

***Branchburg Township School District***  
**REGULAR ACTION MEETING**

September 19, 2019

**Board of Education Conference Room**

**Executive Session - 6:30 p.m.**

**Public Meeting – 8:00 p.m.**

**MISSION STATEMENT**

*The mission of the Branchburg Township School District and Community  
is to inspire our children to learn, think, grow, and excel in life.*

**VISION STATEMENT**

*“Excellence in Education”*

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. EXECUTIVE SESSION**

**WHEREAS** the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting during which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

**WHEREAS** the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

**BE IT RESOLVED** that the Board of Education of Branchburg now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

And, be it further,

**RESOLVED** that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or when such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**IV. PLEDGE OF ALLEGIANCE**

**V. STATEMENT OF ADEQUATE NOTICE AND WELCOME**

Welcome to a meeting of the Board of Education of Branchburg. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Branchburg at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**OPEN PUBLIC HEARING ON BOND REFUNDING**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried unanimously, the Board agreed to open public hearing on Bond refunding.

- **Report – Mary Lyons and Bryan Morris - Phoenix Advisors, LLC – Bond Refunding Presentation**

**A. Refunding School Bond Ordinance**

**RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF BRANCHBURG IN THE COUNTY OF SOMERSET, NEW JERSEY, AUTHORIZING CERTAIN ACTIONS NECESSARY IN CONNECTION WITH THE SALE AND ISSUANCE OF NOT TO EXCEED \$4,800,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS AND AUTHORIZING THE APPROPRIATE OFFICIALS TO DO ALL ACTS AND THINGS DEEMED NECESSARY AND ADVISABLE IN CONNECTION WITH THE SALE, ISSUANCE AND DELIVERY OF SAID BONDS**

**WHEREAS**, on November 16, 2010, The Board of Education of the Township of Branchburg in the County of Somerset, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board) issued \$9,760,000 aggregate principal amount of tax-exempt Refunding School Bonds (the “2010 Refunding School Bonds”); and

**WHEREAS**, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the “Refunding School Bonds”) to refund all or a portion of the \$4,635,000 aggregate principal amount of the outstanding 2010 Refunding School Bonds maturing on February 1 in the years 2021 through 2026, inclusive (the “Refunded Bonds”); and

**WHEREAS**, the Board introduced a refunding school bond ordinance (the “Refunding Bond Ordinance”) on first reading by resolution of the Board on August 15, 2019, and

**WHEREAS**, on the date hereof, the Board has held a public hearing on the Refunding Bond Ordinance; and

**WHEREAS**, the Board has determined to issue and sell such Refunding School Bonds; and

**WHEREAS**, the Board now desires to authorize certain actions in connection with the sale and issuance of the Refunding School Bonds.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF BRANCBURG IN THE COUNTY OF SOMERSET, NEW JERSEY, AS FOLLOWS:**

**SECTION 1.** The Refunding Bond Ordinance is hereby adopted and shall take effect immediately.

**SECTION 2.** The Refunding School Bonds are hereby authorized to be sold to RBC Capital Markets, LLC, as Underwriter (the “Underwriter”) in accordance with the terms set forth in the proposal provided to the Board.

**SECTION 3.** There is hereby delegated to the Business Administrator/Board Secretary, subject to the limitations contained herein and in consultation with Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey, Bond Counsel to the Board (“Bond Counsel”) and Phoenix Advisors, LLC, as Municipal Advisor to the Board (the “Municipal Advisor”) the power with respect to the Refunding School Bonds to determine and carry out the following:

a) the sale of the Refunding School Bonds at private sale, provided that the purchase price paid by the purchaser thereof shall not be less than ninety-five percent (95%) of the principal amount of the Refunding School Bonds so sold;

b) the principal amount of Refunding School Bonds to be issued, provided that (i) such amount shall not exceed \$4,800,000, and (ii) such amount shall not exceed the amount necessary to pay the costs of issuance associated with the Refunding School Bonds and to fund the deposit to the escrow fund as set forth in the Escrow Deposit Agreement (as defined herein) in an amount that, when invested, will be sufficient to provide for the timely payments required for the Refunded Bonds;

c) the maturity dates and the principal amount of each maturity or sinking fund redemption amount of the Refunding School Bonds, provided that no Refunding School Bonds refunding the Refunded Bonds shall mature later than the maturity date of the Refunded Bonds;

d) the interest payment dates and the interest rates on the Refunding School Bonds, provided that the true interest cost on the Refunding School Bonds shall produce a present value debt service savings of at least three percent (3%) of the principal amount of the Refunded Bonds;

e) the denomination or denominations of and the manner of numbering and lettering the Refunding School Bonds, provided that all Refunding School Bonds of like maturity shall be identical in all respects, except as to denominations, amounts, numbers and letters;

f) provisions for the sale or exchange of the Refunding School Bonds and for the delivery thereof;

g) the form of the Refunding School Bonds shall be substantially in the form set forth in Exhibit A attached hereto, with such additions, deletions and omissions as may be necessary for the Board to market the Refunding School Bonds in accordance with the requirements of The Depository Trust Company, New York, New York, (“DTC”) and the Purchase Contract (as defined herein);

h) the direction for the application and investment of the proceeds of the Refunding School Bonds;

i) the terms of redemption of the Refunding School Bonds, if any; and

j) any other provisions deemed advisable by the Business Administrator/Board Secretary not in conflict with the provisions hereof.

