

Branchburg Township School District
REGULAR ACTION MEETING

February 7, 2019

Board of Education Conference Room

Executive Session - 6:30 p.m.

Public Meeting – 8:00 p.m.

MISSION STATEMENT

*The mission of the Branchburg Township School District and Community
is to inspire our children to learn, think, grow, and excel in life.*

VISION STATEMENT

“Excellence in Education”

I. CALL TO ORDER

II. ROLL CALL

III. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting during which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

BE IT RESOLVED that the Board of Education of Branchburg now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or when such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

IV. PLEDGE OF ALLEGIANCE

V. STATEMENT OF ADEQUATE NOTICE AND WELCOME

Welcome to a meeting of the Board of Education of Branchburg. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Branchburg at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

VI. SUPERINTENDENT'S REPORT

- Recognition of Student Artists
 - Gianna Visnic (Teacher: Christopher Boehm)
 - Alexandra Sadowski (Teacher: Randy Kupcha)
 - Kayla Cockrill (Teacher: Rokiah Barry)
 - Lindsay Cox (Teacher: Meghan Russo)
- BCMS Chamber Orchestra Student Performance – Regina Santangelo
- Student Safety Data System Report – September 2018 – December 2018
- Mid-Year Goal Update

VII. PUBLIC COMMENT – Agenda Items Only

Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public questions and comments will be limited to 30 minutes. Thank you for your input.

VIII. GOVERNANCE

- **Report** – Terri Joyce

(ACTION) It is recommended that Item VIII.A. through VIII.D. be moved upon the recommendation of the Superintendent.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of January 17, 2019.

B. Approval of 2018-2019 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials

It is recommended that the Board approve the 2018-2019 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

C. Approval of Harassment, Intimidation, and Bullying Reports			
Building	Incident #	Date	Discussion
BCMS	SSDS 017936	12/13/18	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J.18A:37-14.
BCMS	SSDS 017956	12/17/18	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J.18A:37-14.

D. Approval of Submission of Application for Special Education Medicaid Initiative Waiver

It is recommended that the Board approve the submission of an application for a waiver to not participate in the Special Education Medicaid Initiative to the County Executive Superintendent of Schools.

(ROLL CALL – ITEM VIII.A. through VIII.D.)

