

Branchburg Township School District
REGULAR ACTION MEETING

October 4, 2018

Board of Education
Conference Room
Executive Session - 6:30 p.m.
Public Meeting – 8:00 p.m.

MISSION STATEMENT

The mission of the Branchburg Township School District and Community is to inspire our children to learn, think, grow, and excel in life.

VISION STATEMENT

“Excellence in Education”

I. CALL TO ORDER

II. ROLL CALL

III. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting during which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

BE IT RESOLVED that the Board of Education of Branchburg now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or when such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

IV. PLEDGE OF ALLEGIANCE

V. STATEMENT OF ADEQUATE NOTICE AND WELCOME

Welcome to a meeting of the Board of Education of Branchburg. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Branchburg at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

VI. SUPERINTENDENT'S REPORT

- Presentation of District PARCC Results

VII. PUBLIC COMMENT – Agenda Items Only

Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public questions and comments will be limited to 30 minutes. Thank you for your input.

VIII. GOVERNANCE

- **Report** – Terri Joyce

(ACTION) It is recommended that Items VIII.A. through VIII.C. be moved upon the recommendation of the Superintendent.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of September 20, 2018.

B. Approval of Job Description

It is recommended that the Board approve the following job description.

- Administrative Assistant to the Superintendent

C. Approval of Donation from Parent Teachers Organization			
Product	School	Date of Implementation	Description
"Let's Glow Crazy" Family Event	WES	10/5/18	Pre-K, K & 1 st grade Family Night. Families will bring a picnic dinner and join in the fun with glow sticks and a glow show

(ROLL CALL - ITEMS VIII.A. through VIII.C.)

IX. POLICY AND REGULATIONS

- **Report** – Ellwood Cutler

(ACTION) It is recommended that Items IX.A. be moved upon the recommendation of the Superintendent.

A. Policy Second Reading		
Policy	Title	Discussion
P3283	Electronic Communications Between Teaching Staff Members and Students	Revised
P4283	Electronic Communications Between Support Staff Members and Students	Revised

(ROLL CALL - ITEM IX.A.)

X. EDUCATION

- **Report** – Cathy Curcio

(ACTION) It is recommended that Items X.A. through X.D. be moved upon the recommendation of the Superintendent.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance

