Phonics into Small Group Instruction |
| DaSilva, Antonia | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 410 | 2/15/19 | Writing Goals to Target Areas of Weakness for Your Students |
| Dooley, Michelle | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 305 | 2/15/19 | Differentiating Math in the K-3 Classroom |
| Eby, Allison | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 413 | 2/15/19 | Student Engagement and Decreasing Disruptive Behaviors |
| Eby, Allison | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 413 | 2/15/19 | Behavioral Techniques for Non-Compliance |
| Eby, Allison | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 413 | 2/15/19 | Supporting Students with Autism in all settings |
| Emmons, Margaret | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 154 | 2/15/19 | Make Chrome Work for You |
| Emmons, Margaret | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 154 | 2/15/19 | Genesis Webdesk |
| Forums, Stephanie | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 210 | 2/15/19 | Math Toolkit Make & Take |
| Forsyth, Tara | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 207 | 2/15/19 | PBLs for K-5 Math |
| Garner, Amy | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 209 | 2/15/19 | Integrating Phonics into Small Group Instruction |
| Gaston, Kathleen | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 411 | 2/15/19 | Flip your Classroom with EdPuzzle! |
| Glick, Debbie | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 513 | 2/15/19 | PBL in the Classroom: How to Assess Student Work |
| Gottshalk, John | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 303 | 2/15/19 | Hot Topics in Grammar and Vocabulary |

| B. Approval of Extra Duty Pay For District ED Camp (continued)..... | | | | | | | |
|---|---------------------------|----------------------|---------|--|----------------|---------|---|
| Haan, Doug | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 305 | 2/15/19 | Dealing/Coping with Various Emotional Factors & Conditions We Encounter with Our Students |
| Haan, Doug | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 305 | 2/15/19 | Learning from the Point of View of a Classified Child and Parent |
| Larramendia, Joseph | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS Glass Lab | 2/15/19 | Coding in the Classroom |
| Larramendia, Joseph | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS Glass Lab | 2/15/19 | Google Extensions in the Classroom |
| Leibowitz, Lisa | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 210 | 2/15/19 | Arts Integration in an Engaging Way |
| Lilly, Heather | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 410 | 2/15/19 | Writing Goals to Target Areas of Weakness for Your Students |
| McLaughlin, Amy | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 303 | 2/15/19 | Cultivating a Growth Mindset in your Classroom |
| McNamara, Olivia | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 212 | 2/15/19 | Discovery Ed Tapas Style |
| Miracle, Zach | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 406 | 2/15/19 | Building a Strong Co-Teaching Environment |
| Molinaro, Meredith | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 405 | 2/15/19 | Mindfulness in the Classroom |
| Monetti, Janice | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 405 | 2/15/19 | Reading Strategies in the Content Areas |
| Morin, Randi | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 212 | 2/15/19 | Discovery Ed Tapas Style |
| Motz, Jan | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 406 | 2/15/19 | Overview of Anxiety and Depression Among Students |
| Muzychko, Jocelyn | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 302 | 2/15/19 | Using NWEA MAP Data |
| Perello, Kristen | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 208 | 2/15/19 | EduLastic: Formative Assessment Tool |
| Perello, Kristen | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 208 | 2/15/19 | EduLastic: Formative Assessment Tool for the Middle School Math Teacher |
| Petronio, Laura | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 411 | 2/15/19 | Refocus and Recharge with Brain Breaks |
| Plaza, Lucy | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 205 | 2/15/19 | PBL: How to Incorporate Multiple Intelligences and Discovery Education |
| Riva, Alyssa | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 411 | 2/15/19 | Flip your Classroom with EdPuzzle! |
| Rogoff, Justin | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 211 | 2/15/19 | GoGuardian Chromebook Monitoring for Teachers |
| Roper, Amanda | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 308 | 2/15/19 | Foundations Centers: Make & Take |

| B. Approval of Extra Duty Pay For District ED Camp (continued)..... | | | | | | | |
|--|---------------------------|----------------------|---------|--|----------|---------|--|
| Russo, Meghan | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 157 | 2/15/19 | Add Art to your Classroom with Visual Literacy... An Easy Way! |
| Russo, Meghan | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 170 | 2/15/19 | National Arts Standards Revision Updates |
| Santangelo, Regina | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 170 | 2/15/19 | National Arts Standards Revision Updates |
| Thomas, Damian | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 303 | 2/15/19 | Flip Your Classroom - Assess, Enrich, and Differentiate |
| Uporsky, Andrew | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 211 | 2/15/19 | GoGuardian Chromebook Monitoring for Teachers |
| Viel, Erica | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 2 hours | BCMS 211 | 2/15/19 | Intersection of Language, Culture and Disabilities |
| Volpe, Deb | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 411 | 2/15/19 | Refocus and Recharge with Brain Breaks |
| Williams, Emily | 11-000-223-104-02-210-999 | In-Service Presenter | Teacher | \$41.00 per hour not to exceed 1 hour | BCMS 207 | 2/15/19 | Unlocking Literacy |