IX. POLICY AND REGULATIONS

- **Report** – Noah Horowitz

X. DATA COMMITTEE

- **Report** – Zoltan Ambrus

XI. EDUCATION

- **Report** – Olga Phelps

(ACTION) It is recommended that Items XI.A. through XI.G. be moved upon the recommendation of the Superintendent.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
N.J. Association for Middle Level Education Annual Conference Union, NJ	Matthew Barbosa 11-000-240-580-02-000-020	3/15/19	\$99.00	N/A	N/A	\$15.00	\$114.00
N.J. Association for Middle Level Education Annual Conference Union, NJ	Marie Cinque 11-000-223-580-04-144-020	3/15/19	\$99.00	N/A	N/A	\$21.39	\$120.39
N.J. Association for Middle Level Education Annual Conference Union, NJ	Amy Finkenaar 11-000-223-580-04-144-020	3/15/19	\$119.00	N/A	N/A	\$16.12	\$135.12
N.J. Association for Middle Level Education Annual Conference Union, NJ	Rebecca Gensel 11-000-230-580-01-303	3/15/19	\$99.00	N/A	N/A	\$14.26	\$113.26
N.J. Association for Middle Level Education Annual Conference Union, NJ	Lisa Leibowitz 11-000-223-580-04-144-020	3/15/19	\$99.00	N/A	N/A	\$13.00	\$112.00
N.J. Association for Middle Level Education Annual Conference Union, NJ	Laura Petronio 11-000-223-580-04-144-020	3/15/19	\$99.00	N/A	N/A	N/A	\$99.00
N.J. Association for Middle Level Education Annual Conference Union, NJ	Lucy Plaza 11-000-223-580-04-144-020	3/15/19	\$99.00	N/A	N/A	\$14.00	\$113.00
N.J. Association for Middle Level Education Annual Conference Union, NJ	Danielle Puglisi 11-000-223-580-04-144-020	3/15/19	\$99.00	N/A	N/A	\$17.86	\$116.86
N.J. Association for Middle Level Education Annual Conference Union, NJ	Andrew Uporsky 11-000-223-580-04-144-020	3/15/19	\$99.00	N/A	N/A	\$16.12	\$115.12
New Jersey School Boards Association Analyzing & Constructing Salary Guides Trenton, NJ	Rebecca Gensel 11-000-230-580-01-303	3/1/19	\$149.00	N/A	N/A	N/A	\$149.00
New Jersey School Boards Association Analyzing & Constructing Salary Guides Trenton, NJ	Theresa Linskey 11-000-251-580-01-585	3/1/19	\$149.00	N/A	N/A	\$12.65	\$161.65
Hillsborough Township Schools Site Visit Hillsborough, NJ	Gail Inkrote N/A	2/15/19	N/A	N/A	N/A	N/A	N/A
Hillsborough Township Schools Site Visit Hillsborough, NJ	Joseph Larramendia N/A	2/15/19	N/A	N/A	N/A	N/A	N/A
Hillsborough Township Schools Site Visit Hillsborough, NJ	Timothy Spork N/A	2/15/19	N/A	N/A	N/A	N/A	N/A
Recent Advances on Understanding Word Level Reading Problems Garwood, NJ	Amy Garner N/A	3/15/19	N/A	N/A	N/A	N/A	N/A
Recent Advances on Understanding Word Level Reading Problems Garwood, NJ	Heather Lilly N/A	3/15/19	N/A	N/A	N/A	N/A	N/A
Underglaze Transfer Prints on Clay Branchburg Central Middle School	Rokiah Barry N/A	2/14/19	N/A	N/A	N/A	N/A	N/A
Underglaze Transfer Prints on Clay Branchburg Central Middle School	Christopher Boehm N/A	2/14/19	N/A	N/A	N/A	N/A	N/A
Underglaze Transfer Prints on Clay Branchburg Central Middle School	Amy Finkenaar N/A	2/14/19	N/A	N/A	N/A	N/A	N/A
Underglaze Transfer Prints on Clay Branchburg Central Middle School	Meghan Russo N/A	2/14/19	N/A	N/A	N/A	N/A	N/A
Opportunities for ELLS to Excel! Monroe, NJ	Jennifer Anderson 11-000-221-580-02-189-999	3/21/19	\$149.00	N/A	N/A	\$12.21	\$161.21
Your Management Obligations Legal Review of NJ Paid Sick Leave Law New Brunswick, NJ	Enea Brotzman 11-000-230-580-01-303	3/15/19	\$125.00	N/A	N/A	\$12.28	\$137.28
New Jersey Association of School Business Officials Purchasing Program Rockaway, NJ	Thessalia (Lia) Carrier 11-000-251-580-01-585	3/21/19	\$90.00	N/A	N/A	\$24.86	\$114.86
Public School Bidding New Brunswick, NJ	Thessalia (Lia) Carrier 11-000-251-580-01-585	4/3/19	\$248.00	N/A	N/A	\$11.10	\$259.10

Conferences/Workshops (continued)	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
New Jersey Association for Health, Physical Education, Recreation and Dance Long Branch, NJ	Michael Clark 11-000-223-580-05-144-060	2/26/19	\$95.00	N/A	N/A	\$32.00	\$127.00
Speech, Occupational and Physical Therapists Articulation Session Somerville, NJ	Lauren DePrima N/A	2/22/19	N/A	N/A	N/A	N/A	N/A
Positive Behavior Support 16 th Annual Conference Washington, DC	Allison Eby N/A	2/20/19 through 2/22/19	N/A	N/A	N/A	N/A	N/A
Rutgers Literacy Workshop Series New Brunswick, NJ	Lauren Knoke N/A	2/27/19	N/A	N/A	N/A	N/A	N/A
School Avoidance Piscataway, NJ	Amy McLaughlin N/A	3/13/19	N/A	N/A	N/A	N/A	N/A
Book Expo America Javits Center New York, NY	Katherine Mileto 11-000-223-580-08-144-090	05/30/19 through 05/31/19	\$75.00	N/A	N/A	\$60.00	\$135.00
Childhood Disrupted: How your Biography Becomes your Biology Paramus, NJ	Meredith Molinaro 11-000-219-580-03-001-999	3/7/19	\$100.00	N/A	N/A	N/A	\$100.00
Planning Next Generation Science Standards Aligned Lessons Raritan Valley Community College Branchburg, NJ	Jocelyn Muzychko N/A	3/13/19	N/A	N/A	N/A	N/A	N/A
Strategies and Structures for Teaching Reading and Writing	Rhonda Sherbin 11-000-223-580-08-144-090	2/28/19	\$249.00	N/A	N/A	\$18.60	\$267.60
Gifted and Talented Program Observation Kittatinny High School Newton, NJ	Suzanne Updegrove 11-000-223-580-04-144-020	2/15/19	N/A	N/A	N/A	\$28.46	\$28.46