In addition, the issuance of the Refunding School Bonds shall comply with the provisions of N.J.A.C. 5:30-2.5, including that within ten (10) days of the date of the closing on the Refunding School Bonds, the Business Administrator/Board Secretary shall file a report with the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs setting forth (a) a comparison of the Refunding School Bonds’ debt service and the Refunded Bonds’ debt service, which comparison shall set forth the present value savings achieved by the issuance of the Refunding School Bonds; (b) a summary of the issuance of the

Refunding School Bonds; (c) an itemized accounting of all costs of issuance in connection with the issuance of the Refunding School Bonds; and (d) a certification of the Business Administrator/Board Secretary that (i) all of the conditions of Section (b) of N.J.A.C. 5:30-2.5 have been met, and (ii) this resolution authorizing the issuance of the Refunding School Bonds, adopted pursuant to 18A:24-61.5(b), was approved by a two-thirds vote of the full membership of the Board.

The Business Administrator/Board Secretary shall execute a certificate evidencing the determinations or other actions taken pursuant to the authority granted hereunder, and any such certificate shall be conclusive evidence of the actions or determinations of the Business Administrator/Board Secretary as to the matters stated therein.

**SECTION 4.** The President and Vice President of the Board are hereby authorized and directed to execute by manual or facsimile signature the Refunding School Bonds in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Refunding School Bonds.

**SECTION 5.** The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Municipal Advisor, is hereby authorized and directed to approve a Bond Purchase Contract (the "Purchase Contract"), if required, for the Refunding School Bonds, to be dated the date of sale of such Refunding School Bonds and to be executed by the Purchaser. The President, Vice President and Business Administrator/Board Secretary are hereby authorized and directed on behalf of the Board to execute and deliver said Purchase Contract.

**SECTION 6.** The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Municipal Advisor, is hereby authorized and directed to apply and qualify for the issuance of any policy of municipal bond insurance and to approve a Commitment for Municipal Bond Insurance (the "Commitment") setting forth the terms and conditions (including premium charges) upon which a bond insurer proposes to issue its bond insurance policy covering the Refunding School Bonds. The Business Administrator/Board Secretary is hereby authorized and directed on behalf of the Board to execute and deliver said Commitment.

**SECTION 7.** The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Municipal Advisor, is hereby authorized and directed to approve the Escrow Deposit Agreement (the "Escrow Deposit Agreement") with an escrow agent (the "Escrow Agent") to be selected by the Business Administrator/Board Secretary, in

consultation with Bond Counsel and the Municipal Advisor, with respect to the Refunded Bonds, to be dated the date of the closing on the Refunding School Bonds. The President and Vice President of the Board are hereby authorized and directed to execute and deliver the Escrow Deposit Agreement in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Escrow Deposit Agreement. The Municipal Advisor is hereby authorized to act as the agent and representative of the Board for the purpose of subscribing for the purchase of United States Treasury Securities – State and Local Government Series to be held by the Escrow Agent. In the alternative, if United States Treasury Securities – State and Local Government Series are not available, the Municipal Advisor is hereby authorized to seek bids for the acquisition of United States Treasury Securities – Open Market Securities.

**SECTION 8.** The Business Administrator/Board Secretary is hereby authorized and directed to select a verification agent (the “Verification Agent”), if required, in consultation with Bond Counsel and the Municipal Advisor, with respect to the Refunded Bonds. The Verification Agent shall prepare the verification report required to verify the sufficiency of the escrowed monies to refund the Refunded Bonds.

**SECTION 9.** It is hereby delegated to the Business Administrator/Board Secretary the authority to “deem final” (as defined under Rule 15c2-12, as amended and supplemented (the “Rule”) promulgated by the Securities and Exchange Act of 1934, as amended and supplemented) a Preliminary Official Statement (the “Preliminary Official Statement”) and such official is hereby authorized and directed to execute and deliver a certificate to the Underwriter evidencing the same. The preparation and distribution by the Board, in consultation with Bond Counsel, and counsel to the Underwriter, if any, of a Preliminary Official Statement for the Refunding School Bonds to be used in connection with the marketing of such Refunding School Bonds, is hereby approved and any previous actions undertaken by various representatives and officers of the Board with respect thereto are hereby ratified and confirmed. Upon the sale of the Refunding School Bonds to the Underwriter, the Preliminary Official Statement shall be so modified by the Business Administrator/Board Secretary, in consultation with Bond Counsel, to reflect the effect of the pricing of the Refunding School Bonds and the Purchase Contract and any other revision not inconsistent with the substance thereof deemed necessary or advisable by Bond Counsel, and said Preliminary Official Statement as so modified shall constitute the final Official Statement (the “Official Statement”). The Business Administrator/Board Secretary is authorized and directed on behalf of the Board to execute and deliver said Official Statement.

**SECTION 10.** The Board hereby covenants and agrees that it will comply with and carry out all of the provisions of a Continuing Disclosure Certificate (the “Certificate”) which will set forth the obligation of the Board to file budgetary, financial and operating data on an annual basis and notices of certain enumerated events deemed material in accordance with the provision of the Rule. The Business Administrator/Board Secretary is hereby authorized and directed to execute and deliver this Certificate evidencing the Board’s undertaking with respect to the Rule. Notwithstanding the foregoing, failure of the Board to comply with the Certificate shall not be considered a default on the Refunding School Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance to cause the Board to comply with its obligations hereunder.