Conference/Workshop	Employee/Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking/ Mileage	Total
Association of Math Teachers of New Jersey East Windsor, NJ	Kathleen Gaston 11-000-223-580-02-144-999	10/25/18 10/26/18	\$265.00	N/A	N/A	N/A	\$265.00
Association of Math Teachers of New Jersey East Windsor, NJ	Michele Jordan 11-000-223-580-02-144-999	10/25/18 10/26/18	\$265.00	N/A	N/A	N/A	\$265.00
Association of Math Teachers of New Jersey East Windsor, NJ	Alex Tylin 11-000-223-580-02-144-999	10/25/18 10/26/18	\$265.00	N/A	N/A	N/A	\$265.00
Guided Math Conference Piscataway, NJ	Michelle Dooley 11-000-223-580-08-144-090	11/27/18	\$449.00	N/A	N/A	N/A	\$449.00
Guided Math Conference Piscataway, NJ	Tara Forsyth 11-000-223-580-08-144-090	11/27/18	\$449.00	N/A	N/A	\$12.40	\$461.40
Restorative Practices Bethlehem, PA	Frank Altimore 11-000-240-580-02-000-020	11/15/18	\$189.00	N/A	N/A	N/A	\$189.00
Restorative Practices Bethlehem, PA	Alexandra Gallo 11-000-223-580-05-144-060	11/15/18	\$189.00	N/A	N/A	N/A	\$189.00
Restorative Practices Bethlehem, PA	Meredith Molinaro 11-000-223-580-08-144-090	11/15/18	\$189.00	N/A	N/A	N/A	\$189.00
Every Student Succeeds Act and Submission of the Audsum Workshop Rockaway, NJ	Donna Eckel 11-000-251-580-01-585	11/1/18	\$90.00	N/A	N/A	\$13.60	\$103.60
Every Student Succeeds Act and Submission of the Audsum Workshop Rockaway, NJ	Theresa Linskey 11-000-251-580-01-585	11/1/18	\$90.00	N/A	N/A	\$21.67	\$111.67
Gang Training for School Safety Specialist Freehold, NJ	Matthew Barbosa 11-000-240-580-02-000-020	10/9/18	N/A	N/A	N/A	\$30.00	\$30.00
Introduction into National Arts Standards and the Vision for the New Jersey Students Learning Standards Monroe, NJ	Christopher Boehm 11-000-223-580-08-144-090	12/6/18	\$149.00	N/A	N/A	\$19.84	\$168.84
Managing the Individual Education Plan Piscataway, NJ	Meghan Castellano 11-000-223-580-05-144-060	10/10/18	N/A	N/A	N/A	\$1.58	\$1.58
Classroom Management that Works Long Branch, NJ	Lisa Delorenzo 11-000-223-580-08-144-090	10/22/18	\$149.00	N/A	N/A	\$33.60	\$182.60
2018 Fall Conference - New Jersey Council for the Social Studies New Brunswick, NJ	Kenneth Forsyth 11-000-223-580-04-144-020	10/22/18	\$80.00	N/A	N/A	N/A	\$80.00
New Jersey School Counselor Association Conference Edison, NJ	Alexandra Gallo 11-000-223-580-05-144-060	10/12/18	\$109.00	N/A	N/A	N/A	\$109.00
Center for Literacy Development Annual Series New Brunswick, NJ	Jennifer Hauser 11-000-223-580-02-144-999	10/26/18 12/6/18 1/15/19 2/27/19 3/22/19	\$780.00	N/A	N/A	\$24.00	\$804.00
New Jersey Qualified Journeyman Renewal Course Turnersville, NJ	John Hindmarch 11-000-261-580-10-428	12/11/18 12/13/18	\$195.00	N/A	N/A	\$120.40	\$315.40
Educational Services Commission of New Jersey Piscataway, NJ	Heather Lilly 11-000-219-580-03-001-999	10/10/18 12/4/18 2/6/19 3/13/19 5/1/19	\$300.00	N/A	N/A	N/A	\$300.00
Student Residency and Homeless Issues Faced by the Business Office Workshop Rockaway, NJ	Theresa Linskey 11-000-251-580-01-585	11/29/18	\$90.00	N/A	N/A	\$21.67	\$111.67
Managing the I.E.P. Meeting Piscataway, NJ	Michelle Nash 11-000-219-580-03-001	10/10/18	N/A	N/A	N/A	\$6.20	\$6.20
51 st Annual Conference on Reading and Writing New Brunswick, NJ	Erin Rimmmler 11-000-223-580-02-144-999	10/26/18	\$180.00	N/A	N/A	\$5.00	\$185.00
Restorative Classroom Management Doing What Works Bethlehem, PA	Matthew Ross 11-000-240-580-02-000-020	11/15/18	\$209.00	N/A	N/A	N/A	\$209.00
Student Mental Health Issues Certification Program Monroe, NJ	Margaret Ryan 11-000-219-580-03-001-999	10/9/18 11/20/18 11/29/18 12/3/18	\$300.00	N/A	N/A	\$27.65	\$327.65
Managing Anxiety & Depression Among Students Bridgewater, NJ	Jillian Sawicki 11-000-219-580-03-001-999	10/23/18	N/A	N/A	N/A	\$2.36	\$2.36