B. Approval of Vendors and Presenters for District ED Camp				
Name	Account #	Cost	Date	Discussion
Carolyn Bennett	N/A	N/A	2/15/19	Professional Development Workshop: Nureva Span Collaborative Wall
James Burns	11-000-223-320-02-225-999	\$500	2/15/19	Professional Development Workshop: Bully Proof Classroom
Melissa Clark	N/A	N/A	2/15/19	Professional Development Workshop: Music
Roseann Cervelli and Debbie Riscica	N/A	N/A	2/15/19	Professional Development Workshop: Vaping Presentation
MaryAnn DeSapio	11-000-223-320-02-225-999	\$500	2/15/19	Professional Development Workshop: Mindfulness & Energy Boosts in the Classroom
Dan Gross	N/A	N/A	2/15/19	Professional Development Workshop: LinkIt!
Lenore Johnston	N/A	N/A	2/15/19	Professional Development Workshop: Corner Day School
Janet Oussaty and Kathy Kelly	N/A	N/A	2/15/19	Professional Development Workshop: Yoga Central
Gordon Sauer	11-000-223-320-02-225-999	\$300	2/15/19	Professional Development Workshop: GLSEN
Kathy Skaggs	N/A	N/A	2/15/19	Professional Development Workshop: Art

C. Approval of Extension of Homebound Instruction					
SID#	Vendor	Account Number	Hourly Rate	Effective Dates	Discussion
1394971305	Professional Education Services, Inc.	11-150-100-320-03-069-020	\$41 per hour	12/17/18-2/8/19	10 hours per week

D. Approval of Revision of Out of District Placement					
Location	Student ID#	SY Tuition From	SY Tuition To	SY Dates	Discussion
The Lewis School, Princeton, NJ	3790598139	\$42,201	\$45,081	9/5/18-5/24/19	Change of services

E. Approval of Outside Evaluation				
SID#	Evaluator	Account Number	Cost (not to exceed)	Discussion
3165361129	Lighthouse Speech and Language	11-000-219-320-03-181-340	\$950	1 Evaluation

F. Approval of Fundraisers				
School/Group/Activity	Event Coordinator	Location	Purpose	Dates
BCMS Student Council Fundraiser sale of Valentine Grams to BCMS students, parents and staff.	Mrs. Michels	Branchburg Central Middle School	All money raised will be donated to the Meghan Rose Bradley Foundation.	2/8/19 through 2/14/19
BCMS Student Council sale of coffee and desserts to staff members during the February 15 th District In-Service Day.	Mrs. Michels	Branchburg Central Middle School	All proceeds will be donated to the Meghan Rose Bradley Foundation.	2/15/19

G. Approval of Acceptance of Tuition Student		
Student ID#	Tuition	Effective Dates
2186473101	\$20,382.41	9/6/18-6/20/19

(ROLL CALL - ITEMS XI.A. through XI.G.)

XII. HUMAN RESOURCES

- **Report – Kristen Fabriczi**

(ACTION) It is recommended that Items XII.A. through XII.G. be moved upon the recommendation of the Superintendent.

A. Approval of Leave of Absence					
Name	Account #	Location	Position	Type of Leave	Anticipated Dates
Suetlana Chait	61-910-310-110-01-001	Whiton	Lunchroom Aide	Unpaid Medical	1/29/19-4/4/19

B. Approval of Extra Duty Pay For District ED Camp							
Name	Account #	Action	Position	Rate	Location	Date	Discussion
Allen, Kristen	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 207	2/15/19	Unlocking Literacy
Bellafore, Arianna	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 306	2/15/19	Collecting Data Through Google Forms
Bockus, Lauren	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 308	2/15/19	Google Classroom Assignments and More 101!
Boyle, Kelly	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 306	2/15/19	Fundations: Strategies for Helping "Trick Words" Stick
Boyle, Kelly	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 306	2/15/19	Raz Kids
Cardona, Kristen	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 406	2/15/19	Building a Strong Co-Teaching Environment
Cinque, Marie	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 302	2/15/19	Using NWEA MAP Data
Cook, Alane	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 209	2/15/19	Integrating Phonics into Small Group Instruction
DaSilva, Antonia	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 410	2/15/19	Writing Goals to Target Areas of Weakness for Your Students
Dooley, Michelle	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 305	2/15/19	Differentiating Math in the K-3 Classroom
Eby, Allison	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 413	2/15/19	Student Engagement and Decreasing Disruptive Behaviors
Eby, Allison	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 413	2/15/19	Behavioral Techniques for Non-Compliance
Eby, Allison	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 413	2/15/19	Supporting Students with Autism in all settings
Emmons, Margaret	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 154	2/15/19	Make Chrome Work for You
Emmons, Margaret	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 154	2/15/19	Genesis Webdesk
Forums, Stephanie	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 210	2/15/19	Math Toolkit Make & Take
Forsyth, Tara	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 207	2/15/19	PBLs for K-5 Math
Garner, Amy	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 209	2/15/19	Integrating Phonics into Small Group Instruction