**SECTION 11.** The President, Vice President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated by this resolution, the Purchase Contract, the Escrow Deposit Agreement and the Commitment, and for the authorization, sale and issuance of the Refunding School Bonds. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with Bond Counsel, as hereinabove provided, shall be conclusive and no further ratification or other action by the Board shall be required with respect thereto.

**SECTION 12.** All other resolutions adopted in connection with the Refunding School Bonds and inconsistent herewith are hereby rescinded to the extent of such inconsistency.

**SECTION 13.** This resolution shall take effect immediately.

**PUBLIC COMMENT – Bond Refunding Ordinance Only**

**(ACTION) It is recommended that Item A. be moved upon the recommendation of the Superintendent.**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried unanimously, the Board agreed to close to public hearing on Bond refunding.

**VI. SUPERINTENDENT’S REPORT**

- Presentation by District Staff on the Digital Leader Initiative
 

<b>Stony Brook Staff:</b>	<b>BCMS Staff:</b>
Rachael Johnston	Vicki Brody
Olivia McNamara	Kristen Cardona
Paul Mehnert	Nicole Kepner
Randi Morin	Lucy Plaza

**VII. PUBLIC COMMENT – Agenda Items Only**

Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public questions and comments will be limited to 30 minutes. Thank you for your input.

**VIII. GOVERNANCE**

- **Report** – Terri Joyce

**(ACTION) It is recommended that Items VIII.A. through VIII.B. be moved upon the recommendation of the Superintendent.**

**A. Approval of Minutes**

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of September 5, 2019.

**B. Approval of Submission of 2019-2020 Merit Goals of the Superintendent of Schools**

**BE IT RESOLVED** that the Board approve the submission of merit goals of the Superintendent for the 2019-2020 school year to the Executive County Superintendent of Schools for approval.

**(ROLL CALL – ITEMS VIII.A. through VIII.B.)**

**IX. POLICY AND REGULATIONS**

- **Report** – Noah Horowitz

**X. DATA COMMITTEE**

- **Report** – Zoltan Ambrus

**XI. EDUCATION**

- **Report – Olga Phelps**

**(ACTION) It is recommended that Items XI.A. through XI.E. be moved upon the recommendation of the Superintendent.**

**A. Conferences/Travel**

**WHEREAS,** the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

**WHEREAS,** the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

**WHEREAS,** the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

**THEREFORE, BE IT RESOLVED,** that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
A Basic Guide to Intervention and Referral Services Monroe Township, NJ	Frank Altmire N/A	10/21/19	N/A	N/A	N/A	N/A	N/A
A Basic Guide to Intervention and Referral Services Monroe Township, NJ	Alexandra Gallo 11-000-219-580-03-001-999	10/21/19	\$149.00	N/A	N/A	N/A	\$149.00
Youth Mental Health First Aid USA Somerville, NJ	JanMarie Motz 11-000-219-580-03-001-999	9/24/19 10/1/19	\$18.95	N/A	N/A	\$10.00	\$28.95
Youth Mental Health First Aid USA Somerville, NJ	Michelle Nash 11-000-219-580-03-001-999	9/24/19 10/1/19	\$18.95	N/A	N/A	N/A	\$18.95
Youth Mental Health First Aid USA Somerville, NJ	Jennilyn Nelson 11-000-219-580-03-001-999	9/24/19 10/1/19	\$18.95	N/A	N/A	N/A	\$18.95
Youth Mental Health First Aid USA Somerville, NJ	Debra Warren 11-000-219-580-03-001-999	9/24/19 10/1/19	\$18.95	N/A	N/A	N/A	\$18.95
Alliance for NJ Environmental Education Conference Hillsborough, NJ	Carrie Figel 11-000-223-580-05-144-060	9/27/19	\$65.00	N/A	N/A	N/A	\$65.00
Alliance for NJ Environmental Education Conference Hillsborough, NJ	Jocelyn Muzychko 11-000-223-580-02-144-999	9/27/19	\$65.00	N/A	N/A	N/A	\$65.00
Assessment and Learning in Knowledge Spaces User Conference Montclair, NJ	Jennifer Anderson 11-000-221-580-02-190-999	10/28/19	N/A	N/A	N/A	\$9.87	\$9.87
Human Resources Survival Guide New Providence, NJ	Enea Brotzman 11-000-230-580-01-303	10/22/19	\$150.00	N/A	N/A	\$11.90	\$161.90
Laying Foundation for Sound HR System Monroe Township, NJ	Enea Brotzman 11-000-230-580-01-303	10/30/19	\$150.00	N/A	N/A	\$21.66	\$171.66
Learning and Growing from Real World Challenges Monroe Township, NJ	Enea Brotzman 11-000-230-580-01-303	11/21/19	\$150.00	N/A	N/A	\$21.66	\$171.66
Human Resources: New Requirements, Best Practices and the Law – Webinar Branchburg, NJ	Enea Brotzman 11-000-230-580-01-303	4/14/20	\$40.00	N/A	N/A	\$21.66	\$61.66