B. Approval of 2018-2019 Branchburg Township School District Tentative Field Trips			
Whiton Elementary School Field Trips			
Trip	Teachers	Grade	Purpose
The Bucks County Children's Museum, New Hope, PA	Mrs. Harwood Ms. Landon	Pre-K	Trip is aligned with curriculum
Wegman's Food Store, Bridgewater, NJ		Pre-K	PSD only –community instruction
Hillsborough Library, Hillsborough, NJ		Pre-K	PSD only –community instruction
Bridgewater Diner, Bridgewater, NJ		Pre-K	PSD only –community instruction
PetSmart, Flemington, NJ		Pre-K	PSD only –community instruction
Doyle Unami Farm, Hillsborough, NJ	Mrs. Abey, Mrs. Apsley Mrs. Cecchini, Mrs. Chapman, Ms. Riga, Mrs. Quinn, Mrs Straube, Mrs. Elms	Kindergarten	Compliments science/social curriculum-living things/natural sources
Theatre at Raritan Valley Community College, Branchburg, NJ		Kindergarten	Compliments literacy curriculum
Turtle Back Zoo, West Orange, NJ	Mrs. Arenchibia, Mrs. Fitzgibbon, Mrs. Francescone, Ms. McKenna, Mrs. Puzzo, Ms. Repoli, Mrs. Trubin, Mrs. Roman	1	Enhance our science curriculum by providing students with an opportunity to see many of the animals we discuss in class
Theatre at RVCC, Branchburg, NJ		1	Enhance our literacy curriculum by providing students with an opportunity to see a story brought to life
Lord Stirling Environmental Center, Basking Ridge, NJ	Mrs. Baier, Mrs. Bitner, Mrs. Buffa, Mrs. Cole, Mrs DeLorenzo, Mrs. Eelman, Mrs. Kinney, Mrs. Szajeccki	2	Enrich our science curriculum for our biological evolution/environmental studies
Theatre at Raritan Valley Community College, Branchburg, NJ		2	Identify story elements, character traits helping bring stories to life for our readers
Camden Aquarium, Camden, NJ	Ms. Flood, Mrs. Everson, Mrs. Forsyth, Mrs. Janiec, Mr. Moor, Ms. Pernini, Mrs. VanHorn, Ms. Santangelo	3	Compliments research to support literacy curriculum
DaVinci Science Center, Allentown, PA		3	Hands on application and experience
Branchburg Sports Complex, Branchburg, NJ	Ms. Viel	PreK-3	All trips are aligned with social/life skills, gross and fine motor, real world application, comprehension skills, and reading/math skills.
Bridgewater Mall, Bridgewater, NJ			
Flemington-Raritan Diner, Flemington NJ			
Wegman's Food Store, Bridgewater, NJ			
Stony Brook Elementary School Field Trips			
Liberty Science Center Jersey City, NJ	Ms. Felix, Mr. Fornaro, Mr. Gottshalk, Ms. McNamara, Ms. Morin & Ms. Mulrooney	4	Supplement to the Science Curriculum with opportunities to explore concepts taught in school-visual/hands-on learning
Waterloo Village Stanhope, NJ	Ms. Felix, Mr. Fornaro, Mr. Gottshalk, Ms. McNamara, Ms. Morin & Ms. Mulrooney	4	A living museum that will enrich the studying of the Lenni-Lenape Indians & life in Colonial New Jersey
Trenton State House, Old Barracks & NJ State Museum Trenton, NJ	Ms. Felix, Mr. Gottshalk, Mr. Fornaro, Ms. McNamara, Ms. Morin & Ms. Mulrooney	4	Learn 5 themes of geography, land, people, lifestyles and economics of early New Jersey
GATE Students to WES	Ms. Burke	4	GATE Across the Schools activity
Princeton University Art Museum (Lower Galleries) Princeton, NJ	Ms. Burke	GATE 4	Culminating activity to Personal Heirloom Project
Pennsbury Manor Morrisville, PA	Ms. Adams, Ms. Elvis, Ms. Figel, Ms. Johnston, Ms. Korol, Mr. Mehnert, Ms. Rimmmler, Ms. Sutherlin & Ms. Ziolkowski	5	Reinforces the study of Colonial America & lifestyles of Middle Colonies and how they used resources to turn the region into a successful farm land
Franklin Institute Philadelphia, PA	Ms. Adams, Ms. Elvis, Ms. Figel, Ms. Johnston, Ms. Korol, Mr. Mehnert, Ms. Rimmmler, Ms. Sutherlin & Ms. Ziolkowski	5	Built into the Science and Social Studies Curriculum
GATE Students to WES	Ms. Burke	5	GATE Across the Schools activity Science Fair
Band to BCMS	Mr. Clark	5	Move-Up Day
State Theatre New Brunswick, NJ	Ms. Adams, Elvis, Ms. Figel, Ms. Johnston, Ms. Korol, Mr. Mehnert, Ms. Rimmmler, Ms. Sutherlin & Ms. Ziolkowski	5	Young performers create rhythms & music with a technical skill
Princeton University Art Museum (Self Portrait Tour) Princeton, NJ	Mrs. Burke	GATE 5	Culminating activity to Channel YOU Project
New Jersey Bar Foundation New Brunswick, NJ	Mrs. Burke	5	Culminating activity for the Mock Trial Contest
Ronald McDonald House New Brunswick, NJ	Mrs. Burke	5/Leadership Council	Ambassadors for the District & Township to bring the collected Pop Tabs
Barnes & Noble Bridgewater, NJ	Mrs. Burke	4&5	Community partnership with B&N to support our poetry winners in the store with coupons, certificates of congratulations & a photo session to celebrate the student writers
GATE Students to BCMS	Mrs. Burke	4&5	Schoolwide GATE Activity
Band, Strings & Chorus to WES, BCMS	Ms. Bontomase & Mrs. Maroon	4&5	Schoolwide Activity