| C. Approval of Stipend | | | | | |
|-------------------------------|---------------------------|----------|-----------------------------|---------|-----------------------------------|
| Name | Account # | Location | Position | Stipend | Discussion |
| Meghan Castellano | 11-000-216-101-01-063-060 | SBS | Speech Language Pathologist | \$1,000 | CST Stipend for 18-19 school year |

| D. Approval of Substitutes | | | |
|-----------------------------------|--|--|-------------------|
| Name | Position | Rate | Dates |
| Veena Madan | Substitute Teacher & Substitute Instructional Aide | \$95.00/\$83.33 per diem (Subject to delivery of requested documents) | 2/8/19/19-6/30/19 |
| Tanner Clark | Substitute Teacher & Substitute Instructional Aide | \$95.00/\$83.33 per diem (Subject to delivery of requested documents) | 2/8/19/19-6/30/19 |
| Anita Kolb | Substitute Teacher & Substitute Instructional Aide | \$95.00/\$83.33 per diem (Subject to delivery of requested documents) | 2/8/19/19-6/30/19 |
| Brian West | Substitute Teacher & Substitute Instructional Aide | \$95.00/\$83.33 per diem (Subject to delivery of requested documents) | 2/8/19/19-6/30/19 |

| E. Approval of Non-Athletic Stipend | | | | |
|--|---------------------------|---------------------|-------------------------|----------------|
| Name | Account Number | Position | Stipend (not to exceed) | Dates |
| Lucy Plaza | 11-401-100-101-01-078-020 | Science Competition | \$630 | 2/8/19-6/21/19 |

| F. Approval of Additional Home Instruction Hours | | | | |
|---|---------------------------|--------------------------------|---|-----------------|
| SID# | Account Number | Name | Rate | Dates |
| 9420269782 | 11-150-100-101-03-066-020 | Janice Monetti Nancy Padula | \$41.00 per hour 1 hour per week for two weeks | 2/18/19-3/1/19 |
| 9420269782 | 11-150-100-101-03-066-020 | Kathleen Gaston | \$41.00 per hour 1 hour per week for seven weeks | 2/11/19-3/29/19 |

| G. Approval of Personnel | | | | | | |
|---------------------------------|---------------------------|----------------|----------|--|----------------|---|
| Name | Account # | Location | Position | Rate | Dates | Discussion |
| Nancy Vermeulen | 11-000-217-106-01-000-020 | Transportation | Bus Aide | \$13.24 per hour (Subject to delivery of requested documents) | 2/8/19-6/30/19 | Replacing Jacqueline Moody from 2/9/19-2/28/19 Replacing Carolyn Girvan 3/1/19-6/30/19 |
| Faith Moeller | 11-000-217-106-01-000-020 | Transportation | Bus Aide | \$13.24 per hour (Subject to delivery of requested documents) | 3/1/19-6/30/19 | Replacing Jacqueline Moody from 3/1/19-6/30/19 |

XIII. BUSINESS

Motion by Mr. Tuma, seconded by Mrs. Fabriczi that Items XIII.A. through XIII.F. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XIII.A. through XIII.F. were unanimously approved by Roll Call.

There was no Business Committee report.

Mr. Ambrus said the next Business Committee meeting will be held on February 19, 2019 at 12:00 p.m.

A. Bill List

It is recommended that the Board approve the List of Bills for the period January 1, 2019 through January 31, 2019, totaling \$282,364.23 and for the period January 18, 2019 through February 7, 2019, totaling \$882,769.82, and ratify the Payroll for the period January 16, 2019 through January 30, 2019, totaling \$935,335.33.

B. Approval of Revised Cost of Purchase and Installation of Acoustical Sound Panels

It is recommended that the Board Approve Acoustical & Tackable Surfaces, Inc., to purchase and install 2" acoustical sound panels in the auxiliary gym at Branchburg Central Middle School, at a total revised cost of \$11,330 to be paid by purchase order, through account #12-000-400-450-04-612 and sufficient funds are available in the 2018-2019 budget.