Conferences/Workshops (continued)	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Using Systems and System Models to Make Sense of Phenomena Branchburg, NJ	Jocelyn Muzychko N/A	12/10/19	N/A	N/A	N/A	N/A	N/A
Instructional Coaches Central New Jersey West Windsor, NJ	Erica Landesberg N/A	10/11/19	N/A	N/A	N/A	N/A	N/A
National Geographic Certified Educator Online Course	Alyssa Riva N/A	12/21/19	N/A	N/A	N/A	N/A	N/A
Literacy Continuum Livingston, NJ	Rhonda Sherbin 11-000-223-580-08-144-090	10/8/19	\$285.00	N/A	N/A	\$23.45	\$308.45
2019 Association of Mathematics Teachers Conference Plainsboro Township, NJ	Alex Tylin 11-000-223-580-04-020	10/25/19	\$179.95	N/A	N/A	N/A	\$179.95

B. Approval of 2019-2020 Out of District Program							
Program/ Location	Account Number	Student ID #	ESY Tuition	ESY Dates	SY Tuition	SY Dates	Total Cost
Summit Speech School New Providence, NJ	11-000-100-566-03-109-000	1882785021	\$8,700	7/1/19-8/12/19	\$5,510	9/4/19-9/30/18	\$14,210

C. Approval of Acceptance of Tuition Student		
Student ID#	Tuition	Effective Dates
2186473101	\$23,510.09	9/5/19-6/19/20

D. Approval of Field Supervision Internship					
Name	College	Certification	Location	Dates	Discussion
Andrew Uporsky	Centenary University	New Jersey Principal	BCMS	9/20/19-5/31/20	Mentor: Matthew Barbosa

E. Approval of Service Project				
School	Group	Event Coordinators	Dates	Purpose
WES	1 <sup>st</sup> Grade	Colleen Repoli Danielle Puzzo	10/1/19-10/31/19	Socktober is a program stated by Kid President to provide homeless people with socks during the cold months. This kicks off our community unit in social studies.

(ROLL CALL - ITEMS XI.A. through XI.E.)

## XII. HUMAN RESOURCES

- Report – Kristen Fabriczi

(ACTION) It is recommended that Items XII.A. through XII.U. be moved upon the recommendation of the Superintendent.

A. Approval of Substitute			
Name	Position	Rate	Dates
Concetta Repoli	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem	9/20/19-6/30/20

B. Approval of Personnel							
Name	Account Number	Location	Position	Step	Rate	Dates	Discussion
Margaret Graziosi	61-910-310-110-01-001	WES	Lunchroom Aide (Subject to delivery of documents)	NA	\$5,475.25	9/20/19- 6/30/20	Replacing Suetlana Chait
Megan Melchione	11-214-100-106-03-059	WES	Instructional Aide (Subject to delivery of documents)	1	\$13,174.68 (73%) (will be prorated based on start date)	9/20/19- 6/30/20	Replacing Eileen Rudowski (PM Session)

C. Approval of Guided Study					
Name	Account #	Position	Rate	Dates	
Antonio Arce Wendy DeJulio Lisa Leibowitz	Zach Miracle Wendy Michels Alyssa Riva	11-421-200-101-01-330 (not to exceed \$8,800) 20-231-100-101-02-648 (not to exceed \$1,200)	Guided Study	\$41 per hour each	9/1/19-6/30/20

<b>D. Approval of Medical Leave</b>				
<b>Name</b>	<b>Account #</b>	<b>Location</b>	<b>Type of Leave</b>	<b>Dates</b>
Anthony Tomaro	11-000-270-160-01-462	Transportation	Paid Sick Leave	9/5/19 – Until further notice

<b>E. Approval of Tenured Teacher Contracts</b>				
<b>Name</b>	<b>Step</b>	<b>Level</b>	<b>Salary</b>	
Linda Abey	27	150	\$91,126	
Debra Adam	19	150	\$74,326	
Janice Apsley	27	150	\$91,126	
Lisa Arencibia	18	150	\$72,146	
Joan Baier	20	182	\$76,476	
Coleen Barnett	19	150	\$74,326	
Katherine Bernet	9	150	\$63,681	
Christy Bitner	16	BA	\$68,091	
Lauren Bockus	5	150	\$62,146	
Christopher Boehm	17	BA	\$69,996	
Arlyne Bolandi	27	150	\$91,126	
Kelly Boyle	19	150	\$74,326	
Judy Buffa	24	182	\$83,871	
Toni Lynn Burke	26	BA	\$85,251	
Kristen Cardona	11	182	\$67,361	
Geralyn Cecchini	20	BA	\$72,176	
Marie Cinque	21	212	\$80,941	
Michael Clark	13	212	\$72,591	
Melissa Cocivera-Omelio	17	BA	\$69,996	
Kimberly Cole	27	182	\$93,276	
Alane Cook	11	150	\$65,211	
Danielle Cordaro	10	212	\$69,511	
Antonia DaSilva	16	182	\$72,391	
Wendy DeJulio	8	150	\$63,681	
Lisa Delorenzo	15	BA	\$68,091	
Kristine Denicuolo	14	BA	\$66,141	
Richard DeSantis	21	182	\$78,791	
Michelle Dooley	13	BA	\$66,141	
Teresa Dovale	15	150	\$70,241	
Dawn Eelman	27	212	\$95,426	
Karin Elvis	17	BA	\$69,996	
Joann Everson	15	150	\$70,241	
Jennifer Felix	19	150	\$74,326	
Melissa Fitzgibbon	12	150	\$66,741	
Stephanie Formus	8	182	\$65,831	
Rocco Fornaro	21	150	\$76,641	
Kenneth Forsyth	20	BA	\$72,176	
Tara Forsyth	16	150	\$70,241	
Melissa Francescone	17	BA	\$69,996	
Amy Garner	20	212	\$78,626	
Kathleen Gaston	12	BA	\$64,591	
Victoria Gerry	14	212	\$72,591	
Debra Gesualdo	27	182	\$93,276	
Deborah Glicklich	19	182	\$76,476	
John Gottshalk	18	182	\$74,296	
Kathryn Grant-Bontomase	25	150	\$84,486	
Lauren Hall	25	182	\$86,636	
Tracy Harmon	22	212	\$80,941	
Jodi Harwood	16	BA	\$68,091	
Shannon Heaney	19	BA	\$72,176	
Devra Hobbs	12	150	\$66,741	
Janet Hoffman	25	212	\$88,768	
Elizabeth Janiec	16	212	\$74,541	
Rachael Johnston	7	150	\$62,146	
Benjamin Jones	17	182	\$74,296	
Michele Jordan	11	BA	\$63,061	
Linda Kaminsky	20	BA	\$72,176	
Robert Katz	19	182	\$76,476	
Nicole Kepner	8	182	\$65,831	
Elizabeth Kinney	19	BA	\$72,176	