Approval of 2018-2019 Branchburg Township School District Tentative Field Trips (continued)			
Central Middle School Field Trips			
Trip	Teachers	Grade	Purpose
Bowlmor Lanes, Greenbrook, NJ	Mrs. Puglisi & Ms. Linder	6	Connection to 6 th grade data analysis curriculum
Penn Museum and US Mint Philadelphia, PA	Mrs. Updegrave	6 GATE	Primary source research relevant to class projects and theme of change
Immaculata High School, Somerville, NJ	Mrs. Updegrave	7, 8	Quiz Bowl Team Academic Team Competition
Rutgers University Library, New Brunswick, NJ	Mrs. Updegrave	7,8 GATE	National History Day primary source & database research
Readington Reformed Church Readington, NJ	Mrs. Updegrave	7 GATE	Primary source research relevant to class projects and theme of individuality
Princeton Art Museum, Princeton, NJ	Mrs. Updegrave	7 GATE	Primary source research relevant to class projects and theme of individuality
New Jersey Association of Student Councils Spring Awards at Six Flags Jackson, NJ	Mrs. Michels	8	Student leadership for members of student council and reps
William Paterson University Annual Foreign Language Poetry Contest	Ms. Riva	8	World Language students to participate in a French poetry contest
Chamber Theatre Productions, Inc. Poe, Twain and More Englewood, NJ	Mrs. Cardona/ Ms. Pereira	8	Language Arts, Mystery and Suspense Poe performance and other short stories
Duke Farms	Mrs. Plaza/ Mrs. Glick	8	Four trips to Duke Farm will enable the students to explain the impact of elements and how to reduce your environmental footprint
Camp Bernie, Port Murray, NJ	Mrs. Updegrave	8 GATE	Leadership and teambuilding relevant to class projects and theme of leadership
William Paterson University, Paterson, NJ	Mrs. Updegrave	8 GATE	National History Day State Finalist workshop, if qualified
University of Maryland, College Park, MD	Mrs. Updegrave	8 GATE	National History Day State Finalist workshop, if qualified
The College of New Jersey, Ewing, NJ	Mrs. Updegrave/Guidance	8 GATE	Nominees for New Jersey Future Educators Conference, Career Exploration
Princeton Plasma Physics Lab, Princeton, NJ	Mrs. Updegrave, Ms. Bernet, Mrs. Finkenauf	8 GATE	Nominees for Young Women's STEM Conference, Career Exploration
Wall Street, NY, NY	Mrs. Emmons	8 GATE	Supports curriculum
Dorney Park, Music in the Parks & Local School Allentown, PA	Mrs. DeNicololo	6,7,8	To perform and receive feedback from adjudicators and watch other schools perform
J&J Corporate, New Brunswick, NJ	Mrs. Emmons	6,7,8	Enrichment Day Activity
Somerset County Vo-Tech, Somerset, NJ	Mr. Miracle/ Ms. Williams	6,7,8	Enrichment Day Activity
Mercer County Community College Hamilton, NJ	Mrs. Emmons	6,7,8	Math Counts Competition
New Jersey Association of Student Councils Fall Conference, College of New Jersey Ewing, NJ	Mrs. Michels	6,7,8	Student leadership for members of student council and homeroom reps
New Jersey Association of Student Councils Winter Conference, College of New Jersey Ewing, NJ	Mrs. Michels	6,7,8	Student leadership for members of student council and homeroom reps
Jazz Festival, Bridgewater, NJ	Mrs. DeNicololo	6,7,8	Jazz band to perform and receive feedback from adjudicators and watch other schools perform
Escape Room, Bridgewater, NJ	Mrs. DeNicololo	6,7,8	Enrichment Day Activity
Bridgeway Care Center, Bridgewater, NJ	Mrs. Santangelo	6,7,8	Music performance for the residents and involve students in their community
Philadelphia Orchestra at Kimel Center Philadelphia, PA	Mrs. Santangelo	6,7,8	Student will observe a professional orchestra rehearse and perform
Skyland Regional Odyssey Competition Flemington, NJ	Mrs. Updegrave	6,7,8	Odyssey Team Creativity Competition
New Jersey State Odyssey Competition Ewing, NJ	Mrs. Updegrave	6,7,8	Odyssey Team Creativity Competition, if qualified
Odyssey World Finals, Michigan State University, East Lansing, MI	Mrs. Updegrave	6,7,8	Odyssey Team Creativity Competition, if qualified
Skyzone Trampoline Park, South Plainfield, NJ	TBD	6,7,8	Enrichment Day Activity
Grounds for Sculpture, Hamilton, NJ	TBD	6,7,8	Enrichment Day Activity
Duke Farms, Hillsborough, NJ	TBD	6,7,8	Enrichment Day Activity
Stefano's Pizzeria, Branchburg, NJ	TBD	6,7,8	Enrichment Day Activity
Sophie's Bistro, Somerset, NJ	TBD	6,7,8	Enrichment Day Activity