C. Approval of Resolution for Participation in Coordinated Transportation

WHEREAS, the Branchburg Township Board of Education desires to transport students for the purpose of special education, nonpublic school education, or its own public school students to specific destinations; and

WHEREAS, the Warren County Special Services School District hereinafter referred to as WCSSSD offers coordinated transportation services; and

WHEREAS, the WCSSSD will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus a 4% administration fee as presented to the Branchburg Township Board of Education by the billing formula adopted by the WCSSSD's Board of Education.

D. Approval to Sell School Bus

It is recommended that the Board approve the sale of the following school bus, which was deemed a total loss after an accident which occurred on December 20, 2018:

| Bus | VIN # | Purchaser | Amount of Purchase |
|--------|-------------------|-------------------------|--------------------|
| Bus #8 | 1BAKFCKA86F231128 | Hudson County Transport | \$1,000 |

E. Approval of Acceptance of the 2017-2018 Audit and Auditors' Management Report

It is recommended that the Board accept the 2017-2018 Comprehensive Annual Financial Report and the Auditors' Management Report for the fiscal year ended June 30, 2018.

F. Approval of Other Capital Project 2019

Be it resolved that the Branchburg Board of Education authorizes Settembrino Architects to submit capital improvement project at the following school to the State of New Jersey Department of Education for review and approval:

| School Project | NJ DOE Project Number |
|--|-----------------------|
| Music Room Renovations at Branchburg Central Middle School | 0510-020-19-1000 |

The project shall include the renovations to the existing tiered music room at the Branchburg Central Middle School. The interior renovations will include a new ramp and lift to the room to provide barrier free access to the room. New room finishes and lighting will also be included as part of the room renovations.

This project is an other capital project. The Branchburg Board of Education is not seeking any state funding for this project.

Be it further resolved that the Branchburg Board of Education authorizes amendment to the District's approved LRFP to include the following as capital improvement project:

| School Project | NJ DOE Project Number |
|--|-----------------------|
| Music Room Renovations at Branchburg Central Middle School | 0510-020-19-1000 |

Be it further resolved that the Branchburg Board of Education authorizes the business administrator to advertise the project for bidding.

XIV. PUBLIC COMMENT

There was no public comment.

XV. BOARD LIAISON REPORTS

Mrs. Fabriczi attended the Somerville Board of Education meeting and spoke about the following Somerville High School highlights:

- The 2019 Model United Nations Club trip to Hershey, Pennsylvania which was held the weekend of January 4, 2019;
- The 2nd Annual Incoming Freshman Scheduling Workshop which was held on January 16, 2019; and
- Junior College Planning Night which was held on January 23, 2019.

Mr. Horowitz spoke about the Harlem Wizards basketball game which was held on Friday, February 1, 2019.

Mrs. Curcio attended the Somerset County Educational Services Commission meeting and spoke about the following:

- The tour she received of the Career Center facility;
- New Board members were sworn in;
- Awards were given out to teachers;
- A bus drivers retirement; and
- There was a budget presentation.

XVI. BOARD FORUM

Mr. Tuma spoke about the student artists and musicians who attended the Board meeting.

Mrs. Curcio was very happy with the mid-year report presentation given by Ms. Gensel.

Mrs. DePrado said she is looking forward to attending the Ed Camp on February 15, 2019.

Mrs. Joyce said if any Board members would like to attend the Ed Camp, please RSVP to Mr. Barbosa or Mrs. Anderson.

Mr. Horowitz praised the strings musicians on their performance at the Board meeting.

Mrs. Joyce spoke about the following:

- There was a picture of the new transportation garage on the front page of the Branchburg News;
- New Jersey Devils fundraiser is going to be held on February 27, 2019;
- The 5th grade D.A.R.E. graduation at Stony Brook School will be held on February 20, 2019; and
- The Seeds to Salad program at Whiton Elementary School will have a parent meeting on February 20, 2019 at 9:15 a.m. for 3rd grade volunteer parents.


XVII. EXECUTIVE SESSION

There was no second Executive Session.

XVIII. ADJOURNMENT

On a motion by Mrs. Fabriczi, seconded by Mr. Tuma, and carried unanimously, the Board agreed to adjourn at 9:01 p.m.

Respectfully Submitted,


Theresa Linskey
School Business Administrator/Board