<b>E. Approval of Tenured Teacher Contracts (continued)</b>			
<b>Name</b>	<b>Step</b>	<b>Level</b>	<b>Salary</b>
Katie Kline	8	150	\$63,681
Lauren Knoke	15	150	\$70,241
Tara Kolbe	13	212	\$72,591
Irene Korol	13	182	\$70,441
Sandra Koscielski	27	182	\$93,276
Randy Kupcha	27	BA	\$88,976
Landesberg, Erica	16	150	\$70,241
Sarah Landon	8	212	\$67,981
James Landry	20	150	\$74,326
Lisa Leibowitz	15	150	\$70,241
Allison LeMieux	6	150	\$62,146
Heather Lilly	19	150	\$74,326
Joanne Lindner	17	212	\$76,446
Dianne Litts	27	182	\$93,276
Patricia Maloney	9	BA	\$61,531
Antonina Manfreda	18	212	\$76,446
Nina Manger	15	182	\$72,391
Susan Mariani	27	BA	\$88,976
Noel Maroon	24	182	\$83,871
Carolyn McGirl	26	212	\$91,701
Amy McLaughlin	18	212	\$76,446
Olivia McNamara	6	BA	\$59,996
Paul Mehnert	19	BA	\$72,176
Dulcinea Merton	26	150	\$87,401
Wendy Michels	15	150	\$70,241
Janice Monetti	16	212	\$74,541
George Moor	16	182	\$72,391
Randi Morin	17	150	\$72,146
Janmarie Motz	27	212	\$95,426
Jocelyn Muzychko	8	150	\$63,681
Michelle Nash	8	212	\$67,981
Jennifer Palermo	17	BA	\$69,996
Sonia Pereira	BA	16	\$68,091
Kristyn Perello	182	12	\$68,891
Cristina Pernini	150	18	\$72,146
Lucyna Plaza	212	11	\$69,511
Breanne Pratt	150	7	\$62,146
Danielle Puglisi	150	9	\$63,681
Lisa Quinn	BA	13	\$66,141
Catherine Rello	BA	10	\$63,061
Colleen Repoli	182	8	\$65,831
Frank Richardson	212	27	\$95,426
Justin Rogoff	182	6	\$64,296
Amy Roman	182	24	\$83,871
Amanda Roper	182	10	\$67,361
Michael Rusciano	150	20	\$74,326
Margaret Ryan	25	212	\$88,768
Brittani Santangelo	6	BA	\$59,996
Diane Scholp (80%)	20	BA	\$57,740.80
Rhonda Sherbin	25	212	\$88,768
Christopher Shollenberger	22	182	\$78,791
Michael Simko	14	BA	\$66,141
Chelsea Smith	7	150	\$62,146
Timothy Spork	27	150	\$91,126
Cindee Straube	27	212	\$95,426
Tiffany Stulack Polak	18	150	\$72,146
Abbie Sutherlin	18	212	\$76,446
Eileen Szajdecki	26	150	\$87,401
Debra Trubin	21	182	\$78,791
Aleksandr Tylin	24	150	\$81,721
Suzanne Updegrove	13	150	\$68,291
Andrew Uporsky	9	BA	\$61,531
Elizabeth Urbanski	14	182	\$70,441
Megan Vanhorn	16	BA	\$68,091

<b>E. Approval of Tenured Teacher Contracts (continued)</b>			
<b>Name</b>	<b>Step</b>	<b>Level</b>	<b>Salary</b>
Randi Lee Venturini	12	182	\$68,891
Erica Viel	7	150	\$62,146
Lori Villanova	18	212	\$76,446
Deborah Volpe	27	182	\$93,276
Angel Vorwick	19	150	\$74,326
Debra Warren	27	150	\$91,126
Adriana Weighart	12	182	\$68,891
Barbara Weintraub	23	150	\$79,106
Alice Willard	27	182	\$93,276
Robert Wright	20	BA	\$72,176
Lori Zelnick	19	182	\$76,476
Heather Ziolkowski	17	150	\$72,146