Approval of 2018-2019 Branchburg Township School District Tentative Field Trips (continued)			
Strength & Honor Fitness, Somerville, NJ	Mrs. Updegrove/ Ms. Kline	6,7,8	Enrichment Day Activity
Branchburg Police Department, Branchburg, NJ	TBD	6,7,8	Enrichment Day Activity
Washington Valley Park, Martinsville, NJ	Mr. Forsyth/ Mrs. Updegrove	6,7,8	Enrichment Day Activity
Kissimmee River Pottery, Flemington, NJ	Mrs. Finkenaar/ Mrs. Updegrove	6,7,8	Enrichment Day Activity
Gravity Vault, Chatham, NJ	TBD	6,7,8	Enrichment Day Activity
Pinot's Painting Palette, Somerville, NJ	TBD	6,7,8	Enrichment Day Activity
Vanderveer House, Bedminster, NJ	TBD	6,7,8	Enrichment Day Activity
TD Bank, Bridgewater, NJ	TBD	6,7,8	Enrichment Day Activity
Flemington Crossfit, Flemington, NJ	Ms. Pratt	6,7,8	Enrichment Day Activity

C. Approval of Fundraiser					
School	Group	Event Coordinators	Locations	Dates	Discussion
Branchburg Central Middle School	Student Council	Wendy Michels	District	10/5/18-10/19/18	To raise awareness and collect canned goods to donate to Emmanuel Cancer Foundation

D. Approval of Out of District One on One Aide					
School	Student ID#	Cost Per Diem	Total	Dates	Discussion
Morris Union Jointure Commission New Providence, NJ	9925443611	\$354.50	\$54,593.00	10/15/18-6/12/19	As per Individual Education Plan

(ROLL CALL - ITEMS X.A. through X.D.)