B. Approval of Extra Duty Pay For District ED Camp (continued)							
Gaston, Kathleen	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 411	2/15/19	Flip your Classroom with EdPuzzle!
Glick, Debbie	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 513	2/15/19	PBL in the Classroom: How to Assess Student Work
Gottshalk, John	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 303	2/15/19	Hot Topics in Grammar and Vocabulary
Haan, Doug	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 305	2/15/19	Dealing/Coping with Various Emotional Factors & Conditions We Encounter with Our Students
Haan, Doug	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 305	2/15/19	Learning from the Point of View of a Classified Child and Parent
Larramendia, Joseph	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS Glass Lab	2/15/19	Coding in the Classroom
Larramendia, Joseph	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS Glass Lab	2/15/19	Google Extensions in the Classroom
Leibowitz, Lisa	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 210	2/15/19	Arts Integration in an Engaging Way
Lilly, Heather	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 410	2/15/19	Writing Goals to Target Areas of Weakness for Your Students
McLaughlin, Amy	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 303	2/15/19	Cultivating a Growth Mindset in your Classroom
McNamara, Olivia	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 212	2/15/19	Discovery Ed Tapas Style
Miracle, Zach	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 406	2/15/19	Building a Strong Co-Teaching Environment
Molinaro, Meredith	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 405	2/15/19	Mindfulness in the Classroom
Monetti, Janice	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 405	2/15/19	Reading Strategies in the Content Areas
Morin, Randi	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 212	2/15/19	Discovery Ed Tapas Style
Motz, Jan	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 406	2/15/19	Overview of Anxiety and Depression Among Students
Muzychko, Jocelyn	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 302	2/15/19	Using NWEA MAP Data
Perello, Kristen	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 208	2/15/19	Edulastic: Formative Assessment Tool
Perello, Kristen	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 208	2/15/19	Edulastic: Formative Assessment Tool for the Middle School Math Teacher
Petronio, Laura	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 411	2/15/19	Refocus and Recharge with Brain Breaks
Plaza, Lucy	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 205	2/15/19	PBL: How to Incorporate Multiple Intelligences and Discovery Education
Riva, Alyssa	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 411	2/15/19	Flip your Classroom with EdPuzzle!
Rogoff, Justin	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 211	2/15/19	GoGuardian Chromebook Monitoring for Teachers
Roper, Amanda	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 308	2/15/19	Fundations Centers: Make & Take
Russo, Meghan	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 157	2/15/19	Add Art to your Classroom with Visual Literacy... An Easy Way!
Russo, Meghan	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 170	2/15/19	National Arts Standards Revision Updates
Santangelo, Regina	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 170	2/15/19	National Arts Standards Revision Updates
Thomas, Damian	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 303	2/15/19	Flip Your Classroom - Assess, Enrich, and Differentiate
Uporsky, Andrew	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 211	2/15/19	GoGuardian Chromebook Monitoring for Teachers
Viel, Erica	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 2 hours	BCMS 211	2/15/19	Intersection of Language, Culture and Disabilities
Volpe, Deb	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 411	2/15/19	Refocus and Recharge with Brain Breaks
Williams, Emily	11-000-223-104-02-210-999	In-Service Presenter	Teacher	\$41.00 per hour not to exceed 1 hour	BCMS 207	2/15/19	Unlocking Literacy

C. Approval of Stipend					
Name	Account #	Location	Position	Stipend	Discussion
Meghan Castellano	11-000-216-101-01-063-060	SBS	Speech Language Pathologist	\$1,000	CST Stipend for 18-19 school year

D. Approval of Substitutes			
Name	Position	Rate	Dates
Veena Madan	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	2/8/19/19-6/30/19
Tanner Clark	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	2/8/19/19-6/30/19
Anita Kolb	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	2/8/19/19-6/30/19
Brian West	Substitute Teacher & Substitute Instructional Aide	\$95.00/\$83.33 per diem (Subject to delivery of requested documents)	2/8/19/19-6/30/19

E. Approval of Non-Athletic Stipend				
Name	Account Number	Position	Stipend (not to exceed)	Dates
Lucy Plaza	11-401-100-101-01-078-020	Science Competition	\$630	2/8/19-6/21/19