<b>F. Approval of Non-Tenured Teacher Contracts</b>			
<b>Name</b>	<b>Step</b>	<b>Level</b>	<b>Salary</b>
Allen, Kristen	182	5	\$64,296
Amato, Lauren	150	4	\$60,951
Battista, Ludmila	150	1	\$59,655
Bellafiore, Arianna	BA	4	\$58,801
Brody, Vicki	182	5	\$64,296
Castellano, Meghan	182	2	\$62,355
Chapman, Gail	182	2	\$62,355
Cutaneo, Paul	150	1	\$59,655
Debraski, Sarah	182	4	\$63,101
Deprima, Lauren	150	3	\$60,951
Elik, Allison	150	1	\$59,655
Evans, Kelly	212	5	\$66,446
Figel, Carrie	150	4	\$60,951
Gallo, Alexandra	182	3	\$63,101
Gornick, Brian	212	5	\$66,446
Hanna, Cory	150	2	\$60,205
Hoag, Samantha	150	1	\$59,655
Keely, Leigh	150	3	\$60,951
Larramendia, Joseph	150	2	\$60,205
Marcine, Vicki	182	2	\$62,355
McKenna Marissa	BA	2	\$58,055
Mendez, Maritcelly	150	14	\$68,291
Mileto, Katherine	182	4	\$63,101
Miracle, Zachariah	212	12	\$71,041
Mlenak, Vincenzina	BA	11	\$63,061
Molinaro, Meredith	182	5	\$64,296
Nelson, Jennilyn	150	5	\$62,146
Nicolai, Lauren	182	17	\$74,296
O'Halloren, Sarah	150	1	\$59,655
Perez, Amanda	150	2	\$60,205
Petrilli, Susan	212	2	\$64,505
Puzzo, Danielle	BA	5	\$59,996
Reid, Caitlyn	BA	2	\$58,055
Riva, Alyssa	182	4	\$63,101
Rodriguez, Brienne	182	16	\$72,391
Russo, Isabella	BA	1	\$57,505
Russo, Meghan	BA	4	\$58,801
Santangelo, Regina	182	5	\$64,296
Sawicki, Jillian	182	3	\$63,101
Sheridan, Erin (65%)	150	2	\$39,133.25
Solano, Esthela	182	4	\$63,101
Williams, Emily	150	4	\$60,951
Zimmerman, Matthew	212	1	\$63,955

<b>G. Approval of Revision of Leave Replacements</b>							
Name	School	Position	Step	Level	Salary	Dates	Discussion
Antonio Arce	Branchburg Central Middle School	Social Studies Teacher	1	BA	\$57,505	9/1/19-6/30/20	Leave Replacement for Michael Simko
Elizabeth Meyer	Whiton Elementary School	Kindergarten Inclusion Teacher	1	BA	\$57,505 (prorated)	9/1/19-11/15/19	MLR for Sarah Landon

<b>H. Approval of Tenured Secretary and Clerk Contracts</b>				
Name	School	Position	Step	Salary
Roseann Boehm	Whiton Elementary	Secretary	6	\$63,979.50
Debra Molinaro	Stony Brook Elementary	Secretary	6	\$63,979.50
Debra Jacobsen	Branchburg Central Middle School	Secretary	6	\$63,979.50
Kris Jacobs	Board Office	Secretary	6	\$63,979.50
Linda Geise	Board Office	Secretary	6	\$63,979.50
Lorraine Mastalski	Stony Brook Elementary	Clerk	6	\$53,176.50
Marie Miceli	Whiton Elementary	Clerk	6	\$53,176.50
Jocelyn Romano	Board Office	Secretary	4	\$62,829.00

<b>I. Approval of Non-Tenured Secretary and Clerk Contracts</b>				
Name	School	Position	Step	Salary
Laurie Gorman	Branchburg Central Middle School	Clerk	2	\$50,914.50
Diana Simon	Board Office	Secretary	2	\$61,717.50

<b>J. Approval of Custodian Contracts</b>				
Name	School	Position	Step	Salary
Louis Diegidio	Stony Brook School	Custodian	9	\$41,734.20*
Martarl Hermanstein	Whiton Elementary School	Custodian	14	\$43,647.80*
Jorge Vargas	Central Middle School	Custodian	4	\$38,905.40*

\*\$675 Includes Black Seal Stipend

<b>K. Approval of Instructional Aide Contracts</b>			
Name	Step	Salary	
Laurie Acosta (73%)	2	\$13,346.45	
Katherine Aldabagh	3	\$18,529.88	
Elizabeth Altonji	2	\$18,282.81	
Lindsay Atwell	10	\$21,718.19	
Anne Cohen (73%)	1	\$13,174.68	
Diana Cirianni (73%)	2	\$13,346.45	
Robin Dibetta	10	\$21,718.19	
Rachelle Emmons	7	\$19,847.56	
Joyce Flood	8	\$20,459.34	
Kim Gislao	2	\$18,282.81	
Diana Gurumendy (73%)	6	\$13,340.09 (prorated)	
Monita Haduch	7	\$19,847.56	
Patricia Jaeckle	10	\$21,718.19	
Leslie Jones	10	\$21,718.19	
Stephanie Keck (73%)	1	\$12,490.22 (prorated)	
Antoinette Lorenc (84.62%)	10	\$18,377.93	
Karen Minette	10	\$21,718.19	
Faith Pedersen (73%)	1	\$12,490.22 (prorated)	
Karen Perlman (73%)	1	\$13,174.68	
Amy Piano	9	\$21,082.88	
Michele Rina	10	\$21,718.19	
Heather Rogalski	9	\$21,082.88	
Vedha Saranathan	9	\$21,082.88	
Stephen Simborski	10	\$21,718.19	
Jessica Zaninelli (73%)	3	\$13,526.81	