XI. HUMAN RESOURCES

- Report – Kristen Fabricizi

(ACTION) It is recommended that Items XI.A. through XI.H. be moved upon the recommendation of the Superintendent.

A. Approval of Home Instruction					
SID#	Name	Account #	Position	Rate	Anticipated Dates
4142189538	Susan Mariani	11-150-100-101-03-066-060	Home Instruction Teacher	\$41.00 per hour (not to exceed 20 hours)	9/26/18-6/30/19

B. Approval of Retirements				
Name	Account #	Position	Location	Effective Date
Marianne Shandor	11-213-100-101-01-057-090	Special Education Teacher	WES	12/31/18
Arlene Little	11-213-100-101-01-057-020	Special Education Teacher	BCMS	12/31/18

C. Approval of Extra Duty Pay							
Name	Account Number	Name of Action	Position	Salary	Location	Date	Discussion
Arianna Bellafiore	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	10/25/18	Collecting Data through Google Forms
Lauren Bockus	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	10/11/18	Google Classroom for Elementary
Stephanie Formus	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	10/25/18	Make and Take Your Own Math Toolkit
Beth Janiec	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	10/17/18	Brain States for Learning
Rachael Johnston	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 2 hours	District	10/10/18 10/29/18	Executive Functioning
Rachael Johnston	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 2 hours	District	10/10/18 10/22/18	Front Row

Approval of Extra Duty Pay (continued)							
Name	Account Number	Name of Action	Position	Salary	Location	Date	Discussion
Rachael Johnston	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	11/15/18	Collecting Data & Creating Goals in Special Education
Tara Kolbe	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 4 hours	District	10/15/18 10/29/18 11/12/18 11/26/18	Mindfulness in the Classroom Using Movement
Joseph Larramendia	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	11/15/18	GoGuardian-Beyond Monitoring
Allison LeMieux	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	11/28/18	Foundations Fluency Fun
Erica Patente	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 9 hours	District	10/25/18 11/14/18 12/6/18	Book Study- Rules in School Responsive Classroom
Cristina Perini	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	10/29/18	Technology: Beyond Games
Danielle Puzzo	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 1.5 hours	District	11/15/18	Energizer and Attention Getting Ideas
Chelsea Smith	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 6 hours	District	12/6/18 12/13/18	Book Discussion: The Minds of Boys
Damian Thomas	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	12/5/18	Using Flipped Classroom for Differentiation
Erica Viel	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 3 hours	District	12/6/18	Intersection of Language Culture and Disability
Emily Williams	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 1 hour	District	10/15/18	Google Classroom for Intermediate & Middle School
Lori Zelnick	11-000-223-104-02-210-999	Fall Teacher Academy	Teacher	\$41.00 per hour not to exceed 1.5 hours	District	11/15/18	Energizer and Attention Getting Ideas

D. Approval of Extracurricular School Activity Aides			
Name	Position	Rate	Dates
Katherine Aldabagh	Instructional Aide	To be paid regular hourly rate as needed (not to exceed a total of 40 hours)	9/6/18-6/30/19
Lindsay Atwell			
Robin DiBetta			
Rachelle Emmons			
Joyce Flood			
Kim Gislao			
Monita Haduch			
Patricia Jaeckle			
Leslie Jones			
Karen Minette			
Amy Piano			
Michelle Rina			
Patricia Rodgers			
Heather Rogalski			
Eileen Rudowski			
Vedha Saranathan			
Steve Simborski			