F. Approval of Additional Home Instruction Hours				
SID#	Account Number	Name	Rate	Dates
9420269782	11-150-100-101-03-066-020	Janice Monetti Nancy Padula	\$41.00 per hour 1 hour per week for two weeks	2/18/19-3/1/19
9420269782	11-150-100-101-03-066-020	Kathleen Gaston	\$41.00 per hour 1 hour per week for seven weeks	2/11/19-3/29/19

G. Approval of Personnel					
Name	Account #	Location	Position	Rate	Dates
Nancy Vermeulen	11-000-217-106-01-000-020	Transportation	Bus Aide	\$13.24 per hour (Subject to delivery of requested documents)	2/8/19-6/30/19
Faith Moeller	11-000-217-106-01-000-020	Transportation	Bus Aide	\$13.24 per hour (Subject to delivery of requested documents)	3/1/19-6/30/19

(ROLL CALL – ITEMS XII.A. through XII.G.)

XIII. BUSINESS

- **Report** – Charlie Tuma

(ACTION) It is recommended that Items XIII.A. through XIII.F. be moved upon the recommendation of the Superintendent.

A. Bill List

It is recommended that the Board approve the List of Bills for the period January 1, 2019 through January 31, 2019, totaling \$282,364.23 and for the period January 18, 2019 through February 7, 2019, totaling \$882,769.82, and ratify the Payroll for the period January 16, 2019 through January 30, 2019, totaling \$935,335.33.

B. Approval of Revised Cost of Purchase and Installation of Acoustical Sound Panels

It is recommended that the Board Approve Acoustical & Tackable Surfaces, Inc., to purchase and install 2” acoustical sound panels in the auxiliary gym at Branchburg Central Middle School, at a total revised cost of \$11,330 to be paid by purchase order, through account #12-000-400-450-04-612 and sufficient funds are available in the 2018-2019 budget.

C. Approval of Resolution for Participation in Coordinated Transportation

WHEREAS, the Branchburg Township Board of Education desires to transport students for the purpose of special education, nonpublic school education, or its own public school students to specific destinations; and

WHEREAS, the Warren County Special Services School District hereinafter referred to as WCSSSD offers coordinated transportation services; and

WHEREAS, the WCSSSD will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus a 4% administration fee as presented to the Branchburg Township Board of Education by the billing formula adopted by the WCSSSD's Board of Education.

D. Approval to Sell School Bus

It is recommended that the Board approve the sale of the following school bus, which was deemed a total loss after an accident which occurred on December 20, 2018:

Bus	VIN #	Purchaser	Amount of Purchase
Bus #8	1BAKFCKA86F231128	Hudson County Transport	\$1,000

E. Approval of Acceptance of the 2017-2018 Audit and Auditors' Management Report

It is recommended that the Board accept the 2017-2018 Comprehensive Annual Financial Report and the Auditors' Management Report for the fiscal year ended June 30, 2018.

F. Approval of Other Capital Project 2019

Be it resolved that the Branchburg Board of Education authorizes Settembrino Architects to submit capital improvement project at the following school to the State of New Jersey Department of Education for review and approval:

<u>School Project</u>	<u>NJ DOE Project Number</u>
Music Room Renovations at Branchburg Central Middle School	0510-020-19-1000

The project shall include the renovations to the existing tiered music room at the Branchburg Central Middle School. The interior renovations will include a new ramp and lift to the room to provide barrier free access to the room. New room finishes and lighting will also be included as part of the room renovations.

This project is an other capital project. The Branchburg Board of Education is not seeking any state funding for this project.

Be it further resolved that the Branchburg Board of Education authorizes amendment to the District's approved LRFP to include the following as capital improvement project:

<u>School Project</u>	<u>NJ DOE Project Number</u>
Music Room Renovations at Branchburg Central Middle School	0510-020-19-1000

Be it further resolved that the Branchburg Board of Education authorizes the business administrator to advertise the project for bidding.

(ROLL CALL - ITEMS XIII.A. through XIII.F.)

XIV. PUBLIC COMMENT

XV. BOARD LIAISON REPORTS

- Somerville Liaison/Board Member.....Kristen Fabriczi
- Parent Teachers Organization.....Noah Horowitz
- Somerset County Educational Services Commission.....Cathy Curcio
- N.J.S.B.A./S.C.S.B.A Representative.....Charlie Tuma
- Branchburg Township Liaison.....Terri Joyce
- Emergency Management Planning Committee.....Terri Joyce
- Branchburg Education Foundation.....Keerti Purohit

XVI. BOARD FORUM

XVII. EXECUTIVE SESSION

XVIII. ADJOURNMENT