<b>L. Approval of Bus Driver Contracts</b>			
Name	Step	Rate	
Diane Barna	12	\$31.19	
Benjamin Bretherick	6	\$30.00	
Martha Jane Brown	12	\$31.19	
Janet Conlon	4	\$29.62	
Antonio Cornacchia	6	\$30.00	
Angelica Denino	6	\$30.00	

<b>L. Approval of Bus Driver Contracts (continued)</b>		
<b>Name</b>	<b>Step</b>	<b>Rate</b>
Joyce Engesser	12	\$31.19
Christine Fawcett	5	\$29.81
Carolyn Girvan	1	\$29.05
David Harris	10	\$30.79
Juanita Hromoho	4	\$29.62
Antoinette Lorenc	6	\$30.00
Mark Menafro	8	\$30.39
Janet Muraskin	12	\$31.19
Lucyna Nauertz	12	\$31.19
Leonard Palumbo	3	\$29.43
Edna Petritsch	8	\$30.39
Susan Reid	12	\$31.19
Patricia Rodgers	1	\$29.05
Olga Sanchez-Gruszka	4	\$29.62
Debra Schnitzer	10	\$30.79
Sheila Taylor	12	\$31.19
Anthony Tomaro	10	\$30.79
Jayne Vanderhoof	12	\$31.19

<b>M. Approval of Library/Media Assistant Contracts</b>			
<b>Name</b>	<b>School</b>	<b>Step</b>	<b>Salary</b>
Paula DePaolo	Whiton Elementary School	11	\$35,895.75
Linda Dolan	Stony Brook School	11	\$35,895.75

<b>N. Approval of Bus Aide Contracts</b>	
<b>Name</b>	<b>Rate</b>
Catherine Leeds	\$13.24
Faith Moeller	\$13.24
Amy Piano	\$13.24
Nancy Vermeulen	\$13.24

<b>O. Approval of Bus Nurse Contracts</b>	
<b>Name</b>	<b>Rate</b>
Bernadette McGovern	\$30 per hour (not to exceed 30 hours per week)
Irene Pirog	\$30 per hour (not to exceed 30 hours per week)

<b>P. Approval of Non-Athletic Stipend Contracts</b>		
<b>Name</b>	<b>Position</b>	<b>Stipend (not to exceed)</b>
Christopher Boehm	Art Show Coordinator - WES	\$662
Lauren Bockus	Science Fair - WES	\$662
Jodi Harwood	Pre-School Team Leader	\$2,041
Lisa Quinn	Kindergarten Team Leader	\$2,041
Melissa Fitzgibbon	1 <sup>st</sup> Grade Team Leader	\$2,041
Joan Baier	2 <sup>nd</sup> Grade Team Leader	\$2,041
Brad Moor	3 <sup>rd</sup> Grade Team Leader	\$2,041
Christopher Boehm	Specials Team Leader - WES	\$2,041
Heather Ziolkowski	Drama Club Coach – SBS	\$1,765
Toni Lynn Burke	Assistant Drama Coach – SBS	\$1,104
Noel Maroon	Instrumental Music Concert Prep (Strings) – SBS	\$970
Katherine Grant-Bontomase	Instrumental Music Concert Prep – SBS	\$662
Noel Maroon	Vocal Music Concert Prep – SBS	\$970
Paul Mehnert	Science Fair- SBS	\$662
Toni Lynn Burke	Talent Show Coordinator – SBS	\$662
John Gottshalk	4 <sup>th</sup> Grade Team Leader	\$2,041
Debra Adam	5 <sup>th</sup> Grade Team Leader	\$2,041
Michael Clark	Specials Team Leader – SBS	\$2,041
Wendy Michels	Student Council Advisor – BCMS	\$2,758
Kathleen Gaston	Yearbook Advisor – BSMS	\$2,758
Devra Hobbs	School Newspaper – BCMS	\$2,758
Timothy Spork	Robotics – BCMS	\$1,655
Nicole Kepner	Drama Coach – BCMS	\$2,758
Vincenzina Mlenak	Assistant Drama Coach – BCMS	\$1,986
Brian Gornick	Scenic Director – BCMS	\$1,986
Brian Gornick	Boys and Girls Ensemble – BCMS	\$2,758

<b>P. Approval of Non-Athletic Stipend Contracts (continued)</b>		
<b>Name</b>	<b>Position</b>	<b>Stipend (not to exceed)</b>
Brian Gornick	Vocal Music Concert Prep – BCMS	\$1,655
Kristine DeNicololo	Instrumental Music Concert Prep (7-8)	\$1,104
Kristine DeNicololo	Instrumental Music Concert Prep (6)	\$827
Kristine DeNicololo	Jazz Band – BCMS	\$2,825
Regina Santangelo	Chamber Orchestra – BCMS	\$2,825
Shannon Heaney	Champions Team Leader	\$2,041
Katie Kline	Olympians Team Leader	\$2,041
Deborah Volpe	Force Team Leader	\$2,041
Wendy DeJulio	Trailblazers Team Leader	\$2,041
Kristyn Perello	Pathfinders Team Leader	\$2,041
Kristen Cardona	Innovators Team Leader	\$2,041
Randy Kupcha	Teen Arts Coordinator – BCMS	\$1,655
Meghan Russo	Art Shows – BCMS	\$662
Randy Kupcha	Art Shows – BCMS	\$662
Meghan Russo	Art Club Advisor (1 per marking period, per teacher) – BCMS	\$662
Randy Kupcha	Art Club Advisor (1 per marking period, per teacher) – BCMS	\$662
Lucy Plaza	Science Competition – BCMS	\$662
Sarah O'Halloren	Science Club - BCMS	\$1,764
Suzanne Updegrove	Odyssey of the Mind - BCMS	\$2,646
Elizabeth Urbanski	Peer Leader	\$882
Kelly Boyle, Marie Cinque, Lauren Knoke, Erica Landesberg, Jocelyn Muzychko, Danielle Puglisi	Curriculum Specialist	\$2,626 each