E. Approval of RTI Coordinators				
Name	Account #	Location	Rate	Dates
Kelly Boyle	20-231-200-101-02-649	Whiton	\$41.00 per hour (not to exceed 100 hours)	10/5/18-6/30/19
Randi Venturini	20-231-200-101-02-649	Stony Brook	\$41.00 per hour (not to exceed 100 hours)	10/5/18-6/30/19
Marie Cinque	20-231-200-101-02-649	BCMS	\$41.00 per hour (not to exceed 100 hours)	10/5/18-6/30/19

F. Approval of Assignment as Extracurricular Aide				
SID#	Name	Position	Rate	Anticipated Dates
3248981936	Katherine Aldabagh	Instructional Aide	To be paid regular hourly rate as needed (not to exceed a total of 28 hours)	10/1/18-12/31/18

G. Approval of Substitutes			
Name	Position	Rate	Dates
Erin Sheridan	Substitute Teacher	\$95.00 per day	10/1/18-6/30/19
Marlene Kasanga	Substitute Teacher and Substitute Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	10/5/18-6/30/19

H. Approval of Extension of Leave of Absence						
Name	Account #	Position	Location	Type of Leave	From	To
Lydia Colie	11-000-270-160-01-462	Bus Driver	Transportation	Medical	10/2/18	Until further notice

(ROLL CALL – ITEMS XI.A. through XI.H.)

XII. BUSINESS

- **Report – Zoltan Ambrus**

(ACTION) It is recommended that Items XII.A. through XII.F. be moved upon the recommendation of the Superintendent.

A. Bill List

It is recommended that the Board approve the List of Bills for the period September 21, 2018 through October 4, 2018, totaling \$961,850.21, and ratify the Payroll for the period September 15, 2018 through September 28, 2018, totaling \$900,438.78.

B. Approval of Comprehensive Maintenance Plan for 2017-2018 through 2019-2020

It is recommended that the Board approve the Comprehensive Maintenance Plan and Form M-1 for 2017-2018 through 2019-2020.

C. Safety Grant Application Award

It is recommended that the Branchburg Township Board of Education approve a grant application Award for the 2018 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC North Subfund for the purposes described in the application in the amount of \$11,073.61 for the period July 1, 2018 to June 30, 2019.

D. Approval of Architect Services for the HVAC Upgrades Project at Whiton Elementary School

It is recommended that the Board approve a proposal submitted by Settembrino Architects, for the HVAC Upgrades Project at Whiton Elementary School in the amount of \$160,000.00, to be paid by purchase order through Account #12-000-400-450-08-612, and sufficient funds are available in the 2018-2019 budget.

E. Approval of Change Order for Transportation Garage Project

It is recommended that the Board approve a Change Order in the amount of \$19,473.54 to Daskal LLC for additional tasks performed with regard to the Transportation Garage project. This amount will be deducted from the existing allowance of \$75,000.00 for unforeseen contingency items.

F. Approval of Shared Services Agreement

BE IT RESOLVED, that, pursuant to the Uniform Shared Services and Consolidation Act, the Board of Education hereby approves and authorizes the execution of a Shared Services Agreement with the Somerville Board of Education authorizing Branchburg to provide the services of a Teacher of the Deaf for their respective school districts for the period July 1, 2018 to June 30, 2019 at a cost of \$14,064.83 with terms and conditions set forth therein.

(ROLL CALL - ITEMS XII.A. through XII.F.)

XIII. PUBLIC COMMENT

XIV. BOARD LIAISON REPORTS

- Somerville Liaison/Board Member.....Kristen Fabricizi
- Parent Teachers Organization.....Noah Horowitz
- Somerset County Educational Services Commission.....Ellwood Cutler
- N.J.S.B.A./S.C.S.B.A Representative.....Charlie Tuma
- Branchburg Township Liaison.....Zoltan Ambrus
- Emergency Management Planning Committee.....Terri Joyce
- Branchburg Education Foundation.....Keerti Purohit

XV. BOARD FORUM

XVI. EXECUTIVE SESSION

XVII. ADJOURNMENT