<b>Q. Approval of Athletic Stipend Contracts</b>		
<b>Name</b>	<b>Position</b>	<b>Stipend (not to exceed)</b>
Kristen Cardona	Athletic Director	\$8,274
Christopher Shollenberger	Boys' Basketball Coach	\$3,861
Robert Wright	Girls' Basketball Coach	\$3,861
Robert Wright	Baseball Coach	\$3,474
Justin Rogoff	Softball Coach	\$3,474
Scott Rourke	Wrestling Coach	\$3,474
Robert Wright	Boys' Soccer Coach – Team A	\$2,703
Justin Rogoff	Boys' Soccer Coach – Team B	\$2,703
Michael Roosen	Girls' Soccer Coach – Team A	\$2,703
Ken Forsyth	Girls' Soccer Coach – Team B	\$2,703
Ken Forsyth	Boys' Lacrosse Coach	\$3,474
Randy Kupcha	Girls' Lacrosse Coach	\$3,474
Kelly Evans	Cross Country Boys' Coach	\$2,703
Wendy Michels	Cross Country Girls' Coach	\$2,703
John Gottshalk	Additional Cross Country Coach	\$2,703
Katie Bernet	Dance	\$3,310
John Gottshalk	Timekeeper	\$1,500
Justin Rogoff	Crowd Control	\$1,500
Michael Clark, Rocco Fornaro, John Gottshalk, Rachael Johnston, Nina Manger, Paul Mehnert, and Lori Villanova	Intramurals (SBS) (Up to 3 positions per season)	\$662 each

<b>R. Approval of Mentoring</b>				
<b>Name</b>	<b>Mentor</b>	<b>Fee</b>	<b>Dates</b>	<b>Discussion</b>
Antonio Arce	Janice Monetti	\$550	9/1/19-6/30/20	30 weeks of mentoring
Allison Elik	Shannon Heaney	\$550	9/1/19-6/30/20	30 weeks of mentoring
Samantha Hoag	Noel Maroon	\$550	9/1/19-6/30/20	20 weeks of mentoring
Sarah O'Halloren	Katie Bernet	\$550	9/1/19-6/30/20	30 weeks of mentoring
Isabella Russo	Randi Morin	\$550	9/1/19-6/30/20	30 weeks of mentoring

<b>S. Approval of Extracurricular School Activity Aide</b>					
<b>SID#</b>	<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Rate</b>	<b>Dates</b>
3248981936	Katherine Aldabagh	11-000-217-106-01-000	Extracurricular Aide	\$15.75 per hour (2 hours per week, not to exceed 28 hours total)	9/20/19-12/31/19

<b>T. Approval of Extended School Day Counselor</b>				
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Rate</b>	<b>Date</b>
Margaret Ryan	11-000-218-104-01-141-020	LCSW Counselor	\$61.22 per hour (not to exceed 100 hours total)	9/20/19-6/30/20

<b>U. Approval of Contracted Personnel as Substitute Bus Driver</b>		
<b>Name</b>	<b>Dates</b>	<b>Discussion</b>
Adam Markiewicz	9/20/19-6/30/20 (subject to documentation of CDL)	No additional pay

**(ROLL CALL – ITEMS XII.A. through XII.U.)**

**XIII. BUSINESS**

- **Report – Charlie Tuma**

**(ACTION) It is recommended that Items XIII.A. through XIII.E. be moved upon the recommendation of the Superintendent.**

**A. Bill List**

It is recommended that the Board approve the List of Bills for the period August 1, 2019, totaling \$96,828.13, and for the period September 6, 2019 through September 19, 2019, totaling \$2,104,679.86.

**B. Secretary's Report**

The Report of the Secretary for August 2019 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Theresa Linskey, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for August 2019 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2019-2020 fiscal year.

**C. Treasurer's Report**

It is recommended that the Treasurer's Report for the month of August 2019 be accepted and filed.

**D. Line Item Transfers**

It is recommended that the Board accept the list of Line Item Transfers for the month of August 2019.

**E. Monthly Transfer Report**

It is recommended that the Board approve the August 2019 Monthly Transfer Report.

**(ROLL CALL - ITEMS XIII.A. through XIII.E.)**

**XIV. PUBLIC COMMENT**

**XV. BOARD LIAISON REPORTS**

- Somerville Liaison/Board Member.....Kristen Fabriczi
- Parent Teachers Organization.....Noah Horowitz
- Somerset County Educational Services Commission.....Cathy Curcio
- N.J.S.B.A./S.C.S.B.A Representative.....Charlie Tuma
- Branchburg Township Liaison.....Terri Joyce
- Emergency Management Planning Committee.....Terri Joyce
- Branchburg Education Foundation.....Keerti Purohit

**XVI. BOARD FORUM**

**XVII. EXECUTIVE SESSION**

**XVIII. ADJOURNMENT**